



**Peace Corps/Office of Health Services
MEDICAL ASSISTANT SKILLS CHECKLIST**

INSTRUCTIONS

Please check the level of experience and expertise you have in each skill category, using the following scale:

#0= Not Applicable (N/A)	#1= Familiar with procedure but will usually or almost always require some assistance.	#2= Competent and familiar with procedure: I can perform this procedure with excellence, usually without assistance.	#3= Very competent: I have at least 12 months experience and can perform this procedure with excellence and without assistance.	Initials= Competency Confirmed by PCMO (initials required after observation)
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CLINICAL SKILLS	0	1	2	3	Initials
Basic Office Skills/Procedures					
Basic Life Support (BLS)					
Chaperone					
Aseptic Technique					
Measure height, weight, vital signs, record chief complaints					
Wound care and dressing change					
Filing/managing medical record					
Injections					
Intramuscular					
Intradermal					
Subcutaneous					
PPD test placement					
Specimen Collection					
Stool					
Capillary Blood					
Malaria Smears (thick and thin)					
Urine					
Throat Swab					
Peripheral venipuncture					
Wound swab Collection					
Administer Vaccines					

In Office Testing (Point of Care/Commercial Tests)					
Rapid Strep					
HIV					
Mono					
Stool for Occult Blood testing					
Glucose testing (fingerstick)					
Pregnancy (urine using commercial kits)					
Urine dipstick					
Health Screening					
ECG lead placement					
Gross vision check tests with Snellen or equivalent					
Hearing Screening					
Peak Flow Meter Readings					
Pulse Oximetry Readings					

Certification:

I hereby certify all statements and claims as true and that any misrepresentation of the facts on this skills checklist is sufficient cause for dismissal at any time without prior notice.

 Medical Assistant Full Name (print)

 Date

 Medical Assistant Signature

 Reviewed by (PCMO's Signature)

 Date