

Park City Ice Miners | Hockey Director | Job Description

- Organization: Wasatch Back and Summit County Youth Hockey Org. (DBA: Park City Ice Miners)
- Salary: commensurate with experience

Director of Hockey Responsibilities (HD):

Provide a Program Mission Statement to be approved by the Board of Directors (BOD). The HD should establish leadership of the program and lead with a passion to help all players improve, both as players, and just as importantly, as people. The HD should set realistic short-term and long-term goals to be reviewed by the BOD and shared with the PCIM membership.

Hockey development and supervision of coaching staff:

- Provide clear leadership and strategy for on-ice and off-ice development for each team and the overall program
- Identify/interview select team coaches and seek BOD approval for final choice
- Identify/select Utah Recreational League (URL) volunteer coaches
- Provide a detailed outline for coaches of what is expected at each age level
- Develop/maintain coaching staff
- Lead monthly coaches meeting
- Coach one select team
- Be on ice two (2) times per month with each age group
- Work with team managers and coaches to resolve/minimize any team-level issues

Team managers:

- Assist coaches to select managers (select and URL teams). Board member assigned to each age group will assist as needed.
- Communicate and work with team managers during season to ensure the PCIM membership has up-to-date information

Administrative duties:

- Assist in try-out ice and scheduling
- Assist/supervise yearly practice schedule:
 - Select teams (practices, games and tournaments)
 - URL teams (practices, games)
- Attend statewide & organizational meetings (monthly)
- Assist URL board representative (i.e. attend URL meetings when needed but the primary attendee will be a board member)
- Assist in Utah tier playoffs participation

Tournament hosting:

- Organize:
 - Park City High Mountain Shootout (Fall)
 - High Mountain Shootout (Spring)
- Assist in general needs during hosted tournaments

Try-outs schedule and participation:

- Work with BOD to set costs/fees
- Fundraising participation
- Communication with the PCIM membership

Minimum requirements:

- Two (2) or more years of hockey coaching experience
- USA Hockey Level 1 Certification or higher
- Employment for this position is contingent upon providing a background check