

## **ASSIGNING PROCEDURES**

- ⚽ **Experienced mentors will work with you to develop your officiating skills and encourage you in your career as a referee.**
- ⚽ **We want you to succeed and return in the fall and next spring.**
- ⚽ **You will be assigned to games that match your skillset.**
- ⚽ **Be patient with yourself, work with the mentors, and you will be amazed at your progress.**

### **We do not assign games before the season:**

- ⚽ **Your skills and confidence will improve through the season.**
- ⚽ **We assign you to matches that most challenge your skill level.**
- ⚽ **Your availability changes dramatically from the beginning of the season to its end.**
- ⚽ **Assigning is a dynamic process, and your availability can change through the week.**

### **How do I get games?**

- ⚽ **We assign games each week by email.**
- ⚽ **Please DO NOT DELAY in replying to the recruiting emails from Mr. Humphrey.**
- ⚽ **Assignments are based on when you are available, your skill level and your age.**

**The normal weekly schedule of communications is:**

- ⚽ **Monday - announce times of games for the upcoming Saturday.**
- ⚽ **Tuesday - publish the PRELIMINARY assignments.**
- ⚽ **Wednesday - release UPDATED rosters.**
- ⚽ **Thursday - distribute REVISED schedule.**
- ⚽ **Friday - email FINAL assignments.**
- ⚽ **Depending on the number of officials who are available, you may have 2 assignments in the Preliminary schedule but end up with 4 games in the Final schedule.**

**ALWAYS REVIEW THE COMPLETE ROSTER OF GAMES.**

- ⚽ **If we have 30 games on a given day and you review only the first 25 games on the schedule, you may miss your assignment in game #29.**
- ⚽ **Please note that Referee #1 is not necessarily the center.**
- ⚽ **You will be advised of your assignment as referee or assistant referee when you check in with the referee coordinator on game day.**
- ⚽ **If you have a conflict and cannot fulfill an assignment, please notify the assignor as soon as possible.**
- ⚽ **Assigning questions can be addressed to Mr. Humphrey at [msrahumphrey@gmail.com](mailto:msrahumphrey@gmail.com).**