

Meeting Minutes November 18, 2014

Team: UMYA Board	Date: 10/21/2014
Facilitator: Matt Skekel	Start Time: 7:09 pm
Minute Taker: Liz Vogel	End Time: 10:27 pm
	Location: Upper Milford Township Building
Members Present:	Matt Skekel, Matt Mory, Liz Vogel, Lisa Amey, Rob Mutchler, Jason Boulrice, Barry Williams, Mike Naratil, Todd Reinert, Harry Marangos, Guest: Susan Detweiler
Members Absent:	Chris McNellis, Roxann Betz, Kathy Nowroozani, Guest: Paula Fehlinger
Notes from Meeting	
November's minutes were reviewed.	
Lisa made motion to approve minutes; Todd seconds – all in favor	
Old Business:	
<ul style="list-style-type: none">- Online Payments: Convo had after last months meeting about accepting online payments, Lisa researched the website and how we can make every registered player pay before finishing registration online so we do not have the issues of accounts receivable moving forward. Emails were going around and majority approved- Start with LAX which is the first sport open for 2015 – but we should let members know via an email blast that these changes will be happening.- Lisa stated that she could draft the email to be sent- Matt M asked about refunds – Lisa stated that you can refund via paypal up to 60 days and the treasurer can write a check after that time if needed for a refund. It is not a difficult task- Todd asked what happens if someone doesn't want to pay online – answered: people will still be able to do walk in registrations and there is a printable online form that they can send in- Matt S stated his first reaction was he didn't like the idea; due to the small percentage of those not wanting to use a credit card online. We only hold two walk in registrations which still affects those registering late.- Matt S did some research to find out what other organizations do – researched 3 – two of the three do what we currently do for registrations, the third does what we are speaking of and have to pay when registered.- Lower Mac does do a slight variation, they do provisional status: they allow you to register and you are in their system but if you do not pay by the cut off you do not get put on a team and your registration goes away.- Matt's other concern is people waiting too long to register because of having to pay upfront then there is no good gauge on what type/amounts of team you will have.	

- Lisa stated that this can be set up however we want it to be – wait listing, provisional, etc. There are plenty of options on however we decide we would like this to be set up.
- Late fees are too cheap at \$10.00, Matt S and Barry agree that the fee should be \$25.00
- Liz stated we could start 2015 as provisional and see how the year goes and re-evaluate before 2016 to see if we want.
- Decision to start a provisional/wait list registration for LAX and through the entire 2015 season; The cut off will be based on the coordinators date of registration cut off.
- Barry makes motion to set our late fee for all sports to \$25.00; Jason seconds – All in favor
- Cut offs: LAX will be Baseball and Soccer will be April 1st; Softball

Executive Reports:

President – Matt

- 2015 Budgets:
- Snack bar money needs to be allocated to the correct sports when the money comes in and go towards something they may need.
- The sport that is working the snack bar MUST put the sport on the envelope when depositing in safe
- Budgets this year do not include snack bar revenue – but moving forward after seeing what is coming in per sport could be used in the future in the budgets
- UMT Budget Request – Matt S working on this and putting in the same thing as he did last year
- Field Request – Usage – Fields Coordinator: Last year the field coordinator was split three ways
- Matt S asked Matt M if he would be interested in handling field coordinator position
- It was suggested that there is one coordinator for all fields, Soccer, Baseball and Softball separate from a sport coordinator
- Field Requests: going to be using Klines Lane a lot more this year – Matt S asked if he could get help in getting a good contact to rent some of the fields in Macungie. Barry will send info to Matt S
- Victory Vallet has shut its doors to every sport except Basketball and Volleyball; A softball league beat up the floors pretty good, so they have stopped putting it out there to other sports moving forward.

Vice President – Jason

- Nothing at this time

Treasurer – Liz

- Discussed – balance – discussion on balance being low
- Discussed missing checks – agreed we should contact those sponsors to see if these checks were cashed, and if they can issue a new one
- We are definitely below the comfort level for bank balance

Secretary – Liz

- Nothing at this time

Coordinator Reports:**Baseball – Barry –**

- Budget submitted (see attached); Large increase without sponsors and snack bar for the fees for all teams, Rob stated if we have a AAA team the equipment will have to be looked at as we haven't had a AAA team in a few years, some may need to be purchased.
- Matt S had a thought of taking the township money and splitting it across all sports evenly to help their budgets. Discussion had on the original reason we get this money is to assist with having to rent Victory Valley in order to have a Basketball program.
- We are still cheaper than some league fees
- What if a sponsor comes along, the money will be allocated to baseball.
- Discussion had on where we are with sponsors; did not receive any updates from Chris
- Goal for 2015 is for all board members to start talking about and letting others know we have a sponsorship
- No one present has any issues with Barry raising the fees for baseball
- Fall rules will all be revisited

Softball – Mike

- Question on check 1142, on 7/21 for Sharp signs & graphics for 1386.00, Liz found invoices and showed that only 160.00 was for Soccer this was an error and will be cleared up

Basketball – Jason

- 1 3rd and 4th girls and 1 boys, 5th and 6th grade boys and a bunch of younger teams – registrations are looking good
- Going to have to wait on kinder basketball, will need a lot more volunteers and

Soccer – Matt

- Preliminary Budget distributed (see attached) discussion had – there will be no indoor soccer at this time except for velocity. Will be charging for the soccer clinics this year - \$25.00 each player.

- Ref fees are determined by the league
- Waiting for the fall season to purchase a pallet of paint
- Discussion on field lining, and charges
- Rec select program did happen in soccer this year, some of it went well and some didn't.
- Two of the teams really had a good experience, one did not, Matt S spread himself too thin this year
- Matt S will look into getting some of our coaches licensed
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KinderSoccer – Kathy

- See report attached
- Matt S is extremely disappointed at the way all of the equipment was handled this past season, things were broken and all equipment was just thrown in the shed

LAX – Roxann

- See report attached
- Only issue Rox may have is not being able to use Victory Valley

Kickball – Harry

- Nothing at this time

Volleyball – Todd

- Nothing at this time

Registrar/Insurance – Lisa

- \$770.00 in receivables, Paypal \$1437.45
- Discussion on family who is asking for assistance for Basketball – this is the same family who has asked assistance in the past. They did send two requests in writing.
- We currently grant all assistance requests, we cannot judge, or ask many questions. The United Way funds should be covering this and anonymous donations throughout the year.
- Jason will reply to the family
- Basketball insurance will need to be paid by 12/1

Sponsorship – Chris

- Not present

Equipment – Rob

- Nothing at this time

Website – Harry

- Nothing at this time

Snack Bar – Laura

- Nothing at this time

New Business –

- Board Member Nominations – January we have to have our annual meeting with elections.
- No nominations for President – Matt S will accept another year as president
- No nominations for Vice President – Jason will accept another year as VP
- Liz nominated for Treasurer
- Paula nominated for Secretary
- Barry will not be returning as Baseball Coordinator
- Mike will not be returning as Softball Coordinator
- Matt Mory will accept Softball Coordinator
- Mike Naratil will accept Baseball Coordinator
- Matt Mory will accept Field Coordinator with Matt S assistance
- Snack Bar Coordinator needed
- Lisa stated that Todd and Liz Hanzel are interested in serving on UMYA board, per their original registration form - we should contact them about their interest – Todd will reach out to them
- Matt S did invite Wendy Laird to come to the meeting as well she couldn't make it
- Les Schoenberger coached for Lower Mac and would like to come on as a coach for UMYA – he does not have any kids that would be playing but he would love to come coach for us at the U12
- Still need Basketball coaches - Jason will email out list before start of season for approval
- Rox will need to provide coaches for LAX as well at next meeting

HOLIDAY PARTY

- Macungie Pub – was tentatively reserved; this does not have to be the location Lisa was going by history. Discussion had about not having this out due to bank account being low. Decided this will be at Macungie Pub – everyone will order off the menu, and every couple will pay \$10.00. This will be opened to coaches, board members or significant others. December 16 at 6pm.
- 2014 Recap – 2015 Outlook
- Would like to present a coaches award to one coach who has worked with 6 teams this year, 3 soccer, baseball, kindersoccer – Matt S would like to present him with a plaque

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Rob made motion to adjourn
 Jason seconds
 Meeting adjourned at 10:25 pm

	Who is responsible?	Completion Date
NEED MORE SPONSORS	ALL	TBD
990 Form for Government	Matt	11/18/2014
Soccer Budget Completed	Matt S	11/18/2014
Print By-Laws	Liz	12/30/2014
Donation to Breast Cancer	Liz	11/18/2014
Merchandise Website – Matt S discuss with vendor to see if we can get this up and running	Matt S	11/18/2014
Order New Checks with correct address	Liz	10/24/2014
Annual P&L Statement	Liz	1/20/2015
Wish List for “Recreation Fees” received by Upper Milford Township	ALL	1/20/2015
Baseball Coordinator needed	All	1/1/2015
Open LAX Registration December	Rox	12/1/2014
Outstanding Receivables Follow Up	Matt S	11/18/2014
Email to invite all UMYA Members to Annual Meeting in January	Matt S	12/1/2014

Next Meeting Information	Date: 1/19/2015
Facilitator: Matt Skekel	Start Time: 8:00 pm
Minute Taker: Liz Vogel	End Time:
	Location: Upper Milford Township Building