



## EMPLOYMENT APPLICATION

To apply for the vacancy, please submit the following: 1) this completed application form, and 2) a detailed written description or cover letter explaining (a) how you meet the core qualifications for the position and (b) expected starting salary. A formal resume is optional. Send documents by email: [PCThailandJobs@peacecorps.gov](mailto:PCThailandJobs@peacecorps.gov) OR send via regular mail: **Peace Corps Thailand, 242 Rajvithi Road, Dusit, Bangkok 10300**. Feel free to cut and paste from an existing resume into corresponding fields below.

1. **First Name/Last Name:** \_\_\_\_\_

2. **ADDRESS:** \_\_\_\_\_

3. **MOBILE TELEPHONE:** \_\_\_\_\_

4. **HOME PHONE:** \_\_\_\_\_

5. **EMAIL ADDRESS:** \_\_\_\_\_

6. **DATE OF BIRTH** (Month/Day/Year) \_\_\_\_ / \_\_\_\_ / \_\_\_\_

7. **CITIZENSHIP:** Thai Nationals only. Visa sponsorship and work permits **NOT** offered.

8. **WHAT POSITION ARE YOU APPLYING FOR?** \_\_\_\_\_

9. **WHEN ARE YOU AVAILABLE TO START WORK?** \_\_\_\_\_

10. **LANGUAGE PROFICIENCY** Rate as *None*, *Limited*, *Survival*, *Business* fluent, or *Native* fluent.

LANGUAGE (S)	SPEAK	READ	WRITE	TRANSLATE
English				
Thai				

11. **RELATIVES** List any relatives that work for Peace Corps or other U.S. Government agencies.

NAME	RELATIONSHIP	OCCUPATION

12. **REFERENCES** List three people who are not related to you and do not supervise you, and who know your qualifications for the job for which you are applying.

FULL NAME	PHONE NUMBER AND EMAIL ADDRESS	RELATIONSHIP	BUSINESS ADDRESS

**13: WORK EXPERIENCE** List up to six current and related jobs in sections A to F. All fields required.

**13.1: NAME OF EMPLOYER/ORGANIZATION** \_\_\_\_\_

**LOCATION** (City/Region) \_\_\_\_\_

**POSITION TITLE** \_\_\_\_\_

**NAME / TITLE of IMMEDIATE SUPERVISOR** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**DATES EMPLOYED** Month/year: \_\_\_\_\_ / \_\_\_\_\_ to Month/year: \_\_\_\_\_ / \_\_\_\_\_.

**MONTHLY SALARY**  **ANNUAL BONUS:** \_\_\_\_\_

**REASON FOR LEAVING** \_\_\_\_\_

**DESCRIPTION OF WORK (Describe your specific duties and responsibilities)**

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*If extended a job offer, may we contact the supervisor?* Yes \_\_\_\_\_ No \_\_\_\_\_

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13.2: NAME OF EMPLOYER/ORGANIZATION \_\_\_\_\_

LOCATION (City/Region) \_\_\_\_\_

POSITION TITLE \_\_\_\_\_

NAME / TITLE of IMMEDIATE SUPERVISOR \_\_\_\_\_

Tel: \_\_\_\_\_

DATES EMPLOYED

Month/year: \_\_\_\_\_ / \_\_\_\_\_ to

Month/year: \_\_\_\_\_ / \_\_\_\_\_.

MONTHLY SALARY

ANNUAL BONUS:

\_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

DESCRIPTION OF WORK (Describe your specific duties and responsibilities)

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If extended a job offer, may we contact the supervisor?

Yes \_\_\_\_\_

No \_\_\_\_\_

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**13.3: NAME OF EMPLOYER/ORGANIZATION** \_\_\_\_\_

**LOCATION** (City/Region) \_\_\_\_\_

**POSITION TITLE** \_\_\_\_\_

**NAME / TITLE of IMMEDIATE SUPERVISOR** \_\_\_\_\_ **Tel:** \_\_\_\_\_

**DATES EMPLOYED** Month/year: \_\_\_\_\_ / \_\_\_\_\_ to Month/year: \_\_\_\_\_ / \_\_\_\_\_.

**MONTHLY SALARY**

**ANNUAL BONUS:** \_\_\_\_\_

**REASON FOR LEAVING** \_\_\_\_\_

**DESCRIPTION OF WORK (Describe your specific duties and responsibilities)**

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**If extended a job offer, may we contact the supervisor?** Yes \_\_\_\_\_ No \_\_\_\_\_

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13.4: NAME OF EMPLOYER/ORGANIZATION \_\_\_\_\_

LOCATION (City/Region) \_\_\_\_\_

POSITION TITLE \_\_\_\_\_

NAME / TITLE of IMMEDIATE SUPERVISOR \_\_\_\_\_ Tel: \_\_\_\_\_

DATES EMPLOYED Month/year: \_\_\_\_\_ / \_\_\_\_\_ to Month/year: \_\_\_\_\_ / \_\_\_\_\_.

MONTHLY SALARY  ANNUAL BONUS: \_\_\_\_\_

REASON FOR LEAVING \_\_\_\_\_

DESCRIPTION OF WORK (Describe your specific duties and responsibilities)

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If extended a job offer, may we contact the supervisor? Yes\_\_\_\_\_ No \_\_\_\_\_

13.5: NAME OF EMPLOYER/ORGANIZATION \_\_\_\_\_

LOCATION (City/Region) \_\_\_\_\_



**MONTHLY SALARY**

**ANNUAL BONUS:** \_\_\_\_\_

**REASON FOR LEAVING**

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**DESCRIPTION OF WORK (Describe your specific duties and responsibilities)**

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***If extended a job offer, may we contact the supervisor?***

**Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**14: SPECIAL SKILLS, ABILITIES, and AWARDS**

In this section, list special training, skills, or accomplishments that qualify you for the position. Examples are workshops and specialized training courses attended, computer or other technical skills, titles of publications, etc. In addition, list the title and year of honors or awards you have received.

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**15: EDUCATION List colleges and universities attended beginning with the most recent.**

Name of School	Degree/Diploma	Month/Year Awarded

**YOU MUST SIGN THIS APPLICATION. READ THE FOLLOWING CAREFULLY BEFORE YOU SIGN**

- A false statement on any part of your application may be grounds for not hiring you, or for dismissal after you begin work.
- I understand that any information I give may be investigated as allowed by law.
- I certify that, to the best of my knowledge and belief, all my statements are true, correct, complete, and made in good faith.
- Visas, work permits, interview-related expenses, and relocation expenses not offered for local hire positions.
- Peace Corps does not make deductions for income taxes to local governments. Personal Services Contractors are expected to fulfill fiscal obligations required under local laws, including paying income taxes.

➤ **APPLICANT’S SIGNATURE** \_\_\_\_\_

➤ **DATE** (Month/Day/Year) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Additional Notes:

- i. Applicants may include a resume as supplemental documentation to this official employment application, but resumes cannot be used to replace this application for employment.
- ii. Contractors who resigned or voluntarily terminated full-time employment with Peace Corps in the past 12 months are ineligible for consideration.
- iii. Current PC Contractors must have been in their current roles for at least 12 months to be eligible for consideration.
- iv. Only short-listed candidates will be contacted.



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**THIS SPACE BELOW RESERVED FOR USE BY REVIEWING OFFICIALS.**