

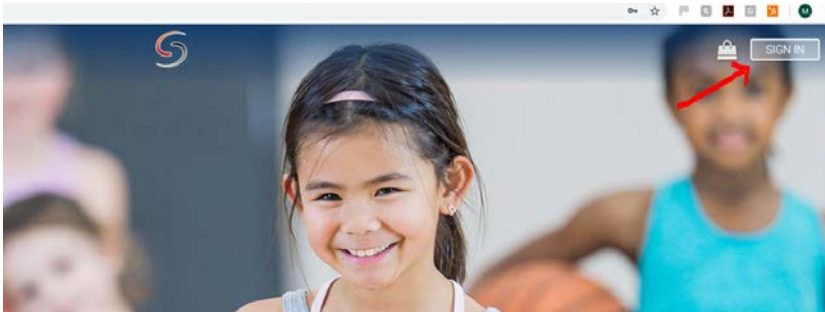
## INSTRUCTIONS:

Thank you for registering to take the U.S. Center for SafeSport online training program. We are glad to have you on board as we work together to create a safe and respectful sport environment for all athletes.

You can now register for our online training. Please follow these instructions:

The coupon code for your organization is: **OPTIMIST18**

1. Go to [www.athletesafety.org](http://www.athletesafety.org) to create your account.
2. Click on "Sign In" in the top right corner of your screen.



3. Select "Register" to create your account and profile. Fill out the required information. (Note: please make sure to select **OPTIMIST CLUB OF COOPER CITY INC.** from the drop-down list when selecting Membership.)
4. **An email will be sent to you to confirm your account. Open the email and click "Confirm Email Address". You can then sign in.**
5. Once you've signed in, click on "Training" from the homepage or from the "Menu" in the upper left corner of your screen.

6. Select "SafeSport Trained" from the catalog and "Add to Bag".
7. Select "Add Coupon" and enter the coupon code provided above to apply the discount.
8. Select "Checkout".
9. Once you've successfully checked out, you will be able to complete the training from your "Learning Dashboard".

If you experience any technical difficulties while taking the training, please contact the Help Desk at [help.desk@safesport.org](mailto:help.desk@safesport.org) or call 720-676-6417. The Help Desk hours are: Monday – Friday 8:00am – 9:00pm EST; Saturday – Sunday 12:00pm – 5:00pm EST.

Remember to **download and save your "SafeSport Trained" certificate** upon completion of the course.

Please let us know if you have any further questions. Email your questions to [training@safesport.org](mailto:training@safesport.org).