

The Vermont Shoreland Protection Act Project Worksheet

This worksheet assists in determining whether or not a registration or permit is required for a shoreland project. Guidance materials to answer the questions below are available on Shoreland Permitting's webpage: dec.vermont.gov/watershed/lakes-ponds/permit/shoreland. Please contact Shoreland Permitting at ANR.WSMDShoreland@vermont.gov with any questions.

Yes, I have a project involving the creation of new cleared area or impervious surface on a shoreland property.

1. Is your property on a lake greater than 10 acres in size ([list of lakes greater than 10 acres](#))?
 - If yes, PROCEED to question 2.
 - If no, STOP: You do not need a shoreland permit.
2. Is your project located within 250 feet of the lake's mean water level (MWL)?
 - If yes, PROCEED to question 3.
 - If no, STOP: You do not need a shoreland permit.
3. Are you conducting any of the following activities?
 - ❖ *Maintaining existing buildings, gardens, and lawns without enlarging them.*
 - ❖ *Creating a single six foot wide footpath to access the lake.*
 - ❖ *Reconstructing existing impervious areas without increasing or changing the current footprint, such as rebuilding a house, deck, or driveway in exactly the same location.*
 - ❖ *Removing 250 square feet of vegetation under three feet in height, 25 feet from the MWL, in accordance with the [Vegetation Protection Standards](#).*
 - ❖ *Pruning and/or removing trees within 100 feet of the MWL in accordance with the [Vegetation Protection Standards](#).*
 - ❖ *Installing or repairing a wastewater system or potable water supply.*

Note: A wastewater/water supply permit may be required from the [Drinking Water and Groundwater Protection Division](#). For licensed designers and installers, a factsheet on the Shoreland Permit Program is available here: dec.vermont.gov/sites/dec/files/dwgwp/ro/pdf/shorelandfactsheet2014.06.25.pdf.

 - If yes, STOP: You do not need a shoreland permit.
 - If no, PROCEED to question 4.
4. Is your property intersected by a public highway?
 - If yes, PROCEED to question 5.
 - If no, SKIP to question 6.
5. Is your project located on the non-lake side of a public highway?
 - If yes, STOP: you do not need a shoreland permit.
 - If no, PROCEED to question 6.
6. Is your property set back at least 100 feet in from MWL?
 - If yes, SKIP to question 8.
 - If no, PROCEED to question 7.
7. Does your project involve the creation of more than 100 square feet of new cleared area or impervious surface within 100 feet, but at least 25 feet away from MWL for the first time since July 1, 2014?
 - If yes, you need to apply for a shoreland permit ([Application form](#)), PROCEED to question 8.
 - If no, you need to register the project ([Registration form](#)), and PROCEED to question 8.
8. Does the project involve the creation of more than 500 square feet of new cleared area or impervious surface at least 100 feet away from MWL for the first time since July 1, 2014?
 - If yes, you need to apply for a shoreland permit ([Application form](#)).
 - If no, you need to register the project ([Registration form](#)).