

NCJLA
Board Meeting

Roll call at 7:10 pm.

Present: Laura Jennings, Jeff Kahsen, Phil Connolly, Kelly French, and Tim Allen.

Alex Pouteau joined at 7:58.

Absent: Bill Schwab, Steve Walker, Elaine Le Chou, and Cathy Reed.

Meeting Minutes

- I. Review and adopt minutes from December Board Meeting
 - A. Motioned to approve by Jeff Kahsen.
 - B. Seconded by Tim Allen
 - C. All approved.
- II. Operations report and operational related issues – Tim Allen
 - A. Executive Director Position
 1. Tim Allen stepped in help meet organizational goals in preparation for the 2017 season.
 - a) Responded to scholarship requests.
 - b) Communicated to clubs regarding past petitions.
 - c) Divided pending tasks to current staff and board members
 - (1) Tim Allen and Phil Connolly to follow up on processing scholarships for 2017.
 - (2) Girls conference calls are approved for Connie Cady, girls director to schedule and publish the invite for clubs.
 2. Shannon Dowling resigned effective 1/6/2017
 3. Event rentals
 - a) EOY -pending confirmations
 - b) Delegates meeting- open
 - c) Summer workshop- open
 - d) Play days- confirmed
- III. Treasurer's Report – Steve Walker
 - A. Absent from call, Tim Allen reported.
 1. All clubs are in good standing, except Pleasanton.
 2. Gathering information regarding a bookkeeping firm assisting with NCJLA record keeping, will report at next meeting.
 3. Will be requesting a tax filing extension
- IV. Rules Adoption
 - A. Girls and Boys rules sheets will be sent out for electronic vote.
 - B. Girls Rules Sheet
 1. Need to correct one rule modification and then they are ready to be published
 - C. Boys Rules sheets
 1. Completed 3 reviews, ready to be published.
- V. Petitions

- A. Season IDs 88-93 and 95 to 103.
 - 1. Motioned to approve by Tim Allen
 - 2. Seconded by Alex Pouteau.
 - 3. All approve.
 - B. Season ID 95 requesting more information from club.
- VI. Executive Director to do list-Phil Connolly
- A. Confirm conferences
 - B. Schedules are completed- remind clubs to load into website
 - 1. Send completed schedules to arbiter/umpires
 - C. Update club info
 - 1. Mailing address
 - 2. Contacts
 - 3. Arbiter contacts for umpire organizations
 - D. Order score sheets for clubs
 - E. Order sideline vests
 - F. Cancel PCA events- on website
 - G. Rosters entered by teams/clubs by deadline
 - H. Survey -sent to schedulers (sent by Shannon D)
 - 1. Kelly French would like to re-send with working link
 - I. Confirm coach certification is completed so badges can be mailed
 - 1. Set enforcement date and publish to clubs
 - J. Play Day GIRLS
 - 1. Send out RSVP
 - 2. Schedule, and confirm contracts with vendors
 - K. Communication about Coaches Rules interpretation sessions for girls 1/28/2017 to clubs
 - L. Alex Pouteau-end of season playoff structure for High school divisions (boys and girls) needs to be revised
- VII. Next Meeting
- A. Wed. Feb 15th 7PM to 9PM- Conference Call
- VIII. Meeting adjourned.
- A. Kelly French moved to adjourn.
 - B. Alex Pouteau seconded.
 - C. All approved.

Laura Jennings
 Secretary
 Laura Jennings

2/15/2017
 Date Approved.