



BTBA Board Meeting Minutes June 24, 2018 – 7:00pm Bloomington City Hall

Attendees

BTBA Board Members

Jim Peterson – BTBA President
Scott Baker – BTBA Vice President
Robert Chamberlain – BTBA Treasurer
Adam Brown
Jodi Syrjamaki
Jean Gonzalez
Scott Nelson
Brian Carter
Corey Vucinovich
Scott King
John Coady
*Aaron Dean – BTBA past President, Legal Counsel – Aaron’s Legal Report and other updates were provided prior to the meeting as he had a known scheduling conflict in his duties as 14AA Head Coach.

Non BTBA Board members in attendance:

Mark Scott – American Legion
John Kern – BTBA Field Crew lead

Minutes

7:00pm – Meeting Called to Order

Previous Meeting Minutes: None discussed. The April 8 Meeting Minutes were not available for review and there was no meeting held on May 20, 2018 due to limited Board member availability.

Executive Committee Update (Jim Peterson):

- Player added to 13A Blue team MBL roster by June 1 roster deadline due to injuries and attendance the team incurred which put the team in multiple forfeit situations over a three-week period. The player was not charged by BTBA as the player was recruited by BTBA out of need and this commitment was made as part of recruitment.

- Moving away from Pay Pal for BTBA.org website payments to League Athletics as this saves BTBA approximately \$125 on our annual fee (from \$475/yr. to \$350/yr.) and the new per “card swipe” is significantly lower.
- Continue to call for new Board Members in anticipation of BTBA’s Annual Meeting (TBD, September timeframe). The most critical need is to recruit a person who will serve a three-year term starting out as the VP and progressing to President (1 year VP, 1 year President, 1 year Past President). The board also recommends we add an assistant field coordinator as well as an assistant tournament coordinator (or split the Tournament coordinator role). Aaron Dean commented via email that an 11U parent, Justin Remsbottom, has expressed interest in being an assistant Tournament Coordinator.

Tournament Committee Report (Jodi Syrjamaki and Scott Baker):

- Final BTBA hosted tournaments were closed today.
- Jodi will provide list of 6/17 rainout refunds to BTBA Treasurer.
- The BTBA Board needs plan and prepare for upcoming post season tournaments including 10AAA & 11AA MBT State and the August Classic. This includes a need to pull permits for Taft.
- Some BTBA teams have voiced concern their teams are due refunds or that refunds have not been received due to rainouts they incurred for travel tournaments. BTBA does not refund teams this money, it goes to BTBA and should be received by the Treasurer. BTBA will allow teams to repurpose any rainout refunds from other communities towards State Tourneys or replacement tourneys if coaches are able to use it that way. It was clarified that there is no refund if a BTBA team is rained out of our own hosted tournaments. Jim Peterson will send an email to follow up with the coaches of BTBA teams to explain this and verify which teams experienced rainouts for which BTBA should have received refunds.
- Discussion on support needed in 2019 hosted tournaments for determining seeding as several tournament coordinators felt unprepared. Recommendation was made to have training included in the Tournament Coordinator meeting; Jodi will add this to the Tournament Director Checklist.

Treasurer Update and registration updates (Robert Chamberlain):

- Financial updates provided thru May.
- Concessions income is coming in and included. Sponsor signage included as well as general costs for Admin, Tax Work, the website dues, etc. Payroll costs (Field crew, concessions) are not yet included as that will start factoring into the financials in June. Tourney expenses are a larger impact this month as the season is going (i.e. umpire fees and trophies).
- Per previous discussions, we continue experiencing an umpire shortage this season which has consequently forced BTBA to scramble and find and pay alternate umpires as needed. BTBA has been informed there is both an umpire shortage and a bottleneck of makeup games due to weather which has regularly forced too many games per given day to occur. This issue is not unique to BTBA as we know other Metro teams are also dealing with this and we are hearing it

could be a season long problem. A question was asked regarding BTBA using direct pay roll for umpires rather than continuing to pay BT Umpires even though they did not provide these umpires. The general board consensus was to keep it as is via BT Umpires because the cost incurred to BT Umpires is insignificant compared to BTBA's payroll liability, in game and safety liability and any employment liability BTBA would incur.

- Robert has completed the migration of BTBA Records/Payroll from ADP to QuickBooks. All employees were paid in full for May using QuickBooks and BTBA's fees were reduced by \$5 per worker. Two payroll cycles have been successfully run through the new system in June.
- BTBA's 2017 Tax Filing has been delayed to November 25th, 2018. Requires Cooperstown income and expenses to be incorporated into primary account system to comply with MN law to report total amount of fundraising activities by BTBA. ACTIONS: (1) Robert to work with Scott King to adjust accounting records. (2) Robert to provide updated accounting reports to our Accountant (Bruce Brabec) for 2017 filing.

President Report, additional content not covered thus far:

- Search in progress for the 2019 Cooperstown coach. The role is traditionally first offered to the current 11AAA coach who has already turned it down.

Legal Report (*provided by Aaron Dean via email)

- Aaron Dean Filed an appeal with the IRS regarding the IRS' notice of intent to seize \$7,030.70 from BTBA because BTBA's 2016 tax return was missing one page of one schedule in its 2016 tax return. BTBA does not owe any taxes. The IRS was concerned that the 2016 tax return was incomplete. BTBA used an outside accounting firm to handle the 2016 tax return filing. This administrative oversight of missing one page of one Schule of a tax return, which has been corrected, should not result in any fine/penalty. BTBA timely filed an appeal with the IRS. The IRS has acknowledged receiving the BTBA appeal, but no further action has occurred.
- BTBA is hopeful that the appeal will result in vacating the \$7,030.70 notice of intent to seize, as there is no tax liability, the missing page has since been filed with the IRS, BTBA used an outside accounting firm to handle its tax return, and BTBA diligently acted upon being informed by the IRS about the issue. There is no timetable for the appeal.

Other/New Business (Board at large):

- Austin Hamilton opened a discussion on field crew concerns which have been voiced by coaches and others.
 - After discussion and comments on a few recent events it was determined the biggest gap is scheduling. It was recommended that a Field Crew Committee be established which would be in charge of evaluating concerns, ensuring scheduling was addressed and that BTBA has oversight

and ensures preparedness for the post season including 10AAA & 11AA MBT State tourneys, August Classic, and playoffs.

- Scott Nelson motioned to create a Field Crew Committee which is to be established immediately to lead Field Crew decisions, planning and scheduling at minimum through the August Classic. Corey Vucinovich seconded the motion.
- Austin Hamilton will Chair the committee
- Additional Board members who volunteered are John Coady, Scott King and Adam Brown. Jim Peterson as President is involved in all Committees per by laws. John Kern's input (Field Crew Lead, non-board member) will be sought as needed by the Field Crew Committee.
- Jean Gonzalez raised a concern over 10U and 12U tourneys which occurred on same weekend in which the majority of 12U games were played at Kelly fields rather than Hrbek. Discussion that Kelly is needed to host the quantity of tournaments we do and that Kelly dimensions are more suitable to 12U. The Tournament Committee will review next year and evaluate the mix of tournaments to try to limit 10U-12U tournaments occurring on the same weekend if possible.

Meeting Closure:

- Austin Hamilton motioned for meeting to adjourn, Adam Brown seconded the motion. Next Board Meeting is currently TBD for mid-August following State tournaments, playoffs and the August Classic. The BTBA Annual Meeting is currently TBD in September.