



USCGLAX Committee Descriptions

Team Manager: This position is responsible for all communication for their team (U15, U13, U11 or U9). Through administrative access to our website, the Team Manager can send emails and text notifications regarding upcoming practices, upcoming games and player participation, game and practice cancellations or rescheduling, collection of forms and payments and any other communication from the coach. If possible, Team Managers may also participate and assist in practices. Team Managers will also be responsible for assigning Score Keepers for the games.

Team Events Chair: This position will be responsible for overseeing the social events for the club. This person can assign co-chairs for each event or by team. These events include:

- **Team photos** – work with a photographer to schedule the team photos and arrange distribution of photos through Team Managers.
- **Year end parties** – usually 1 for U11 and U13 and 1 for U15. These have been held at the Montclair pool and need sponsorship from someone who lives in Montclair but other facilities can be considered.
- **Tournament** – organize donations of food, drinks and tents from parents for a central meeting place for our teams during the event.

Community Chair: This position will submit the paperwork and organize all of the USCGLAX for the USC Community Day parade. They will also work with the Treasurer to come up with fundraising events for the club.

Spirit Wear Chair: This position is responsible for working with our selected vendor to determine the items we want to sell for our club. This person will be responsible for emailing members the link to the online store, closing the orders and working with the vendor for final delivery.

Score/Time Keeper: Keep both the time (via your phone) and score of the game by sitting on the coaches side of the field at a designated table. Work with the officials to start and stop the clock when necessary.

For Fall 2018 – Board positions

For 2019 - Equipment/Field Manager: This position is responsible for the inventory of all the team equipment including the 2 goals. A location needs to be found for storage of all the equipment.