



NCJLA Board Meeting Minutes

June 20, 2018, 7-9pm

Attendance

In attendance

Tim Allen

Phil Connolly

MJ Davey

Kelly French

Steve Harman

Harris Holzberg

Laura Jennings

Jeff Kahsen

James Kircher

Elaine Lea-Chou

Tanya Moroyoqui

Cathy Reed

Bill Schwaab

Steve Walker

Absent

Minutes

Meeting called to order @ 7:05 pm

Standing Items

1. Review and adopt minutes from May, 2018 ([Here](#))
2. Operations report and operational related issues ([HERE](#)) Laura
 - a. End of season
 - i. Scorpions have not sent in their registration
 - ii. Parking Fees - collected \$3300
 - iii. Paid staff - everyone did a good job; recommend that budget committee put thought into athletic trainers
 - b. Club Survey Results ([HERE](#) and Trend Version [HERE](#))

- c. Open Commissioner positions
3. Treasurer's Report – Steve Walker
- a. P & L ([HERE](#))
 - i. Higher on vendor revenue - expected to be \$13k
 - ii. May go over in professional services area;
 - iii. Expecting Scorpion expenses for year-end events
 - b. Balance Sheet ([HERE](#))
 - i. In good financial state
 - ii. By end of fiscal year, we should have \$45k in checking for working capital
 - c. Summer Budget Process
 - i. Treasurer recommends that that budget recommendations be presented within the next month to 6 weeks
 - ii. Financial Audit will be recommended
 - d. *Unpaid official's fees* (Davis - \$3864 , San Jose Vipers - \$4311)
 - i. Must be in good standing by August meeting or else they will be suspended
 - ii. President to put both clubs formally on notice
 - e. New CPA
 - i. Been in contact with David Kee; come highly recommended
 - ii. Discussing filing 990, audit, and review of books
 - iii. Should have estimate by July board
 - 1. President & treasurer will approve/sign any engagement letter
 - 2. Everything should be in order before it is presented

New Business

- 1. Committee progress
 - a. Leagues Committee (Cathy, Bill, MJ)
 - i. Charter - understand what 8U and 10U leagues wanted and were doing so we could figure out how NCJLA could provide value and ultimately have clubs stay within NCJLA
 - ii. Cathy to find individuals within Sacramento area to figure out why Sac area teams were opting out.
 - 1. Survey rolled out instead of interviewing specific individuals
 - 2. Per Bill, survey was the method to collect data on why clubs are doing this.

3. Incumbent upon committee to dig into data, determine if survey gives that information and, if so, what next.
 - iii. Harris asked if we would require clubs to play all teams within the NCJLA; indicated that clubs who were playing outside of the ncjla would always do so
 1. Broad disagreement on 'always'. Many clubs have realized that it's a lot of work
 - iv. #1 reason for taking teams in house is due to travel (53%); #2 reason was ease of scheduling
 1. Per Laura, we must get away from everyone driving into SF to Treasure Island or to Danville.
 - v. Marin league has generated big surge into 12U area
 1. Per Steve Walker, if they've successfully developed feeder system then they're doing great work
 - vi. Per MJ, clubs should be bound by NCJLA rules (eg. boundaries) if they have any teams in the NCJLA
 1. Jeff indicated that it won't matter (that once they get to 12s, they're bound by NCJLA boundary rules)
 2. Laura indicated that referees have voiced concern with working games where there is no code of conduct enforced
 - vii. Data sent at last board meeting, ([HERE](#))
 - viii. In-house vs. City League
 1. Different implications should have different approaches
 - ix. Committee charter
 1. Assess data and recommend next steps
 - x. Bill to lead effort
- b. Geo-boundaries
- i. Data sent at last board meeting ([HERE](#))
 - ii. Sample zip code map to be published with approval
 1. Missing 16 clubs; Dan to
 2. Laura to reach out to overlapping clubs to get agreements with how they handle so it's on file
2. Summer Workshop projects:
- a. Rewrite of Determining Playing Levels guidance, sample website [HERE](#)
 - i. Current guidance doesn't address girls;
 - ii. Mike Garrity (SF Riptide)
 - iii. Cathy to assist

- b. Sideline Manager Resources and Trainings (Current resources [HERE](#))
 - i. Chris to take lead; Steve Walker & Jim to help
 - c. NCJLA Created Coaches Rules Test
 - i. Rules committee will participate
 - d. Creation of Online Scheduling for HS & A levels (Pilot [HERE](#))
 - i. Kelly to assist
 - e. Review of Game Day Protocols and Confirmation
 - i. Tyler Bell (West Valley) would like to have each game day have a URL (where it is, who the referees are, etc)
 - ii. Jeff to assist
3. Board member elections:
- a. Up for re-election: Elaine Lea-Chou, Cathy Reed, Bill Schwaab, Phil Connolly
 - i. Elaine, Phil, and Cathy to be resigning
 - ii. Bill determining if he can commit to another term
 - b. Serving 2nd year of 2 year term: Steve Harman, Harris Holzberg, Kelly French, Jeff Kahsen, MJ Davey, Tanya Moroyoqui, Jim Kircher, Steve Walker, Tim Allen
4. Discussion regarding Holzberg v. SMLC
- a. Separate and distinct from NCJLA board; pursuing a grievance against southern marin lacrosse club.
 - b. Several weeks ago, report sent out that outlined 2 years of research regarding southern marin leadership
 - c. Indicated he's doing it independently of the NCJLA; In retrospect, he may have made an error in judgment by not forwarding to entire board

***Kelly motions to adjourn; Steve Walker seconds; Unanimously approved
Meeting adjourned @ 9:22pm***

Meeting notes recorded by Jeff Kahsen



Next Meetings

Aug 22, 2018
September 12, 2018
September 22, 2018

Motion Summary

Motion	Motioned By	Seconded By	Outcome
Adjourn	Kelly	Steve	Unanimously Approved
Motions to adjourn			

Action Item Summary

Action Item	Assigned To