

**CWSA Board  
Meeting**

ECSU Student  
Center

Tuesday, January 8, 2019 – 6:30  
P.M.

**Meeting  
Minutes**

**Members Present:** Ian Dann, Angela Bazin, Danielle Chris an, Jason Postemski, Amy Gile, Kevin Nowak, William Kopplin, Jason Grauer, Ka e Whalen, Byron Moore, Zac Crowe, Chris na Simmons, Julie Hughes, Jerry Hughes, Caroline Johnson

**Others Present:**  
**None**

**A. Call to Order :** Jason Postemski called mee ng to order at 6:33 pm **B. Roll Call:** Introduc ons conducted and sign in sheet for contact informa on was sent around to group. **C. Additions/Changes in Order of Agenda :** None. **D. Approval of Previous Meeting Minutes:** Minutes from previous mee ng approved at 6:36. **E. Financial Report:**

**a. Balances:** \$16,404.29 in checking, \$9,172.90 in savings, and \$25,212.34 in a CD **b. Income:** No discussion of income. **c. Expenses:**

i. PO box in Columbia costs \$70/year. CWSA is not currently paying for that PO Box.

Mo on was approved to establish an new PO Box in Windham rather than retain the one in Columbia at 6:52 pm. Jason G. will obtain the new PO Box. **ii.** CPA firm has billed CWSA a retainer fee of \$800. Prior to paying this bill, clarifica on of

services provided is needed. **iii.** Website costs \$450 annually, and is due on 1/10. Mo on to approve payment of \$450 to

League Athle cs for website was approved at 7:01 pm. We will look into switching to Stack Sports for the future. **d. Tax Report:** Jason G. & Ka e W. con nue to inves gate the tax issue. At minimum, 2016 taxes

must be filed this year, and the remainder of the year can be spent filing 2017 back taxes and 2018 taxes. **e. Other Business:** Three previous board members have debit cards/checks for the CWSA bank

account. A meeting was scheduled at Key Bank on Thursday 1/17/19 at 4:00 pm with current account holders (Jerry H., Julie H., and Caroline J.) and incoming board members (Byron M., Jason G, and Jason P.) to transfer bank account to incoming board members and obtain debit cards for them. It was discussed that there are currently no bylaws governing the number of signatures required on a check. It was agreed upon unanimously that no checks can be written to oneself. Options for dual-signatures will be explored at a later date. **F. Old Business:**

**a. Spring Registration:** Julie H. will help Amy G. open spring registration. It will start 2/1 or earlier, and registrations after 3/1 will be considered late. Registration will close 3/15. Caroline J. to provide a schedule/ timeline of annual events. Byron M. to send bilingual flyers to Windham & Columbia schools ASAP. Motion to approve opening of registration between 1/21 and 2/1 with a late fee after 3/1, closing on 3/15, and having flyers to schools by 2/1 approved at 7:10 pm. **G.**

**New Business:**

**a. 2019 Meeting Dates:** Motion to schedule meetings on the following dates approved at 7:13 pm.

<https://docs.google.com/document/d/1zpoHTQQPssU7Mkt8U3dVRbDjsN5im7XiTO2rhDZhgbl/edit# 1/2>  
1/31/2019 2019\_0108 - CWSA Board Meeting Minutes - Google Docs

- 1/8/19, 6:30 pm, ECSU Student Center Room  
217
- 2/5/19, 6:30 pm, Windham Middle  
School
- 3/5/19, 6:30 pm, Windham Middle  
School
- 4/2/19, 6:30 pm, Windham Middle  
School
- 5/7/19, 6:30 pm, Columbia Rec  
Park
- 6/4/19, 6:30 pm, Columbia Rec  
Park
- 7/9/19, 6:30 pm, Columbia Rec  
Park
- 8/6/19, 6:30 pm, Columbia Rec  
Park
- 9/3/19, 6:30 pm, Columbia Rec  
Park

- 10/1/19, 6:30 pm, Columbia Library
- 11/5/19, 6:30 pm, Columbia Library
- 12/3/19, 6:30 pm, Columbia Library **b.**

**Website Renewal:** Discussed as an expense.

**H. Open Discussion:**

**a.** The question of whether Columbus Day Tournament finances had been close out was asked.

There are currently no outstanding bills from the tournament. **b.** Jason P, CWSA President, thanked all board members, old and new, for everything they have done and continue to do to make CWSA an excellent club. **c.** New club officers & contact emails need to be updated on the CWSA website. Kevin N. will take

care of this. **I. Correspondence:** None. **J. Adjournment of Regular**

**Meeting:** Motion to adjourn meeting approved at 7:21 pm.

Submitted by Christina M. Simmons, CWSA  
Secretary

<https://docs.google.com/document/d/1zpoHTQQPssU7Mkt8U3dVRbDjsN5im7XiTO2rhDZhgbl/edit# 2/2>