

RALEIGH YOUTH HOCKEY ASSOCIATION  
BOARD MEETING MINUTES  
MAY 20, 2007

Attendees: John Lenzmeier  
David Wright  
Todd Phinney  
Mark Monroe  
MJ May  
Andy Trione  
Dale Lynt  
Steve Henley  
Rob Redmond  
Bill MacClurg  
Brenda Struder

John Lenzmeier called the meeting to order at 7:06 p.m. He then asked for introductions by all in attendance.

**Finance:**

MJ May, Director Finance reported:

- No Balance Sheet or Income Statement was available this month due to the large influx of data from Try Out registrations and 1<sup>st</sup> payments by Tier 1 players.
- As of 5/20 Board Meeting, RYHA financials show we are on track to break even for the fiscal year ending 5/31/07.
- Currently working on preparing RYHA books for year end May 31<sup>st</sup> close.
- Discussed books going Cash Basis versus Actual next year.
- MJ will develop a cost recommendation for Administrative / Bookkeeping cost to be charged for RYHA, Inc. for Tier I Tryout hours.

## **Finance Other:**

- Financial Aide Request form was discussed. Rob Readmond would like to take and work different Scholarship versus Grant (Kids N' Community) program options. MJ is already getting Scholarship/Grant request so action is of the essence. Rob will work with the attorney.
- IT needs: QuickBooks with Simultaneous Use, need Virtual Private Network (VPN). Todd discussed VPN, contacted QuickBooks and with the software we have we can get additional licenses, but would not actually have the Non Profit License that we actually need. 2007 Non Profit Package for \$1,300 would have 5 user options and would have the future growth capability; runs on XP so would not be issue from VPN prospects. Best solutions would be to go with the 5 User License (Bundle), appropriate cost is \$1,300 and a Server John requested that Todd come back in June with a recommendation on VPN Server options. In the meantime Todd will also work to get final cost on QuickBooks Non Profit License.
- Letterhead: MJ presented 4 slightly different variations of a Draft Letterhead that included our partnership with CYAH. Board members voted on the mock up they desired.
- John relayed a conversation between he and John Stock and the need moving forward for RYHA and Tier I RYHA, Inc, to have a dissent lines showing a break in entities, i.e., separate finances, website going forward so that they don't Piggybank off of RYHA. Administrative support would still be used for both. They would send a bill / contract as a Vendor.
- Both the Administrator and Bookkeeper Job Descriptions have been revised to reflect Raleigh Youth's commitment to the membership and are ready to be posted to the Website. Final discussion and recommendations were discussed in Closed Session.

## **Travel:**

David Wright reported:

- He sent out a summary on Travel Tryouts, currently at 342 as of yesterday, excludes those that were trying out for AAA only.
- Current issue of 120 Bantam trying out for less than 40 AA/A spots.
- Discussion on High School teams, John suggested a Task Force to look at High School Team options and travel players how they can make it work. NC Athletic Directors and try for the 2008-2009 Season.
- David confirmed that he will have schedules ready to send to AA/A participants the Wednesday before Tryouts.
- Discussion with Steve Henley on the need to schedule a Separate Sessions for Goalie AA/A tryouts.
- David will draft a letter to 18 U to remind them of upcoming AA/A tryouts and options.
- Rob Redmond asked that Coaches be advised of the inappropriateness of asking individual players specifically to attend Raleigh Youth Hockey Association tryouts, versus other tryout options currently available.
- David shared with the board the recommended Jr. Hurricanes CCM 550 Jersey, Practice Jersey, Equipment Bag and player / Coach Sweat Suit. With all player equipment it is anticipated that we will come in slightly under budget. David made a motion to accept the contracted amount from Rinkside Sports (Factory) for the Warrior Bag, Sweat Suit and Practice Jersey. Andy Trione, second the motion. Approved unanimously.
- John sent e-mail to Wayne Stella introducing himself and to request time to discuss the CHL model, discussion on regulation of amount of games, etc. John will follow up.
- The AA/A tryouts timeline were discussed. The Coaches would like to send e-mails to 'time stamp' the Roster Spot discussions. Players have 24 hours to accept and pay before the Coach moves on to the next player. All AA Rosters will be filled before starting on A Rosters.

## **House:**

- Steve confirmed a contract with Five Hole for House Jerseys. Working size list. Order will be placed this week.
- House committee formed. Major issues currently on the table, practices, group putting together standard practice plans. Colin is already connected in. Colin to put together an off ice program, geared first at travel level and then share with House. Group workings on House League structure, i.e., shoot outs at end of game, contact versus non contact age group.
- Communications to / from the board on parent's behalf, information packages. Communications packages for Team Managers.
- Looking at file cabinet in each rink with extra game sheets, pucks, First Aid kit.
- Finishing year end Spring Tournaments, Varsity not one fight. Excellent, well played. Parents behaved. Refs doing a good job discussing the fight issues at all levels. Need to keep no fighting rule.
- Discussion on no-contact teams for Spring League. Upper / Lower House. All this goes back into the High School League and possibilities to expand the program.
- Wake Forest and Cary Rink have asked to look at 3 on 3 Summer League. Extreme Hockey 3 on 3. Steve and John to set up criteria for program starting in June.

## **GIRLS:**

- Mark presented Girls program, ready to post on website. Will have a U19, U16 and U14.
- Totally number of players reduced, and reduced summer camp cost. Cost includes Pre-Season conditioning and Jr. Hurricanes Jersey, Socks. No Bag included.
- Need to view Grant Options.
- John suggested going to RecZone and ask for a Girls Pick Up at set time and date for Summer Months. 1 ½ Ice At Rec Zone Mid-June to Mid-August.
- Bill MacClurg proposed for consideration a Harvard Women interested in On Ice / Off Ice for Girls Program (RYHA Players).
- Discussed need to do Newspaper Article, School Start up Flyer, PTA Websites to encourage the sport.

- Mark requested a review of the website for content. David will repost new information for the Girls program.
- Mark will need to get Director, Girls email access to start responding to E-Mails.
- Girls program this year will be stricter around ages playing up. Difficult at upper groups 19U and 16U because we don't have the number of players yet. Mark does not feel that a player should go up more than 1 age level. Need to get a stated policy on the website. Henley wants to see some flexibility on age limits, but no special deals on payment.

### **OTHER:**

- David reiterated a need for No master reset on website on June 1<sup>st</sup>. Some Jr. Hurricanes data has already been created and would be lost with a master reset.
- Discuss need to get Global Team count. May be limited with the number of House Teams. 6 Mini-mites and 8 Squirt – Pee wee, 6 Bantam and 6 Varsity Teams. Hillsbough and Fayetteville will not be included with a page because they do not pay and register with RYHA.

### **Website / Admin:**

- Todd requested approval to move forward with a Website Committee to review / revamp the website, move / file some information streamline front page.
- Also would like to look at forming a committee to look at a new logo, more modern with branding.
- Discussed need for Team Managers to have the knowledge and training to use the website.
- Send Kevin Peddicord contact information to Todd for Marketing/Branding.

### **Fundraising:**

- Rob reported that the Fundraising Committee would be meeting on Wednesday night.
- He asked if for the Tier I Jr. Hurricanes, can you as a parent come in the door and give \$20K for a specific team, such as the Pee Wee Team.

- Further discussions would be needed on the possibility of a Cap on the amount per Person can give. What benefit does the person get? What do they give and what do they get.
- Rob will return with Fundraising Ideas/Recommendations at the June meeting.

### **Ice Contract:**

- Steve Henley presented the last outstanding Ice Contract which was with the RecZone for consideration. Steve Henley made a motion to vote in favor of the RecZone Ice Contract presented, pending a final review by our non-profit counsel. Motion was second by Andy Trione. 4 to 2 approved. Against Rob Redmond and MJ May. Absent Todd Phinney.

The next Board meeting will be held June 2007, place and time to be determined. There being no further business the meeting adjourned at 11:30 p.m.