MLA 2019 Reviewer Training

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Agenda

- Types of submissions
  - Content type
  - Presentation format
- Rubrics to apply
- Reviewer website
- Important details
## Types of Submissions: Content Type

<table>
<thead>
<tr>
<th>Program Description</th>
<th>Research Abstract</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creation and improvement of products, programs, technologies, administrative practices, or services</td>
<td>Report on designing, conducting, and analyzing a research project</td>
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</table>

## Types of Submissions: Presentation Format

- **Paper**: 15 minute presentation
- **Immersion Session**: 90 minute session
- **Poster**: author should staff poster for 1 hour
- **Lightning talk**: 5 minute presentation
**IMPORTANT NOTE**

This year submissions for papers will NOT automatically be considered for posters or lightning talks*

- Consider Paper submissions ONLY for papers
- Consider Poster submissions ONLY for posters
- Consider Lightning Talk submissions ONLY for lightning talks

*Submitters rejected for Papers will need to re-submit if they wish to be considered for Posters or Lightning Talks.

Evaluate using 5-point standard Likert scale

5 – Strongly Agree
4 – Agree
3 – Neutral / Neither agree nor disagree
2 – Disagree
1 – Strongly Disagree
Rubric: Common Criteria

1. The abstract is clearly written and well-structured.
2. The project described in the abstract would be of interest to attendees from various types of health sciences libraries.
3. The abstract submission is appropriate for the selected format (paper, poster, lightning talk, immersion session).
4. The overall objectives of the program or research are specifically described.

Rubric: Additional Criteria by Content Type

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<thead>
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<tr>
<td>5. The main purpose of the program is identified and described clearly.</td>
<td>5. The research question or hypothesis is stated clearly.</td>
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<tr>
<td>6. The key steps of the program are clearly described and can be easily identified.</td>
<td>6. This research project responds to an identified gap in the health sciences literature.</td>
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<tr>
<td>7. The program responds to an identified need or presents a novel concept in the health sciences.</td>
<td>7. The method(s) of the research are stated clearly.</td>
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<tr>
<td>8. An appropriate evaluation of the program is described clearly.</td>
<td>8. The research method(s) used are appropriate for the question.</td>
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<tr>
<td>9. The projected/anticipated outcomes of the program are relevant to supporting the health librarianship field.</td>
<td>9. Appropriate analyses of data (statistical, qualitative, etc.) are described clearly</td>
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</tbody>
</table>
Rubric: Additional Criteria for Immersion Session

5. The application clearly describes the logistical requirements of the session and provides a logistics contact.
6. The program will appeal to the target audience and target learner level.
7. The program description is interesting, inspiring, and/or important to conference attendees.
8. The program description shows originality and innovation.
9. The program is likely to attract a sufficient number of conference attendees.
10. The proposal clearly addresses a relevant and timely idea, issue, or need.
11. Attendees at MLA ’19 will benefit from the content of this program.

Reviewer Website

You will receive a login link with a username and password, once you have logged in, you will see your Review area:

REVIEWS (you have 1 completed reviews, 4 incomplete reviews and 0 recused reviews)

- Review Period: August 7 - November 12, 2018
- Reviewer Guide
- Click here to begin reviewing
- View a summary of your reviews
Click here to begin reviewing

Click to print

Or download this review

Or download all reviews
Review the submission details

Use the directional arrows to go to the previous review or next review. To see your review summary, use the I icon. To go to the home screen, use the home icon.
Click “Abstain from Review” if you need to recuse yourself.

Read the Likert scale Criteria before beginning.
After reading the Submission, select the appropriate score for each question.

After scoring, please provide comments. NOTE: all comments and scores will be sent to the submitter, please be constructive.
Once you have finished the review, please select your recommendation for this proposal to be part of MLA ‘19.

At any time, click on “save review” to save your actions thus far OR to submit your review.
### View a Summary of Your Reviews

#### SUMMARY OF YOUR REVIEWS

**Review Summary (5)**

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<tr>
<th>Pages</th>
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Clicking on the reviewed title gives you this display. Click on “View” to go to review screen to make any desired changes.

Clicking on the non-reviewed title gives you this display. Click on “view” to go to the review screen.
Detail 1: Results and Conclusions

Some of the content you are reviewing may not yet have results or conclusions.

You may be looking at on-going research, so please do not ‘grade’ on whether or not the content has results or a conclusion.

Detail 2: Dates

Review period:

• Papers & Immersion: Oct 29 – Nov 12, 2018
  • Acceptance notices: Dec 6 – 7, 2018

• Posters & Lightning Talks: Jan 29 – Feb 8, 2019
  • Acceptance notices: Feb 25, 2019

Meeting: May 3 – 8, 2019, Chicago, IL
Detail 3: Reviews

Reviewer comments and evaluation WILL be sent to the submitters

Be CLEAR and CONCISE in your feedback

Be HONEST in your evaluation

Be CONSTRUCTIVE in your critique

Be AWARE the submitter will use your words to improve

Questions?

Contributed Content Working Group
MLA19ccwg@gmail.com
FAQ: https://www.mlanet.org/p/cm/ld/fid=1436