

Raleigh Youth Board Meeting
Board Meeting Minutes March 18, 2008

Attendees: John Lenzmeier
David Wright
Mark Monroe
Rob Readmond - absent
Todd Phinney
Andy Trione

Staff: Brenda Struder
Dayle Lynt

Visitor: None

I. *Opening of Meeting:*

- John Lenzmeier called the meeting to order at 7:00 p.m. Role call was taken to confirm appropriate quorum.

II. *Open Session: No Visitors*

III. *Review and approve Minutes:*

- February Minutes have been approved and will be posted, approved by Steve Henley and Todd Phinney.

IV. *Review interim actions:*

- None.

V. *Director of Finance:*

a. Financial Reports

- i. Reviewed Actuals
- ii. Reported Cash Position, Income Statement, Future Cash Projections
- iii. Need invoice to Cover Girls Learn to Play Session and Cover Cost from Kids and Community Funds
- iv. Spring Registration has been closed
- v. Motion to amend the refund policy to grant a refund a 6% bank fee and \$50 administrative fee. Steve Henley, Mark Monroe 2nd.
- vi. Kids and Community Application has been submitted. Anticipate a response mid-May '08. Agreed to start taking application for the Fall Travel Season April 1st, 2008.
- vii. City of Raleigh, Youth Serving Agencies to take part in event on Wednesday, April 30th at Pullen Park. Need Banner and Volunteer

VI. *Director of House:*

- Fall Program completed, all in all good season. Championship games all went well and have been posted on the website
- Spring Season; currently have 30 plus changes that have been requested. Most Spring game schedules are completed, have a few minor changes to make. Still have three Coach slots open and working on getting them filled. Looking at moving one PeeWee team from Garner
- Should do Spring program with zero unassigned Ice.
- Fall Banquet, date and location change – discussed Dorton Arena. Coins are expected in and need to be engraved and need to get coin bags.

VII. *Director of Travel:*

- Discussions about Tier I and Tier II '08-'09 Seasons. Program details and Coaches slate will be announced prior to Tryouts.
- David Wright will take an action item to bring back a document to RYHA that outlines a Services Share agreement with the Tier I organizations to outsource the Management of the Tier II AA Coaching Staff and Scheduling to the Tier I RYHA, Inc. organization.
- Working with Factory Ice for equipment for next year and two additional vendors' quotes. Tier I, and Tier II players will be able to Opt out of Bags, Jackets, etc. if they don't need/want them and will have a reduced fee.
- Develop a Survey for the Travel Program, (Coaches), travel, expectations

VIII. *Director of Girls*

- Just finished celebration weekend, had clinic on Sunday, 30 girls attended. Social event at Mitch's tavern.
- Next year program is being worked. Anticipate having a 12U development team, playing again house team, one 14U CBHL team, one 16U (age eligible) District Bound team and then a 16/19U CBHL team.

IX. *Director of Fundraising: - no update*

X. *Director of Communications / Website:*

- Durham Bulls would like to set up a RYHA night (August 2008)
- Take action to look at 3rd party vendor to take League Athletics to QuickBooks
- Still looking at rolling Sponsors on the website

XI. *President:*

- Lots of success in the fall. Finances still need to be monitored closely, but we have sufficient resources to meet all known obligations.
- John presented a draft Executive Director position paper for BOD review.

Motion to adjourn Todd Phinney, 2nd Mark Monroe.

Next board meeting scheduled for Thursday, April 10th, 2008 7:00 – 9:30 p.m. Meeting adjourned at 11:09 p.m.

Respectfully submitted:

Brenda J. Struder
RYHA Administrator