

Raleigh Youth Board Meeting
Board Meeting Minutes March 21, 2010

Attendees: David Wright
Doug Sans
Glen Peters
Andrew Thomas
Todd Phinney
Lori Parro
Craig Sullivan

Staff: Brenda Struder
Steve Henley -Absent
Jenny Kosnik
Colin Muldoon - Absent

Visitor: Bill Westie
Kevin Traynor
Clay Cotie
Rich Shulmistra

I. **Opening of Meeting:**

- David Wright called the meeting to order at 1:00 p.m. Role call was taken to confirm appropriate quorum. Quorum was established

II. **Visitors:**

- Kevin Traynor and Bill Westie from NY Life presented Kid ID presentation. The board had a couple of follow up questions that have been sent to NY Life i.e., Data (fingerprints) stored where, how organized, benefit to RYHA, benefit to NY Life?

III. **Review and approve Minutes:**

- All current public minutes have been approved and posted to the RYHA website.

IV. **Review interim actions: (outstanding, not addressed at meeting):**

- David ask that Todd get all Passwords/Accounts posted and secured up on the website so that the Board of Directors can get assess as needed versus having these passwords/account information in individual hands.

VI. **Director of Finance:**

- Financial Reports
 - i. Reviewed Actuals
 - ii. Reported Cash Position, Income Statement, Future Cash Projections
 - iii. Working session - Budget versus Actual
- Motion was made by Todd Phinney to refund \$180 for U16 A Select Team due to cancellation of program offering. Motion second by Craig Sullivan and carried unanimous.

- Lori / Jenny continue to work on updating Policies, Procedures for Refunds, and Payments as appropriate.
- VI. Director of House:**
- RYHA offered two Programs this Spring, traditional league play and 3 on 3. Both programs have been well received.
 - Overall 487 versus 393 for 2009 in Spring Program
- VII. Executive Director:**
- Nothing new to report.
- VIII. Director of Travel:**
- Tier I Jersey's need to be ordered by the end of March. Clay Cotie is working with vendors to complete this task. Finance committee needs to get together and work out fees.
 - Steve Sabo is to work on Tier I fees and get them finalized and ready to be published by 4/5/2010.
 - Clay is working with the Warrior/Compuwear vendor to get bags for the Travel Program at a reduced fee.
- VIII. Director of Girls:**
- Working on putting final 2010-2010 program together. Tryouts will be same time as the Tier II AA programs. Program Cost available mid-May.
- IX. Director of Fundraising:**
- Nothing new to Report
- X. Director of Communications / Website:**
- Todd asked that we look at better management of archiving documents (i.e., merger, disciplinary actions, and financial actions).
- XI. President:**
- a. Ice Contracts – RecZone has expired so David and Steve are negotiating. RYHA will go back with same contract, same renewal, and same ice contract as other rinks. Summer RYHA plans to offer a Father/Son League and will push that to the RecZone.
 - b. IcePlex will continue to keep there own Fall House Program and not collapse into RYHA. Two (2) year Contact, \$300 for the next two seasons. Committed to Ice for Tier I with weeknight practices and weekend ice for Tier I games. If we have 4th Tier I game will commit additional game ice to the IcePlex.
 - c. Merger update. CAHA has approved Tier I Status so Merger is on. RYHA/RHC back together effective 4/1/2010.

- d. Open Position Board and Appointments for Director Tier I and Director Tier II, Director of Lower House, Clay Tier I and Tier II, Paul 2nd. Motion Passed (Sabo, Laszlo, Haldane).
- e. Glen Peters and Doug Sans have provided resignations letters to RYHA effective 3/21/2010.
- f. Todd Phinney has put together a DRAFT Merged Bylaw proposal. Todd will send the link out to the combined RYHA/RHC for review. Input back by end of 3/31 so that can have an email vote to finalize.
- g. David has asked to have Merger effective 4/1/2010 versus 4/30/2010, all in agreement. Announce the merger by 4/1/2010 (Rich and David to work and get it ready).
- h. Todd / David are to develop criteria for applicants and release from Board.
- i. Adapt website/email. Brenda / Steve to work and have sites combined by 4/1/2010.
- j. Brenda to work with Paul to get Annual Membership Meeting set for 4/25. Brenda will also get posted on the website and notice emailed to the membership.
- k. Determine Succession Order (who fills in for Present and so on)
- l. David asked for approval and a motion to form a financial committee that consists of President, VP of Finance, Executive Director and Bookkeeper. Andrew Thomas made the motion, Doug Sans second, passed unanimously.
- m. We need to reconcile Financial/Operations Policy with Fundraising Guidelines and New By-Laws. This will be undertaken by the Finance Committee.
- n. David asked that check signing authority be updated to include Executive Director so that Lori/Jenny had other options when David was not available. Motion was made by Craig Sullivan, 2nd by Andrew Thomas passed unanimously.
- o. David asked for the development of a Comprehensive Event Timeline for the Associations (2 Versions – one for Board / one for Member Level Events) – Todd Phinney will drive this request and have available to publish on the website by 5/31/2010.

A motion was made by Andrew Thomas at 3:46 p.m. to dismiss the Board meeting. Motion was seconded by Doug Sans, motion carried.

Respectfully submitted:

Brenda J. Struder, RYHA Administrator