

**Rheems Athletic Association**  
**Board Meeting – December 11<sup>th</sup>, 2016 - Meeting Minutes**  
**Lucky Duck's Cafe, Elizabethtown, PA**

President Mike De Stefano called the meeting to order at 7:15 PM with the following board members in attendance:

Brian Bell (vice president), Craig Hummer (soccer co-commissioner), Kenny Burke (rugby co-commissioner), Jo Hershey (Rugby Co-commissioner), Mike Hamilton (softball co-commissioner), Heidi Vognetz (fundraising chairperson), and Michael Smith (secretary) were in attendance.

Rick Knowlton (Volleyball commissioner), Scott Schraff (soccer co-commissioner), Lea Taylor (Treasurer), Sean Burton (softball co-commissioner), David Kase (Boys lacrosse, co-commissioner), Mark Weissend (Girls lacrosse, co-commissioner) and were not in attendance.

Bob Meuser, website administrator, was not in attendance.

- Special business/guests –

The following four individuals were in attendance:

Doug Oberholser (candidate to replace Craig Hummer), Wendi Grinnell and Roger Garber (candidates to replace Sean Burton and Mike Hamilton) and Paula Burke (candidate for the position of risk management/compliance).

- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections or revisions to the October meeting minutes. There were not. **Brian Bell made a motion to approve the meeting minutes, which was seconded by Mike Hamilton. The meeting minutes were approved unanimously by the board.**

- Finances – Lea Taylor

There were no updates to board finances at the meeting.

**BOARD ELECTIONS:**

Board nominations were made during the October 16, 2016 meeting. The following is a list of the board nominations that were made for the vote at today's meeting.

The board considered all of the names below in a single vote; a motion to nominate each of the following persons to their respective positions was made by Kenny Burke, which was seconded by Brian Bell. The list of candidates were unanimously approved by the board.

President – Greg Laszakovitsg  
Vice Pres. – Brian Bell

Secretary – Michael Smith  
Soccer – Scott Schraff  
Soccer – Doug Oberholser  
Volleyball – Rick Knowlton  
Girls Softball – Roger Garber  
Girls Softball – Wendi Grinell  
Rugby – Jo Hershey  
Rugby – Kenny Burke  
Fundraising Chair – Heidi Vognetz  
Boys Lacrosse – David Kase

1. Previous business - Action Items – August 2016

Mike De Stefano to send out email and put on website tax exempt status. **Open - Carried forward on 12/11/2016.**

2. Previous business – Action Items – Aug 2016

Any Wenger Feeds invoicing required for the 2<sup>nd</sup> ½ of the year?  
**Mike De Stefano indicated that Wenger feeds will not receive an invoice until Oct. '16. Invoice was received in October. Mike to check with Lea if invoice was paid.**

3. Previous business – Action Items – Aug 2016

Mike De Stefano wants to obtain an accurate snapshot of all RAA sports with respect to human capital inventory (IE: Coaches, assistants, etc..) in order to ensure full compliance with risk management requirements. Paula Burke will be involved in the accomplishment of this action item. **ITEM CLOSED at this meeting – Paula Burke working with Bob Mueser to get this item to completion.**

- New and Ongoing business

1. Fundraising and sponsorship -

Update – Heidi Vognetz briefly updated that the soccer fundraiser was now completed. She also briefly discussed ideas going forward to approach fundraising opportunities and how to coordinate idea for each sport and to bring it all together in the RAA as a whole. She indicated that she will meet with Michelle in January on additional fundraising ideas. Each of the members present at the meeting updated Heidi on how each fundraises for their respective sports. Heidi was updated by softball, rugby and soccer.

2. Softball - Mike Hamilton/Sean Burton

News/updates – Mike Hamilton discussed the following updates/items:

- a) Mike met with Wendi and Roger to begin transitioning softball responsibilities.

- b) Mike also mentioned that he talked to Elizabethtown College about helping RAA softball with pitching and hitting clinics over the months of January and February, indoors at the Thompson gymnasium.
- c) Mike also mentioned that he is going over ads and flyers getting ready to put out to the schools and in the Merchandiser.
- d) Mike mentioned between concession stand revenues and the P&L account for softball, he felt that there was enough softball funding to request to purchase a rascal for field maintenance. Mike stated to that board that the approximate cost for this piece of equipment is \$4,500.00.

**ITEM VOTED ON AND APPROVED BY THE BOARD:**

*After a discussion, and a question and answer period among the board members, Mike Hamilton made the motion to the board for approval to purchase this item, the rascal. Craig Hummer 2<sup>nd</sup> the motion. The board unanimously approved the purchase of this item at a price of not to exceed (NTE) \$4,500.00, excluding tax.*

3. Boys Lacrosse - David Kase

News/updates –Mike De Stefano indicated that there was an update via email from Dave Kase that he will continue to serve in the role of Boys Lacrosse commissioner, however he will need help in the form of a possible co-commissioner.

4. Girls Lacrosse – Mark Weissend

News/updates – The program has been turned over to GEARS. Flyers went out to schools from GEARS for the new season to be led by the new program.

5. Soccer - Craig Hummer/Scott Schraff

News/updates – Craig Hummer discussed the following updates/items:

- a) Website registration is now up and running. Late registration 1/31/2017;
- b) There will also be backpack flyers going out in the near future, as well as several email blasts to the members;
- c) Doug Oberholser (Travel commissioner) and Mike Smith (U6/U8 coordinator) met with Bob Mueser to obtain more familiarity with the Elizabethtown United website to better manage the programs going forward;
- d) Elizabethtown United had to send a representative for the Lancaster County Intramural Commission for LBYS (Lancaster Boys Youth Soccer Association) That representative was Scott Schraff;
- e) E-town United to meet with Hershey to shore up the Spring program.

6. Volleyball - Richard Knowlton

News/updates – a) No update

## 7. Rugby – Kenny Burke/Jo Hershey

News/updates – Kenny Burke discussed a few updates/items:

- a) They are about to open spring registration for U19 rugby. Practice starts 1/8/17;
- b) There is an individual from New Zealand who will be coaching U13/U15;
- c) They are looking to build on what they had accomplished last year, and anticipates a strong turnout;
- d) They are currently searching for an appropriate location to practice in spring; soccer indicated that they can likely work them into their field rotation with minimum affects;
- e) They now have apparel at Elizabethtown Sporting Goods;
- f) U13/U15 backpack flyers went out before the Christmas break;
- g) Annville, Lower Dauphin, Hershey, Donegal, and Elizabethtown are all areas from which rugby is recruiting;
- h) They are planning on organizing a tournament through Penn Legacy;
- i) They are looking for a storage location for rugby equipment, goals, etc...
- j) Jon Normal from Funk Brewery in town will be helping Kenny coach the U19 team;
- k) They are looking to take interested players up to a clinic at PSU in February.

## 8. Compliance/Risk Management – Paula Burke

News/Updates – No update.

## 9. Facility/Field Maintenance – soccer and softball fields were winterized and closed for the season.

## 10. Field Usage – not discussed.

## 11. Miscellaneous –

Meeting dates for the 2016 year have been completed and are detailed below:

- o Meeting dates for 2016:
  - i. February – Completed 2/24/16;
  - ii. April – Completed 4/24/16;
  - iii. June – Completed 6/12/16;
  - iv. August – Completed 8/7/16;
  - v. October (nominations) – Completed 10/16/16;
  - vi. December (elections) – Completed 12/11/16.

Meeting adjournment: Craig Hummer made the motion to adjourn the meeting and was 2<sup>nd</sup> by Mike Hamilton. Mike De Stefano brought the meeting to an official close at 8:30pm.

No meeting date was yet set for 2017.