



NCJLA Board Meeting Minutes

October 18, 2017, 7-9pm

Attendance

In attendance

James Kircher (departed at 9:01pm)
Phil Connolly
Kelly French
Tim Allen
Jeff Kahsen
Tanya Moroyoqui

Cathy Reed
MJ Davey
Laura Jennings
Steve Walker
Elaine Lea-Chau
Bill Schaab (arrived 7:07pm)

Absent

None

Minutes

Meeting called to order @ 7:04pm

1. Review and adopt minutes from September 13, HERE- MJ/Tim
 - a. Corrections
 - i. Elaine indicated she dialed in around 7:30pm, Jeff dialed in at 8:30pm
 - ii. Steve recommended that we change "SD" to "Executive Director" in treasurer's report, section 3.3
 - b. **Motion: Approve 9/13 board meeting minutes with corrections**
 - i. Tim motioned, Phil seconded – Approved 9-0-2
2. Review and adopt Delegates Meeting Min. HERE – Laura/All
 - a. Corrections
 - i. Steve recommended that we extract discussion details to slide deck.
 - b. **Motion: Approve Delegate Meeting minutes with Corrections**
 - i. Tim motions; Steve seconded – Approved 10-0-1
3. Review and adopt minutes from 9/23 last meeting, HERE- MJ
 - a. Corrections - None
 - b. **Motion: Approve 9/23 board meeting minutes**

- i. Kelly motioned, MJ Seconded; Approved 8-0-3
- 4. Operations report and operational related issues, HERE – Laura
 - a. Registration opened up and going well
 - i. Highlight – Able to move Outlaws uniforms to new club (jerseys, gear, swag, etc)
 - ii. Scorer table training video – Turned out well; Just need to push to YouTube
 - iii. Other recommendations include: field setup, scheduling
- 5. Treasurer’s Report – Steve
 - a. Trying to close out the year; Steve needs all expenses related to FY17
 - i. Should end with \$45k in bank, which should get us to December when revenue starts coming in
 - ii. Teams starting to register
 - iii. Steve to start working on 990; Enrolled agent works collaboratively with Steve, who sends to Phil. Sent to Tim
 - 1. Should be done by end of year
 - iv. Jeff asked if Tanya will be included in 990 review; Steve indicated that he would loop her in.
- 6. President’s Report - Tim
 - a. New Board Member Nominations
 - i. Steve Harman, Tomahawks HERE
 - ii. Harris Holzberg, Napa
 - 1. Fully supported by Phil and Steve;
 - iii. Phil raised bylaws and BOD requirements
 - 1. Background checks
 - 2. Endorsement for all board members from presidents of their club
 - 3. Must sign a conflict of interest form\
 - iv. Members had a discussion about BOD nomination procedures to confirm process
 - v. **Action:**
 - 1. **Laura will request BOD required paperwork**
 - 2. **Tim will put forth vote to delegates**
 - vi. **Motion: Move forward with Steve and Harris nomination process once we’ve received required documents**
 - 1. **Motioned by Tim, Bill seconded; Unanimously approved**

New Business

- 1. Boys State Championship Game- Laura
 - a. No decision; Need to table until Laura is able to follow up with SoCal representatives
- 2. Standings and Calculations procedures update- Tim/Jeff
 - a. Jeff & Tim met with Larry @ LaxPower.
 - b. Presented with several options including hosted, non-hosted, owned, and licensed models with various degrees of statistics and calculations
 - c. **Action: Jeff will reply to Larry with an interest in moving forward with just the RPI model for this year using the budget we’ve set aside.**
- 3. Wildfires in North Bay- Proposed aid to effected clubs- Laura
 - a. Santa Rosa equipment not impacted but practice fields are destroyed and game fields will be used by FEMA
 - b. Webmaster and treasurer lost their homes
 - c. SlingIt & 101Lax along with Cardinal Newman parents are helping with sticks and equipment
 - d. Nobody helping with fields

- i. Cathy indicating that adjacent clubs could extend invitations for clinics
 - e. **Action: Laura to indicate that lines of communications are open; No constraints (monetary, adjacent club help, staff help, etc). Let us know what they need and we'll work through it. The board will be very sympathetic to all request from affected clubs.**
4. Master Calendar Dates- Laura
- a. Laura requested that schedule lock dates be moved to January 20th
 - b. Dates different as schedulers need time to figure out boys vs girls.
 - i. Jeff indicated that both days should be the same
 - c. Kelly indicated that both should be due on Sunday night
 - d. Phil recommended checking out the referee contracts to ensure we're meeting their requirements
 - e. MJ indicated that schedules should be locked sooner given that parents are looking to finalize
 - f. **Date Change motion**
 - i. **Move scheduling lock date to 3rd Sunday of January**
 - ii. **Move boys opening night (game start date) the 4th Friday of February**
 - iii. **Steve motions, James seconds, unanimously approved**
 - g. **Action: Laura to update operations guide to indicate both changes**
5. Scorer's Table Volunteer Training Video- Laura
- a. Laura to send out later
6. Request for additional rookie and veteran divisions- Laura
- a. Per Steve, it depends on end of season events; We wouldn't be able to establish separate end of season events
 - b. Jeff, Tim, and Steve recommend doing it across the board
 - c. Jeff introduced discussion of G10A vs G10B as a starting point. Board had a spirited discussion but no appetite to establish G10A.
 - d. **Action:**
 - i. **Laura to add veteran and rookie to every division**
 - ii. **Staff to follow up with already-registered teams to determine preferred designation**
7. Stockton Club name change request- Laura
- a. Stockton requested name change to "Central Valley Lacrosse Club"
 - b. Concern is that folks may not join because it's narrowly defined as Stockton
 - c. Per Laura, original club application is only Stockton school district.
 - d. **Motion: Allow Stockton to change name to "Central Valley Lacrosse Club"**
 - i. **Cathy motions to allow the name change. Phil seconds.**
 - ii. **Unanimously approved**
 - e. **Action: Laura will indicate that name change is approved but we will not alter their approved territory**
8. Scheduling changes for U8 and U10 Girls-Laura
- a. Feedback received from clubs who opted for 'house' leagues outside of NCJLA. Recommendations were to:
 - i. Remove travel requirements
 - ii. Remove minimum game requirement but recommend 10
 - b. **Motion: Remove geographic divisions and minimum game requirement from B8 and G8**
 - i. **Laura motions, Kelly seconds**
 - ii. **Approved unanimously**

c. Motion: Remove geographic divisions and minimum game requirements from B10Bv, B10Br, G10Bv, G10Br

- i. **Jeff motions, Phil seconded**
- ii. **Unanimously approved**

9. Open Forum

a. Phil: Summer Delegates meeting & Preceding Board Meeting

- i. Per Phil, last Saturday in September should be annual delegates meeting.
- ii. Steve indicated that there must be a board meeting prior to delegates meeting so we can present and approve budget
- iii. **Action: Laura to schedule board meeting for September 12th, 2018**

b. Steve recommended change to petition process

- i. If a petition doesn't stand on its own merit, we shouldn't debate it. If no motion to approve, it's dead
- ii. Phil indicated that motion to approve is standard protocol – even with clear denials – so there is a vote and documentation to indicate that it was voted down.
- iii. Tim agreed and indicated that, from a process standpoint, that we can do better to move things along quicker.
- iv. No action taken

c. Kelly: Is Connie planning to have a girl's rep conference call?

- i. Per Laura, yes. She's waiting for NFHS rules to come out as that's the meat of what she's talking about.

d. Kelly: On scheduling doc, (2018 scheduling process doc), it has outdated dates and processes

- i. Preference is to keep as it was last year. Conference scheduling with all groups at the same time was a debacle. Schedulers want to segment by age.
- ii. Laura indicated that it was changed back due to feedback last year.
- iii. **Action: Laura and Kelly to discuss**

e. Kelly: A Level Scheduling

- i. Per Laura, there is a three-day window between conferences and scheduling meeting.
- ii. Connie, Chris, Laura working on format for A teams to do their own scheduling
- iii. **Action: Laura will share with group offline.**

10. Motion: Adjourn

- a. **Motioned by Kelly, Seconded by Elaine; Unanimously approved**

Meeting adjourned at 9:45pm

Minutes recorded by Jeff Kahsen



A handwritten signature in black ink, appearing to read 'Jeff Kahsen', is written over a horizontal line.

Motion Summary

Motion	Motioned By	Seconded By	Outcome
Approve 9/13 board meeting minutes with corrections	Tim	Phil	Approved 9-0-2
Approve Delegate Meeting minutes with Corrections	Tim	Steve	Approved 10-0-1
Approve 9/23 board meeting minutes	Kelly	MJ	Approved 8-0-3
Move forward with Steve and Harris nomination process once we've received required documents	Tim	Bill	Approved unanimously
Move scheduling lock date to 3rd Sunday of January	Steve	James	Approved Unanimously
Move boys opening night (game start date) the 4th Friday of February	Steve	James	Approved Unanimously
Allow Stockton to change name to "Central Valley Lacrosse Club"	Cathy	Phil	Approved unanimously
Remove geographic divisions and minimum game requirement from B8 and G8	Laura	Kelly	Approved unanimously
Remove geographic divisions and minimum game requirements from B10Bv, B10Br, G10Bv, G10Br	Jeff	Phil	Approved unanimously
Adjourn	Kelly	Elaine	Approved unanimously

Action Item Summary

Action Item	Assigned To
Request BOD required paperwork	Laura
Put forth board member vote to delegates once BOD paperwork received	Tim
Reply to Larry with an interest in moving forward with the RPI model for this year using the budget we've set aside.	Jeff
Communicate to Santa Rosa regarding lines of communication (no constraints). Let us know what they need and we'll work through it. The board will be very sympathetic to all request from affected clubs.	Laura
Update operations guide to indicate both scheduling date changes	Laura
Add veteran and rookie designation option to every division registration system	Laura
Follow-up with already-registered teams to determine preferred designation	Laura
Alert Stockton that name change is approved but we will not alter their approved territory	Laura
Schedule board meeting for September 12th, 2018	Laura
Discuss scheduling meeting strategies	Laura & Kelly
Share A-level scheduling process with group	Laura