

CAYBBA Problem Resolution Form

CAYBBA Problem Resolution Policy

If a problem arises, CAYBBA has the following escalation process:

1. Approach the Head Coach first with questions or concerns. This should be done in person and away from any team setting.
2. If a parent feels that the coach is not addressing their concerns, the issue should be brought to the attention of the Metro Coordinator. This should be done by filling out this Problem Resolution Form.
3. If a parent still feels that their concerns are not being addressed, they should contact the CAYBBA President.

1.) Describe the Issue in the box below (use additional paper if necessary):

2.) Describe the conversation with the Head Coach. Include when and where the conversation happened:

3.) List any steps taken to resolve the issue on the part of the coach:

4.) Resolution provided by Metro Coordinator (to be filled out by the Metro Coordinator):

5.) Resolution provided by CAYBBA President (to be filled out by the CAYBBA President):