



# Greater Buford Athletic Association

Volunteer in Youth Sports

Consent/Release Form

Applicant's Name (printed): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

I, \_\_\_\_\_, authorize and give consent for the  
(Name of Applicant) above named organization to obtain  
information regarding myself.

This includes the following:

- Criminal Background Records/Information
- Sex Offender Registry Checks
- Addresses

I, the undersigned, authorize the information to be obtained either in writing or via telephone in connection with my volunteer application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

## GBAA Background Screening Policy

1. In order to protect the youth of the Greater Buford Athletic Association (GBAA) and to raise the standards of GBAA, it is the policy of GBAA that at any GBAA sanctioned game, practice or event, there must be at least 1 (one) adult present who has successfully completed a criminal background check. If there is not 1 (one) adult present who has completed a GBAA Background Check, the game, practice or event must be halted or postponed until such an adult is available.
2. A written authorization for allowing GBAA to order an individual criminal background check is required by GBAA and it is the responsibility of the candidate for the volunteer or coaching position, the “applicant”, to fill out the GBAA background check consent form and return it as follows: Head Coaches form must be returned with the head coach application; Assistant coach forms must be returned three weeks prior to the start of the first game of the season; Team Mom forms must be returned three weeks prior to the start of the first game of the season. Failure to provide a background check consent form by the deadline may disqualify the applicant from consideration for their volunteer or coaching position.
3. The Background Screening “Committee” shall administer all background screening procedures. The Committee shall be made up of the current Park Director, Assistant Park Director, Commissioner of Sport and the Assistant Commissioner of Sport for which the applicant is submitting an application for volunteer status. The Commissioner of Sport or designated Board Member shall receive the completed background screening consent forms and forward them to the Background Committee. The Committee shall be responsible for transmitting the forms to the reporting agency selected by the Board. The Committee shall receive and review the results of the reports if the individual does NOT meet GBAA minimum standards for coaches using the following criteria.

Individual applicants (“Applicants”) shall be disqualified from positions as Head Coach, Assistant Coach or Team Mom if they have **EVER** been found guilty or entered a plea of guilty or nolo contendere, regardless of the adjudication, for any of the following:

- A. Any crimes against children
- B. Any conviction involving violence
- C. Any sexual offense

Should any pending charges described in “A” through “C” be uncovered, or should any charges be brought against an Applicant during the Coaches season, the Applicant shall be suspended from serving as volunteer until such time as the charges have been cleared or dropped and he/she is reinstated by a majority vote of the Board of Sport of which applicant associated interest.

In addition, Applicants shall be disqualified if they have been found guilty or entered a plea of guilty or nolo contendere, regardless of the adjudication, for any of the following within the past 5 years.

- D. Any crimes of moral turpitude or lack of integrity and/or character of an Applicant, as determined by the Background Check Committee.
- E. Any Drug Related Conviction
- F. Any Felony Conviction

#### G. More than one Alcohol related conviction

4. The Background Check Committee shall notify the affected Applicant that a disqualifying entry was reported on the criminal background check and present the background report letter to the Applicant. In the event the Applicant feels a mistake has been reported in their criminal background check, it is the Applicant's responsibility to contact the reporting agency and resolve any issues.
5. All information in response to the criminal background check or disclosed in the review process shall be kept confidential and not disclosed or discussed outside of the review process. GBAA and its members are not responsible for errors or omissions that may be reported on background checks. The Background Check Committee of GBAA shall maintain all authorizations and records or reports in a confidential manner.
6. All background checks will expire one (1) year from the date of submission to the reporting agency. If the background check is set to expire during the season then another background check must be completed and approved as set forth above.