NORWICH YOUTH LACROSSE

Meeting Minutes
September 2, 2015

Opening:

Mike Giannelli called an organizational meeting of the Norwich Youth Lacrosse to order at 6:35 pm on 09/02/2015 at Norwich Fire Department Community Room.

In attendance

Board Members
Mike Giannelli – President
Barry Williamson – Vice President
Vicki Friedrich - Treasurer
David Poore – Secretary
Ken Houman – Webmaster (Not Present)
Rick Friedrich – Girls Coordinator
Scott Freyer – Boys Coordinator

Attendees
Miranda Poore – Apparel Manager
Shawn Gravelin – Registrar
Eric Swansoner – U11 Boys Coach

Approval of meeting minutes

Motion: Approve minutes from 2 September 2015 board meeting
Vote: Motion carried
Resolved: Minutes from the meeting on 2 September 2015 approved without modification

Open Issues

Treasury Report
Balance $3,300 (Approx)
Net after debts to be paid (including potential Tax Penalties) $1,740
  a. $800 to 2015 Coach Reimbursements (US Lacrosse Registration)
  b. $760 to 2015 Coach Reimbursements (1 Child credit)

Motion by Mike to pay Coach Reimbursements for US Lacrosse registrations
Vote: 6 in favor, 0 opposed
Resolved: Motion carried
**Action:** Mike G to provide list of coaches who are owed US Lacrosse

Due to NYLA financial situation it was discussed on how to handle the Coaches Child Credit Reimbursement. It was determined the best course of action was to send a letter to Coaches with (3) options.

(1) Donate credit back to NYLA
(2) Use as Voucher for 2016 Spring Season
(3) Receive funds

Motion by Rick F to proceed with letter
Vote: 6 in favor, 0 opposed
Resolved: Motion carried

It should be noted that NYLA needs to revisit this topic for 2016 season.

**Action:** David P to draft letter for next board meeting.
**Action:** Vicky F to provide a list of coaches whom NYLA owes Child credit to:

Discussion regarding non-profit tax status; Mike G contacted IRS and was instructed to fill-out forms 1023EZ online and pay $400 penalty. Mike G needs to verify when NYLA was incorporated.

In addition NYLA needs to register with state of CT for tax exempt status.

**Action:** Mike G to fill-out form 1023EZ
**Action:** Vick F to verify when we need to submit 990N postcard moving forward to add to yearly schedule.

**Apparel**
Miranda provided update on apparel; will be reducing selection on new order form that will be ready for Winter Clinic.

Miranda Poore will provide a recommendation to the board to include in order form.

Rick F requested new reversible girl’s uniform that will need to comply to new US Lacrosse standards.

**Action:** Rick F will provide new girls uniform standards to Miranda for review with BMT’s

**Volunteers**
League still looking for:
- AED Officer
Fundraising
Fundraising will be put on hold until tax status is resolved

It was reported by Scott F that Phillies sandwich shop is very interested in partnering with NYLA.

Winter Clinic
Discussion regarding availability of other indoor facilities for clinic and options of potential costs related to. The board needs more information before making decision.

**Action:** Mike G to contact new NFA AD for possible gym use and waiving fee

**Action:** Scott F to contact Henry from Summit for costs and schedule availability.

By-Laws Review
Barry reported no recommendation necessary for By-Laws.

**Action:** Barry to review of board positions within the By-Laws match with current NYLA organization.

Equipment Review
Eric Swansoner will report back by October board meeting of equipment status.

Website FAQ
Scott F reported that FAQ’s on website are complete

Board Communication
Discussion regarding how improve board communication methods and try to minimize the volume of emails and whom these emails are being sent. NYLA will attempt the use of Facebook for some communication.

**Action:** Barry to setup NYLA facebook messenger group (private) for NYLA board members and position holders only.

New Business
Online registration payments
A discussion was had about improving the efficiency of registration for both winter clinic and spring season by leveraging online payment methods.

**Action:** Shawn G to research

Flyers
**Action:** Rick F will provide updated flyer, approximate budget and list of schools for winter clinic. This will need to be approved in October meeting.
Community Events
Bootopia in Griswold, October 17th.

Action: Scott F will organize NYLA’s participation.

Meeting adjourned at 8:18pm by President Giannelli, next meeting October 7th @ 6:30pm in Norwich Fire Department Community Room

_____________________________________
NYLA President       Mike Giannelli       Date

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NYLA Secretary       David Poore          Date