2019 Research Training Institute (RTI) Jury
2019 Jury Rating Worksheet

Blinded review:

**Essay - 18 pts**

Rubric below scores strength of evidence: Strong (5-6 pts); Moderate (3-4 pts); Weak (1-2 pts); Not submitted or unacceptable quality (0-0 pts)

1. **Assessment of applicant’s learning goals’ essay (Max 18 pts)**
   - Narrative is clear, logical, well-organized, and well-written. (Max 6 pts)
   - Narrative specifies reasons for interest and outcomes applicants expect from attending the Institute. (Max 6 pts)
   - Narrative specifies time management strategies and demonstrates understanding of balance between work and research activities (Max 6 pts)

2. **Proposal – 24 pts**

   Each criterion below is scored with a rubric: Exemplary (4 pts); Proficient (3 pts); Developing (2 pts); Beginning (1 pt)

   1. **Assessment of abstract – 4 points**
      - Abstract is concise, logical, and provides summary of intended research.
   2. **Assessment of research question – 4 points**
      - Research question is clear, focused, and appears to be achievable.
   3. **Assessment of literature review – 4 points**
      - Literature review is well-executed, relevant, and supports need for research.
   4. **Assessment of significance of research – 4 points**
      - Proposal addresses important issue in health sciences librarianship and is expected to fill existing gap in the health information sciences knowledge base.
   5. **Assessment of methodology and population – 4 points**
      - Methodology is specified, including population, data and/or setting, and is appropriate to research question. (4 pts)
   6. **Assessment of project timeline and resources - 4 points**
      - Project timeline and resources are realistic and demonstrate the feasibility of the project. (4 pts)

Open review:

**Applicants’ work-related experience and professional contributions – 12 pts**

Rubric below scores strength of evidence: Strong (9-12 pts); Moderate (5-8 pts); Weak (1-4 pts); Not submitted or unacceptable quality (0-0 pts)

1. **Assessment of CV or resume (Max 12 pts)**

   CV/resume provides evidence of potential and commitment to achieving RTI learning goals and completing a research project based on past successes in work and contributions to the profession. In evaluating the CV/resume, consider achievements and professional contributions relative to applicants’ time in the profession. Look for the following indicators to guide your assessment:

   - Evidence of achievements in career positions. Examples of activities include (but not limited to) the following: ongoing commitment to continuing education; continuing growth of
competence and contributions in assigned responsibilities; and increased responsibility (Max 6 pts)
  - Evidence of **professional contributions**. Examples of activities include (but not limited to) the following: active membership in professional organizations; committee membership; conference presentation; and service in a leadership role in professional organizations (Max 6 pts)

**Letter of support – 6 pts**

*Rubric below scores strength of evidence: Strong (5-6 pts); Moderate (3-4 pts); Weak (1-2 pts); Not submitted or unacceptable quality (0-0 pts)*

1. **Assessment of letter of support from director, dean, or administrator (Max 6 pts)**

   Letter provides evidence of institutional support that will enable applicants to be successful in achieving RTI program goals and completing a research project. In evaluating the CV/resume, look for the following indicators to guide your assessment:
   - Evidence of **institutional support**. Examples of support include (but not limited to) the following: leader understands importance and value of RTI program; support for attendance at RTI workshop; availability of release time or resources to complete attendee’s project; and recognition and support for participation in post-Institute activities (Max 6 pts)