

Raleigh Youth Board Meeting
Board Meeting Minutes
August 27, 2007

Attendees: John Lenzmeier
David Wright
Todd Phinney
Mark Monroe
MJ May
Rob Readmond
Brenda Struder

Visitor: Doug Hanna, Womble, Carlyle, Sandridge & Rice

I. *Opening of Meeting:*

- John Lenzmeier called the meeting to order at 7:14 p.m. Role call was taken to confirm appropriate quorum.

II. *Open Session:*

- No open session visitors present.

III. *Review and approve Minutes:*

- Meeting 7/27 minutes in process with proposed edits from MJ May. Delay approval until remaining board reviews. Approve at September meeting.

IV. *Review Interim Actions:*

- Ice Plex Contract is still outstanding, have received verbal agreement. Steve Henley to work to finalize.

V. *Director of Finance*

a. Financial Reports

- i. Reviewed Actuals
- ii. 9/1/07 payments coming in, will send out another reminder e-mail going forward for 2nd payments for AA, A and Storm.
- iii. Discussed Adding an Administrative Line for Tier I ice payments to Raleigh Youth.
- iv. Post Travel B and House 2nd Payments extended to 9/15/07.
- v. Field Rental Expense should be reduced, field was not available for Dry Land Training – Steve Henley to obtain new invoice.
- vi. David Wright to create Misc. Coaching invoice for AAA Dry Land Training.

- b. Financial Contract Updates:
 - i. Counsel will provide an updated Refund/Transfer Policy for the Board to Review.
 - ii. Motion made by Rob Readmond that Bantam AA (R.Fitzgerald) 2007-2008 fees is released from Raleigh Youth Hockey Association to RYHA, Inc., 2nd by Steve Henley.

VI. *Director of House*

- a. Evaluated over 600 House Evaluations, entire House league evaluated in one weekend, time frame up by over 30 days. Entire House League will have teams by 9/14/07, mini tourney to rebalance with entire league in play by 9/19/07.
- b. Puck and Jersey's are in for House Program, all sorted, numbered.
- c. New equipment from Paul Strand for Mini-Mite and Mite (donations), outfit every Mini-Mite and Mite team with Goalie Pads.
- d. All Teams have Coaches assigned.
- e. Rob Readmond asking for Year End recognition for a Coach or two.
- f. Paul Strand starting to work Year End Recognition Award Banquet (3 Awards per Team), Team Recognition.
- g. Girls Schedule almost complete.
- h. Need to contract with a Scheduler.
- i. Todd Phinney will upload current Schedule from Steve Henley
- j. Manager Manual and Coach Manual will be ready for Sept Meeting

VII. Director of Travel

- a. Completed Travel Select
- b. Completed Bantam AA, A, Storm Roster
- c. Still working on Midget 16U Movement
- d. Travel Equipment is starting to arrive
- e. Still on Target for all Player Equipment to be available before 1st official game
- f. CHL scheduling almost complete
- g. AA, Storm back looking at more of the traditional 2 game weekends
- h. Census was still open on how to proceed at last CHL meeting, anticipate CHL end of August.

VIII. Director of Girls

- a. Amend minutes interim action for 2007 – 2008 Girls Program was for reduction of fees - special price consideration for out of Region (101+ driving miles).
- b. Incoming donation to girls program in the amount of \$2000. Looking at Jamboree, Banquet, Canes Games (have three potential players) Spring 2008.

- IX. Director of Fundraising
- a. Received multiply requests for financial aid, committee meeting scheduled 9/5/07 Conference call to vote (9/10/07), approve and award before 9/15/07 payment.
 - b. MJ and Rob scheduled to meet with the CPA to understand what the accounting principles are for Fundraising versus Advertising versus Donations and how all of this affects a Non Profit.
 - c. Doug Hanna suggested that the Fundraising Committee present to the Board a Target list.
 - d. Announcement made at the Travel meeting that Raleigh Youth HA will Fundraise by working concessions stands at the RBC for the 2007-2008 season.
 - e. Carolina Hurricanes Booster Club interested in sponsoring a player for the Season.
 - f. Rob Readmond has been invited to participate in the Kids and Community Golf Tournament.
- X. Director of Communications / Website
- a. Received the Vector Based Logo for Marketing/Advertising
 - b. Looking for new branding with new logo, asking the kids of the Community for new branding
 - c. Car magnets are in, every Rostered Player will get a Car Magnet. Received three quotes and went with the lowest. David Wright made a motion to charge \$3.00 per Magnets, MJ May 2nd the motion.
 - d. Each Board Member needs to send a Picture to Todd Phinney for Picture ID
 - e. Adobe Software is in. Received copy from Non Profit organization at reduced rate of \$155. Received 3 licenses for the price of 1.
 - f. Website (League Athletics) Update
 - i. Current Membership is imported with Rosters.
 - ii. Need to make the decision on when to make the jump from the Mystify Website to the new League Athletic website, need to make sure that all documents get pulled over.
 - iii. Todd Phinney, MJ May, Administrator and Bookkeeper to meet to discuss transition to new website.
- XI. President
- a. Pleased with direction, constant improvement. Need to decide on House Meeting TBD 9/30. Look at RBC or North Raleigh Hilton.

Next board meeting scheduled for Sunday, September 23rd 7:00 – 9:30 p.m. Meeting adjourned at 11:18 p.m.

Respectfully submitted:

Brenda J. Struder
RYHA Administrator