



Northern California Junior Lacrosse Association
GIRLS PRE-GAME PROTOCOL 2013
Have this card available for review at every NCJLA game



Game Schedulers work long and hard to make sure the schedule is accurate. Nevertheless, on occasion there are errors and/or changes. As such, it is league policy for teams to contact each other and the game officials to verify dates, times and locations. We consider this a courtesy that should be afforded each other in order to avoid problems. A club may appoint someone other than the head coach or team manager to attend to these matters. **Communication by phone or e-mail should be confirmed and messages should not be assumed received.**

Pre-Game Confirmation, “Host” Team:

1. Two days before each game, the “host” coach or team manager is responsible to contact the visiting head coach(es) and team manager(s) to confirm game date, time, location, and directions. Also, give each other a head’s up on weather related field conditions. All team contacts can be found at ncjla.org under Team Contacts. Any actions requiring changes to the game schedule must be done via the *Girls’ Game Change Form* located under the “Administrators” tab on the ncjla.org home page.
2. Two days before each game, a single administrator from the host team should establish direct contact with game officials to confirm teams, date, time, location, and directions. Look for assignments and officials contact information on Arbiter Sports. If there are conflicts or unassigned games please contact either of our umpire assignors, Marcos Amezcua (North Bay/Sacramento) <mailto:xpohornet@yahoo.com> or Leni Rodgers (East/South Bay) at assignor@ncwlua.org.
3. If your game change or cancellation is due to a rainout or an unforeseen and imminent change of location please contact the officials assigned to the game AND the visiting team to alert them of the change or cancellation immediately and then complete the game change form. You must also notify the NCWLUA assignors at: assignor@ncwlua.org.

Game Day Responsibility of the “HOME” Team

1. Provide the following:
 - a. Timekeeper
 - b. Score Sheets
 - c. Numbered pennies or change of jersey if both teams have same jersey color
 - d. 2 yellow game balls plus 3 balls on each end line (total of 8 balls).
2. Scorekeepers and Timekeepers are responsible for keeping players behind lines and keeping the substitution area clear.
3. Score sheet to be filled in completely and correctly with scores, assists, and penalties, and required signatures. Yellow copy goes to the visiting coach after the game.
4. Responsible to post scores on NJCLA website if winning team fails to do so by the Wednesday following the game.

Game Day Responsibility of “HOST” Club

1. Assure that field is lined in accordance with Rule 1 of the US Lacrosse 2012-2013 Women’s Rules and that there is a cone at each corner of the field.
2. Assure goals are in accordance with Rule 1 of the US Lacrosse 2012-2013 Women’s Rules.
3. A Field Marshall must be present at all times to monitor activities, provide information, keep games on time by notifying umpires and acquiring roster for each game from each team to give to the score table.
4. Provide the following:
 - a. Scorer’s table with 3-4 chairs (Timekeeper and Scorekeeper from each club).
 - b. Game clock, separate time-out clock, and horn (unless prohibited by city ordinance).
 - c. A copy of the 2012-2013 US Lacrosse Women’s Rules, Girls’ US Lacrosse Youth Rules, and NCJLA rules adoptions at the scorer’s table.
 - d. A flip scorer or other visible means of score keeping, so that officials can clearly see the score from the field.
 - e. A copy of directions to the nearest hospital, local police phone #, and bathrooms at the scorer’s table.
 - f. Water for game officials.

Game Day Responsibilities of EACH Playing Team:

1. Provide a Scorekeeper and a Timekeeper.
2. Provide Scorers with legible team rosters. Include for each player their name, jersey number, and position.
3. Have a Sideline Manager for each game to encourage, maintain, and manage sportsmanlike behavior.
4. Sideline Manager will ensure fans and parents are the opposite side of field from teams wherever possible.
5. Sideline Manager will ensure no spectators are on the end lines.
6. The winning club must post the score on the NCJLA website, www.ncjla.org within 48 hours.

ALL TEAMS MUST ARRIVE IN TIME TO WARM UP AND BE READY TO PLAY AT THE SCHEDULED TIME.