



Northern California Junior Lacrosse Association 2020 Pre-Game and Game Day Protocol

Have this card available for review at every NCJLA game.

It is NCJLA policy for team's Head Coaches or designated administrator to contact each other and the game officials at least 3 days prior to any NCJLA game. See below for detailed requirements of each team. **Communication by phone or e-mail should be confirmed and messages not assumed received.**

Pre-Game Considerations for ALL Teams

1. All team contacts can be found at www.ncjla.org under Team Contacts. Any actions requiring changes to the game schedule must be done via the Game Change Form located under the "Club Administrators" tab on www.ncjla.org. Once complete contact the host club administrator or head coach.
2. **RAINOUT PROTOCOL-** If your game change or cancellation is due to a rainout or an unforeseen and imminent change of location please contact the officials assigned to the game AND the visiting team **2 hours before travel time**. Contact the NCJLA Girls or Boys Assignor and then complete the game change form on the NCJLA website

Pre-Game and Game Day Responsibility of the Designated HOME Team

1. **Designated Home** team is responsible for contrasting color jerseys.
2. Two days before each game, a single administrator/Coach from the designated home team should establish direct contact with game officials to confirm teams, date, time, location and directions. Look for assignments and contact information on www.arbitersports.com. Contact the NCJLA Girls or Boys Assignor if there are no referees assigned to your game. **Junior officials must have the contact information for a responsible adult at the venue they will be working.**
3. Provide a Score Keeper and Timekeeper NCJLA Scorer video (<https://youtu.be/BQUfES1MNLs>). Score Keeper not required for 8U. In addition to score and time keeping they are responsible for keeping players behind lines and keeping the substitution area clear.
4. Provide NCJLA Carbon Copy Score Sheets (Not required 8U). Score sheet to be filled in completely, correctly and clearly with player names, jersey numbers, scores, assists, and penalties; teams, coaches, table personnel, and sideline managers' names; and officials' signatures. The yellow copy goes to the visiting team's coach after the game.
5. Game Balls: NOCSAE unless otherwise indicated on the NCJLA rules sheet. Teams may elect to place the balls around the field according to the NFHS/USL rule book OR have readily available when the officials request. Boys 17, and Girls 6.

Pre-Game and Game Day Responsibility of HOST Team

1. Three days before each game, the host team administrator or head coach must confirm the game schedule, that facilities are ready for play and directions to the field to each participating team's head coach or team administrator.
2. Assure fields are lined properly with cones placed according to NFHS/USL rules. Boys: 7 cones; Girls: 10. (8U & 10U vary due to crease (boys only), goal circle, dots and 8 meter being formed with cones)
3. Assure goals are of one color and nets of one different color
4. Provide the following at the Scorers' table:
 - a. A scorer's table with 2-4 chairs.
 - b. Provide a game clock, at least two penalty time clocks and flip scorer (8U Not Required).
 - c. Provide a substitution horn (unless prohibited by city ordinance) or buzzer.
 - d. Keep at the scorer's table a copy of directions to the nearest hospital and bathrooms.

Game Day Responsibilities of EACH Team

1. Provide the official Score Keeper with legible team roster at least 10 min before. **Each player's full name and jersey number are REQUIRED**. Team rosters can be found under the Teams tab on www.ncjla.org.
2. Assign an identifiable Sideline Manager for each game to encourage and maintain sportsmanlike behavior. **See NCJLA rules sheet for consequences for not having a sideline manger.** (Sideline manager video <https://youtu.be/9rfXDpyUbBE>)
3. Assure spectators are on the opposite side of the field from teams and no spectators are on the end lines.
4. The winning team's coach or administrator must post the score on the NCJLA website, www.ncjla.org within 24 hrs.
5. If a team is late (not dressed and ready to play) or cannot field the required number of players, it forfeits with a score of 1-0. However, they may play a scrimmage during the remaining scheduled time.
6. It is the responsibility of the game referee and the head coaches to start and end games on-time. If running behind, the referee, with the agreement of the head coaches, may alter the game time factors to get back on schedule.

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