

Director of Baseball Operations Overview

- Are you passionate about youth sports?
- Do you believe sports provide opportunities to compete, learn life lessons *and* have fun?
- Do you have a knack for planning, organization and getting things done?
- Are you a good communicator?
- Do you have leadership experience in high school sports?
- Do you want to make a difference for our players, coaches and families?

If this sounds like you, read on. You could be a great fit for our Director of Baseball Operations.

Overview

In 2015, each of our 4 summer teams qualified for the Colorado American Legion state tournament at the 15U to 19U age levels. For 2016, we have a strong group of returning players including a pipeline of players for the future due to our strong local youth feeder programs (North Boulder Little League and Bison). In addition, we host several yearly tournaments with top national competition and exposure to provide a compelling local summer program for our players. In 2016, we'll once again be hosting the Boulder National Invitation Tournament (BNIT) and American Legion Western Regional.

See www.diamondbaseball.org for an overview of DBoB and our [purpose](#).

The purpose of this position is to be our 'Athletic Director' for the high-school age summer baseball program as single point of contact to support coaches and simplify communication with the board. This role is intended to: a) maximize coaches' time coaching; b) maximize coaches' autonomy; c) minimize coaches time on administrative tasks; d) provide administrative guidance and support during the summer.

Responsibilities

- Recommend head coach (input from Coaching Committee and DBoB board approval)
 - Goal = End of October
- Work with Head Coach to Create Summer Plan including:
 - Number of teams
 - Plan for graduated seniors & incoming freshmen
 - Determine leagues, divisions, and tournaments for each team
 - Determine in and out of state tournaments for each team
 - Communicate plan to DBoB board
- Create Summer Schedules (with coach input and logistics help from DBoB Scheduler)
 - Practices
 - Leagues (American Legion, Connie Mack, non-Legion)
 - Tournaments (including travel)

Diamond Baseball of Boulder Summer Baseball Roles

- Approve Team Rosters and In-season Roster Changes
 - Goal = May immediately after HS Season
 - Ensure tryout plan is established and followed
 - Rosters established in accordance with player eligibility
 - Changes and additions due to player issues (injury, suspension, etc)
 - Roster eligible moves for in accordance with Legion / Connie Mack rules
 - Recommend Non-BHS player additions (if any) for DBOB board approval
- Mentor and Support Coaches During Summer
 - Coaching skill development - both on and off the field duties
 - Ensure coaches follow DBoB, BHS, PCA values and policies
 - Ensure all governing organization baseball rules are followed (pitch counts, player and coach conduct, etc.) including:
 - CHSAA, BVSD, American Legion, Connie Mack
 - Ensure standard BHS player/parent conflict resolution process is followed
 - Escalation point for all player/coach issues not resolved with standard process
 - If BHS coaches selected, work with BHS AD to provide annual feedback
- Oversee SCP field maintenance and pre-game field setup with City of Boulder
- Assist board with coordinating team parents and parent game/tournament volunteers
- Assist board with coordinating player volunteers for hosted tournament fieldwork
- Input to board on team uniforms and equipment needs

Skills & Experience

- Demonstrated organizational skills
- Strong communication skills
- Strong conflict management skills
- Positive Coaching Alliance training and belief in their values
- At least 3 years high school sports experience

To eliminate conflicts of interest, this position is not open to candidates who are:

- DBoB board members
- Parents of current DBoB baseball players

Salary

- To be determined by several factors
 - Experience
 - Historical DBOB salaries
- Additional opportunities for income through DBOB
 - Tournament director
 - Field maintenance manager (TBD based on City of Boulder responsibilities)

Applications

- Applicants should send a brief resume summarizing your qualifications and interest in this position to Scott Flores @ slbkflores@comcast.net by 6:00 PM on October 18.