

Raleigh Youth Board Meeting
Board Meeting Minutes March 21, 2010

Attendees: David Wright
Doug Sans
Glen Peters
Andrew Thomas
Todd Phinney
Lori Parro
Craig Sullivan

Staff: Brenda Struder
Steve Henley -Absent
Jenny Kosnik
Colin Muldoon - Absent
Visitor: Bill Westie
Kevin Traynor
Clay Cotie
Rich Shulmistra

I. Opening of Meeting:

- David Wright called the meeting to order at 1:00 p.m. Role call was taken to confirm appropriate quorum. Quorum was established

II. Visitors:

- Kevin Traynor and Bill Westie from NY Life presented Kid ID presentation. The board had a couple of follow up questions that have been sent to NY Life i.e., Data (fingerprints) stored where, how organized, benefit to RYHA, benefit to NY Life?

III. Review and approve Minutes:

- All current public minutes have been approved and posted to the RYHA website.

IV. Review interim actions: (outstanding, not addressed at meeting):

- David ask that Todd get all Passwords/Accounts posted and secured up on the website so that the Board of Directors can get assess as needed versus having these passwords/account information in individual hands.

VI. Director of Finance:

- Financial Reports
 - i. Reviewed Actuals
 - ii. Reported Cash Position, Income Statement, Future Cash Projections
 - iii. Working session - Budget versus Actual
- Motion was made by Todd Phinney to refund \$180 for U16 A Select Team due to cancellation of program offering. Motion second by Craig Sullivan and carried unanimous.

- Lori / Jenny continue to work on updating Policies, Procedures for Refunds, and Payments as appropriate.

VI. Director of House:

- Craig to send Brenda the numbers
- RYHA offered two Programs this Spring, traditional league play and 3 on 3. Both programs have been well received.
- Overall 487 versus 393 for 2009 in Spring Program

VII. Executive Director:

- Nothing new to report.

VIII. Director of Travel:

- Tier I Jersey's need to be ordered by the end of March. Clay Cotie is working with vendors to complete this task. Finance committee needs to get together and work out fees.
- Steve Sabo is to work on Tier I fees and get them finalized and ready to be published by 4/5/2010.
- Clay is working with the Warrior/Compuwear vendor to get bags for the Travel Program at a reduced fee.

VIII. Director of Girls:

- Working on putting final 2010-2010 program together. Tryouts will be same time as the Tier II AA programs. Program Cost available mid-May.

IX. Director of Fundraising:

- Nothing new to Report

X. Director of Communications / Website:

- Todd asked that we look at better management of archiving documents (i.e., merger, disciplinary actions, and financial actions).

XI. President:

- a. Ice Contracts – RecZone has expired so David and Steve are negotiating. RYHA will go back with same contract, same renewal, and same ice contract as other rinks. Summer RYHA plans to offer a Father/Son League and will push that to the RecZone.
- b. IcePlex will continue to keep there own Fall House Program and not collapse into RYHA. Two (2) year Contact, \$300 for the next two seasons. Committed to Ice for Tier I with weeknight practices and weekend ice for Tier I games. If we have 4th Tier I game will commit additional game ice to the IcePlex.

- c. Merger update. CAHA has approved Tier I Status so Merger is on. RYHA/RHC back together effective 4/1/2010.
- d. Open Position Board and Appointments for Director Tier I and Director Tier II, Director of Lower House, Clay Tier I and Tier II, Paul 2nd. Motion Passed (Sabo, Laszlo, Haldane).
- e. Glen Peters and Doug Sans have provided resignations letters to RYHA effective 3/21/2010.
- f. Todd Phinney has put together a DRAFT Merged Bylaw proposal. Todd will send the link out to the combined RYHA/RHC for review. Input back by end of 3/31 so that can have an email vote to finalize.
- g. David has asked to have Merger effective 4/1/2010 versus 4/30/2010, all in agreement. Announce the merger by 4/1/2010 (Rich and David to work and get it ready).
- h. Todd / David are to develop criteria for applicants and release from Board.
- i. Adapt website/email. Brenda / Steve to work and have sites combined by 4/1/2010.
- j. Brenda to work with Paul to get Annual Membership Meeting set for 4/25. Brenda will also get posted on the website and notice emailed to the membership.
- k. Determine Succession Order (who fills in for Present and so on)
- l. David asked for approval and a motion to form a financial committee that consists of President, VP of Finance, Executive Director and Bookkeeper. Andrew Thomas made the motion, Doug Sans second, passed unanimously.
- m. We need to reconcile Financial/Operations Policy with Fundraising Guidelines and New By-Laws. This will be undertaken by the Finance Committee.
- n. David asked that check signing authority be updated to include Executive Director so that Lori/Jenny had other options when David was not available. Motion was made by Craig Sullivan, 2nd by Andrew Thomas passed unanimously.
- o. David asked for the development of a Comprehensive Event Timeline for the Associations (2 Versions – one for Board / one for Member Level Events) – Todd Phinney will drive this request and have available to publish on the website by 5/31/2010.

A motion was made by Andrew Thomas at 3:46 p.m. to dismiss the Board meeting. Motion was seconded by Doug Sans, motion carried.

Respectfully submitted:

Brenda J. Struder, RYHA Administrator