

Rheems Athletic Association
Board Meeting – May 17th, 2015 - Meeting Minutes
Lucky Duck, Elizabethtown, PA

President Mike De Stefano called the meeting to order at 7:08 PM with the following board members in attendance:

Susan Smith (Treasurer), Brian Heffleger (softball co-commissioner), Kenny Burke (rugby co-commissioner), David Kase (lacrosse co-commissioner), Rick Knowlton (volleyball commissioner), Mark Weissend (lacrosse commissioner), Jo Hershey (rugby co-commissioner), and Brian Bell (secretary).

Mike Hamilton (softball co-commissioner), Joe Carter (soccer co-commissioner), and Sean Burton (vice-president) were not in attendance.

Craig Hummer (soccer co-commissioner) arrived at 7:35.

Bob Meuser (website administrator) arrived at 7:26.

- Special business/guests – Kenny Burke indicated his wife is a lawyer and has done presentations on the new Volunteer law in Pennsylvania. Kenny indicated that the mandatory reporter language in the law applies to anyone that volunteers and the language is broad.

Mike De Stefano read the definition of mandatory reporter.

Kenny Burke read his wife's comment on the Rheem's volunteer policy. David Kase indicated any incidents need to be reported to childline. Mike De Stefano indicated to have volunteer sign mandated form. Bob Meuser stated we need a mechanism to report.

There was a discussion concerning outside organizations and how they apply to the new law.

Brian Heffleger indicated he would contact Elizabethtown Boy's Club and see what policy they are putting into place for the new law.

Action Item #1: Brian Heffleger indicated he would contact Elizabethtown Boy's Club concerning volunteer policy.

Mike De Stefano indicated the board would be formalizing a policy in June to vote on at the next board meeting. The policy needs to be in place by July 1st. Mike De Stefano indicated Rheems AA needs an avenue to provide links to checks. Mike De Stefano also indicated that registration fees may need to be increased to cover costs of background checks and record keeping.

Bob Meuser indicated he could provide links to go and get clearances.

Mike De Stefano indicated Rheems AA may need to pay someone to run checks, run reports and save them on the website. Mike De Stefano stated that we need to get something on the website

about the change in policy. Bob Meuser also stated the need to get something on the website for changes to volunteering, even if it's posting the boards current actions.

Craig Hummer indicated there is a PA website that provides links to the background checks. Craig indicated that tracking is key and Rheems AA needs copies of the actual documents. Craig also indicated that Rheems AA needs proof that we are tracking coaches.

Mike De Stefano indicated to put on FAQ and childline link on website and we need to have the checks for fall sports.

Action Item #2 – Bob Meuser to add FAQ and childline link to website.

David Kase read the FAQ.

Mike De Stefano indicated Rheems AA needs to show intent of policy. There was a discussion about the formalizing the policy. Mike De Stefano indicated integrate all comments into the formal policy.

Mike De Stefano discussed the date for next month's meeting. **It was determined to move the meeting to June 15th at Lucky Duck. The meeting was subsequently changed to June 16th at Luck Duck.**

Mike De Stefano started a discussion about going to quarterly board meetings. Mark Weissend asked about changing fiscal year to follow the school year. There was a discussion about changing the fiscal year.

Mike De Stefano indicated to come back next meeting with an opinion on the quarterly meetings.

- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections to April's meeting minutes. Mike De Stefano asked if there were any revisions to the meeting minutes. There were none. **Mark Weissend made a motion to approve the meeting minutes which was seconded by Rick Knowlton. The meeting minutes were approved unanimously by the board.**

- Finances – Susan Smith

April Finances - Subsequent to the meeting, Susan emailed the financial statements and check Register for April. Susan Smith indicated she is not getting check requests for soccer. Susan indicated to submit requests more timely. Susan had a question about paying for the shed. Mike De Stefano indicated to follow up and recording shed payment from the correct account. Mike De Stefano asked if softball's fundraising was in P&L. Susan indicated softball's fundraising was in May.

Rick Knowlton made a motion to approve April Finances which was seconded by Brian Heffleger. The April Finances were approved unanimously by the board.

- Previous business - Action Items – April
 1. Bob Meuser to add Protect Youth Sports to website. **Closed - *Bob Meuser indicated Mike Hamilton emailed Bob about adding Protect Youth Sports. Bob indicated he needs more background information to add the checks. Mike De Stefano indicated that Bob should work with Mike Hamilton to get it on the website for softball. Bob Meuser discussed ways to get documentation onto the website. Bob indicated he and Mike Hamilton started looking into this. This discussion has been tabled due to new law.***
- Previous business - Action Items – October
 1. Mark Weissend to look into a school intern for Treasurer. **Closed - *Mark Weissend indicated August is when to submit for an intern.***
- Previous business - Action Items – November
 1. Mike De Stefano to sit with Bob Meuser and go over sponsorship program. **Open – *No update.***
- New and Ongoing business
 1. Fundraising and sponsorship -

Update – Mike De Stefano indicated Wenger Feeds sent a \$2500 check and that himself and Craig Hummer met with Wenger Feeds. Mike De Stefano indicated Rheems AA needs to get something on the snack stand.

Action Item #3 – Rheems AA to get Wenger Feeds on snack stand.

2. Softball - Mike Hamilton/Brian Heffleger

News/updates – Brian Heffleger gave an update on the softball season. Brian Heffleger indicated they had a successful fundraiser, however they are struggling with the concession stand. Brian Heffleger indicated the Robinson memorial is up.
3. Lacrosse - Mark Weissend/David Kase

News/updates – Mark Weissend gave an update on girl's lacrosse.
4. Soccer - Joe Carter/Craig Hummer

News/updates – Craig Hummer indicated the new shed is in. Craig Hummer indicated Joe Carter had some information of the actual owners of the Rheem's soccer fields. Craig indicated that the owners may be looking to re-deed it. Craig indicated that registration for the fall will be opening up soon. Susan Smith started a discussion about intramural soccer.

5. Volleyball - Richard Knowlton

News/updates – Rick Knowlton indicated there were 51 registrations for volleyball and they were on track for about the same number of kids as last year. Rick indicated he was trying to get something out to the schools and got approval to do so. Susan Smith asked about putting something on the school's website. Rick indicated he was getting the flyers out this week and got approval to distribute them at Donegal. Rick indicated he got the high school to agree to change the night for the open gym for volleyball.

Mike De Stefano asked when Rick would be closing registration. Rick indicated he would close it the week after volleyball starts.

Brian Heffleger asked about Donegal starting a volleyball program. Kenny Burke asked for a contact at the Donegal school district.

Rick asked about using Elizabethtown Sporting Goods since he has had numerous problems in the past. David Kase indicated he used a small company. Rick indicated he needs the latest sponsorship logos for the volleyball shirts.

Action Item #4 – Rick Knowlton to get latest sponsorship logos for volleyball shirts.

Mike De Stefano indicated he would check on the logos and that Wenger Feeds needed to be on the shirts.

Rick indicated he would play at Greentree again and needs the port-o-pot to stay.

6. Rugby – Kenny Burke/Jo Murphy

News/updates – Jo Murphy indicated they were closing out the spring season and were getting flyers out for summer. Jo indicated they were opening up the summer season up to 9th grade.

7. Facility/Field Maintenance – not discussed

8. Field Usage – Craig Hummer asked if Lacrosse would be using the Rheem's fields in the fall. There was a discussion about the field usage.

9. Miscellaneous –

Brian Heffleger made a motion to adjourn the meeting which was seconded by Mark Weissend

The meeting was adjourned at 9:10

Next meeting date is Tuesday, June 16th at 7:00 pm at Lucky Duck, Elizabethtown, PA.