

Rheems Athletic Association
Board Meeting – June 9th, 2014 - Meeting Minutes
Hope Community Church, Rheems, PA

President Mike De Stefano called the meeting to order at 7:12 PM with the following board members in attendance:

Sarah Hoffman (fundraising commissioner), Heather Hassinger (treasurer), Joe Carter (soccer co-commissioner), Craig Hummer (soccer co-commissioner), and Brian Bell (secretary).

Rick Knowlton (volleyball commissioner) arrived at 9:00.

Brian Heffleger (softball co-commissioner), Mike Hamilton (softball co-commissioner), Mark Weissend (lacrosse commissioner), and Sean Burton (vice-president) were not in attendance.

Bob Meuser website administrator was also in attendance.

- Special business/guests – Susan Smith (Incoming Acting Treasurer)

Bob Meuser indicated that 12 to 13 kids have signed up for rugby.

- Prior meeting minutes review and approval

Mike De Stefano asked if there were any objections to May's meeting minutes. No one indicated any. **Heather Hassinger made a motion to approve the meeting minutes which was seconded by Sarah Hoffman. The meeting minutes were approved unanimously by the board.**

- Finances – Heather Hassinger

May Finances - Subsequent to the meeting, Heather emailed the financial statements and check Register for May. Heather Hassinger provided an overview of the May finances and indicated specific information could be provided in the emailed financial statements along with the check register.

Heather indicated she is having software issues with the new program. Heather indicated she is getting fatal errors.

Heather discussed a check cashing issue with Keith Renner.

Heather indicated the concession stand is doing well.

Craig Hummer made a motion to approve the May financials which was seconded by Brian Bell. The May financials were approved unanimously.

Mike De Stefano indicated that Bob Smith requires a check for a softball tournament. Susan Smith gave Heather her address for the check. Susan indicated she will give registration in email.

The board was reminded to give Heather advance notice about checks.

Heather indicated the two power meters at Rheems are now on 24 month fixed pricing. The rate will be good until spring 2016.

Mike De Stefano provided an update for the Conoy softball money match. Mike De Stefano indicated he talked to Chris Geisey. Chris Geisey indicated Conoy is committed to providing a funding mechanism. Mike De Stefano indicated Conoy is looking at the costs for the Conoy kids which is estimated to be around \$1000 to \$1500 dollars and Conoy is looking for the right method to fund now and going forward.

Craig Hummer expressed concerns about making the program sustainable and the possibility of increasing fees. Mike De Stefano indicated the fees were low this year because of all the changes and they can be increased in the future.

Mike De Stefano indicated we are at a transition period for the treasurer and asked if Heather could provide support as fall registrations come in. Heather indicated she would. There was a discussion about the email address for the Treasurer.

- Previous business - Action Items – April
 1. Mike Hamilton to coordinate new locks and keys with Joe Carter. **Open - Will coordinate locks changed with Brian Bell.**
 2. Sean Burton to follow up with Mike Hamilton about placing sign at Black Gryffin. **Open**
 3. Bob Meuser to add Protect Youth Sports to website. **Open - Bob Meuser indicated Mike Hamilton emailed Bob about adding Protect Youth Sports. Bob indicated he needs more background information to add the checks. Mike De Stefano indicated that Bob should work with Mike Hamilton to get it on the website for softball. Bob Meuser discussed ways to get documentation onto the website.**
 4. Joe Carter to send Rick designs for Volleyball and Sarah Hoffman to send Rick signs. **Closed. Joe gave Rick designs for volleyball.**
- Previous business - Action Items – May
 1. Sean Burton to indicate to Elizabethtown boys club that Rheems is adding rugby. **Open - Mike De Stefano indicated he sent Sean an email.**
- New and Ongoing business

1. Fundraising and sponsorship - Sarah Hoffman

Update – Sarah indicated that Hondru needs a list of equipment from soccer. Craig emailed Sarah the list during the meeting. Sarah indicated we are still waiting for check from E-town Family Health for a \$700 sponsorship.

Sarah indicated she is working on sign placement for the softball fields. Sarah indicated there are 10 locations for new signs and she went over the locations. Sarah indicated that Wenger is our strongest sponsor and should be given the best location. Sarah indicated the back field is the only field that can be named. Heather Hassinger indicated that signs can be put on the back of the fence in addition to where they are now.

Craig Hummer indicated the R&K fundraiser has been great. Bob Meuser indicated it's possible to add R&K to the website and can add sponsorship locations to the website.

Sarah Hoffman indicated that she will resigning her position in August since they will be moving out of state.

2. Softball - Mike Hamilton/Brian Heffleger

News/updates – No updates, not present.

3. Lacrosse - Mark Weissend

News/updates – No updates, not present.

4. Soccer - Joe Carter/Craig Hummer

News/updates – Craig Hummer indicated the season is winding down and that registration is open for the fall. Craig indicated there won't be too many changes for the fall and UK soccer will be used again. Bob Meuser started a discussion about Intramural naming in soccer website.

Sarah Hoffman indicated Webber did not break out the volleyball signs from the soccer signs. Heather indicated to ask Webber to break out the sign costs.

Mike De Stefano asked if the commissioners heard about the EPYSA grant. Craig Hummer indicated they have not heard anything and that the date to announce finalists had been June 2nd. Joe Carter provided the specific items in the application.

Mike De Stefano indicated the field markers were removed and need to be put back in. Craig Hummer indicated Corey Dehmay added in the markers and were working on the fields

Mike De Stefano asked if there were any requests for West Donegal Township. Craig Hummer indicated just normal maintenance and a fence around the ridge line. Mike De Stefano indicated the township may put a walking path around the field which may include a fence.

Joe Carter asked if Kenny Burke will be appointed a commissioner's position for rugby. Mike De Stefano indicated for now rugby is offered for a temporary basis for the summer. Craig Hummer asked if rugby becomes permanent, would it have dual commissioners. Mike De Stefano indicated dual commissioners would be used for start-up for support. Mike De Stefano also indicated the board would entertain permanent status of rugby in August/September depending on if it succeeds and feedback from the community.

5. Volleyball - Richard Knowlton

News/updates – Rick Knowlton indicated some parents are having website issues signing up for volleyball. Rick indicated there are 87 sign-ups which is a very good number. Rick stated that there is competition for the high school players with the high school hosting open gyms. Rick indicated the majority of the group is junior high age. Rick indicated the possibility of marketing in Donegal since they don't have a program. Rick reiterated from previous meetings that Spooky Nook is 3X higher than the cost of Rheems. Rick indicated he ran a budget but doesn't have shirt costs yet.

Rick discussed the website issues with Bob Meuser. Bob indicated to forward any website issues to him.

Rick indicated he is set with the number of coaches and asked about the magnitude of background checks. Rick indicated many of the coaches already have background checks. Mike De Stefano indicated the coaches with written documentation should provide it to Rick. There was a discussion concerning the background checks and if all coaches should have them. Craig Hummer stated that soccer is only \$4.50 going through the EPYSA. Craig indicated he will forward email to Rick with a link to the EPYSA check.

Craig Hummer indicated that all coaches need to take the online concussion course.

There was a discussion between Rick and Bob concerning use of the website for mass emails. Heather indicated one more email blast should be sent out for volleyball.

Rick discussed making connections with old Rheems members and possibly inviting them back for a meeting. Mike De Stefano will follow up with Rick and possibly add a history section on the website. Mike De Stefano indicated the board could have an unofficial meeting in July and brainstorm about ideas.

Craig Hummer asked the status of the 501(c)3 and if a timeline could be added for submittal. Craig Hummer indicated he will ask Rob Cronin and Jeff Shenk about getting 501(c)3 status.

Action item #1: Craig Hummer to discuss getting 501(c)3 status with Rob Cronin and Jeff Shenk.

6. Facility/Field Maintenance – Not Discussed.

7. Field Usage – Not Discussed.
8. Miscellaneous – Mike De Stefano discussed becoming a SEG at Member's 1st FCU. Mike De Stefano indicated he had initial conversations with the branch in Elizabethtown. Mike De Stefano indicated that becoming a SEG should be considered, however the board would be looking for sponsorship from Member's 1st. Craig Hummer indicated Union National Bank should be approached too about sponsorship. There was a discussion about larger sponsorship opportunities. Craig Hummer indicated sponsors can be included on emails and websites. Craig asked Bob to provide a list of people who opt out of emails. It was determined that Mike De Stefano should start negotiations with Member's 1st and report back to the board.

Action Item #2: Bob Meuser to provide a list of email opt outs.

Action Item #3: Mike De Stefano to provide an update on Member's 1st sponsorship.

Craig Hummer made a motion to adjourn the meeting which was seconded by Joe Carter.

The meeting was adjourned at 9:04.

Next meeting date is Monday August 11th at 7:00 pm at Hope Community Church, Mount Joy, PA.