

Scheduling Non-League Games in 2021

This isn't meant to be discouraging, it's just to make sure you are prepared to complete the tasks that the NCJLA staff and webmaster complete for games versus 2 NCJLA registered teams. If your club administrator or scheduler have additional questions please email execdirector@ncjla.org.

Pre-Scheduling Tasks

Before scheduling any games, be sure to address the following requirements:

- Determine the *total* number of games you want to play.
- Determine the number of games you want to play against Non-NCJLA Teams. Playing a Non-NCJLA Team may incur additional costs compared to playing an NCJLA team.
- Identify a club member to handle the administrative tasks related to Non- NCJLA Teams.
- A list of NCJLA Registered teams is available after team registration closes on the NCJLA Website.

Submission of Scheduled Games

NCJLA Teams may submit all of their scheduled *HOME* games via the NCJLA Home Game Submission Template.

- NCJLA Team (Home) vs NCJLA Team (Away)
- NCJLA Team (Home) vs Non-NCJLA Team (Away)- away team must be listed as TBD.

Other types of games must be coordinated with the Non-NCJLA Team and should NOT be included on the NCJLA Home Game Submission Template:

- Non-NCJLA Team (Home) vs NCJLA Team (Away)
- NCJLA Team (Home but NOT at their home fields) vs Non-NCJLA team (Away)

Officials (10U—High School)

NCJLA contracts with officials' organizations on behalf of the teams registered with NCJLA. NCJLA handles assignments of officials to home games and payments, including travel costs.

- **NCJLA Team vs. NCJLA Team Games**
 - Fee collection, invoicing and payment is handled by NCJLA.
 - NCJLA loads home game schedules into Arbiter.
- **Non-NCJLA Team (Host) vs. NCJLA Team Games**
 - Confirm that the Non-NCJLA Team has a contract with the officials' organization.
 - Confirm roles/responsibilities with Non-NCJLA Team for:
 - Payment to officials, including travel costs if needed
 - Officials' assignment confirmation
 - Where your team can find the game in arbiter sports
 - Disclosure of Rules of Play, including all modifications.
- **NCJLA Team (Host) vs. Non-NCJLA Team Games**
 - Registered NCJLA teams have a contract with officials for games played on the NCJLA team's **home** field.
 - Confirm roles/responsibilities with Non-NCJLA Team for collection of their share of the officials' fees.
 - The NCJLA Treasurer will only bill the NCJLA Team for both officials fees.
 - List the Non-NCJLA Team as TBD on your NCJLA Home Game Submission Template.

Pre-Game Checks

NCJLA performs services such as roster checks at registration.

- **NCJLA Team vs. NCJLA Team Games**
 - Home games are loaded into Arbiter by NCJLA.
 - NCJLA provides a process for adjusting game times and/or locations.
 - Game schedules listed on NCJLA website and arbiter sports website
- **NCJLA Team vs. Non-NCJLA Team.**
 - Confirm roles/responsibilities with Non-NCJLA Team for:
 - Roster checks, including US Lacrosse membership and player age.
 - Arbitration process for roster disputes.
 - Pre-game confirmation (time, location, etc.).

Post-Game

NCJLA publishes game results and provides a reporting process for sportsmanship incidents (positive or negative).

- **NCJLA Team vs. NCJLA Team Games**
 - Scores and standings published on NCJLA website.
 - NCJLA provides reporting and resolution process for sportsmanship incidents.
- **NCJLA Team vs. Non-NCJLA Team**
 - Results from Non-NCJLA Team games do not count toward NCJLA standings.
 - NCJLA Sportsmanship Incident Report (SIR) may be filed; NCJLA will not process, but will forward report to both NCJLA and Non-NCJLA Team Club for resolution.
 - Confirm roles/responsibilities with Non-NCJLA Team for:
 - Sportsmanship Incident reporting and resolution at games.