

2014 - 2015 BYLAWS
MOKENA BASEBALL/SOFTBALL ASSOCIATION
P.O. Box 572, Mokena, Illinois 60448

As revised by the 2014-2015 Officers and Board of Directors.

Preamble: The Mokena Baseball/Softball Association has been founded with the goal and aim of the Officers, Governing Board, managers and coaches to instruct the children in the fundamentals of baseball and softball in such a manner that they will set an example of discipline and good sportsmanship.

Article 1- Name and Bylaws

Section 1. These Bylaws will be made available for public inspection.

Section 2. This organization shall be legally known as the Mokena Baseball Association. Use of the term "Mokena Baseball/Softball Association" and "MBSA" in correspondence and publicity will be considered appropriate as it incorporates a reference to the softball segment of the program.

Section 3.

Baseball. Baseball competition in the MBSA will follow the official rules of PONY Baseball except as modified by the In-house Rules specific to each Division. Effective Spring 2011 season all composite barrel bats (composite handle bats are acceptable) and coach pitch bats are banned from the boys' in-house league.

Softball. Softball competition in the MBSA will follow the official rules of the Amateur Softball Association (ASA) except as modified by the In-house Rules specific to each Division.

Article 2- Jurisdiction and Eligibility

Section 1.

Any boy or girl who 4 years old prior to Sept 1st and has not yet reached their 19th birthday shall be eligible to register and play in that season in which he/she has registered.

All exceptions to "play up" must follow the procedure specified in Article 2, Section 2 Player Division Move-Ups and all exceptions to play down must be petitioned to the Board Secretary in writing or via e-mail five (5) business days prior to the MBSA Board meeting to be put on the agenda. Each case to "play down" will be evaluated by MBSA and voted by the Board to approve.

Section 2. In-House Team Registration and Eligibility Rules.

Registration and eligibility will be limited to children who reside in the Mokena Community Park District boundaries and children attending schools within Mokena Community Park District boundaries. Children outside the District will be eligible if there are vacancies in their age groups. Vacancies will be filled on a first-come, first-served basis.

Player Division Move-Ups. Players are eligible to move up to the next division only if they are ranked in the top 10% of their division based on the prior season evaluations and they have written recommendation from their Team Manager and Division Coordinator. The online Player Move-Up Request Form must be completed and submitted by the close of registration. Recurrent subsequent move-ups will need to follow the same procedure as stated above.

Non-MBSA Travel Team Players. No player participating on a non-MBSA travel team will be eligible to register or play on MBSA teams simultaneously, Fall Ball League exempt.

Article 3- Board of Directors

Section 1. Members of the Board shall be:

Officers: **President**- 2 year term, elections- even years - starting 2008
 Vice President - 2 year term, elections held - odd years
 Secretary - 2 year term, elections- even years - starting 2008
 Treasurer - 2 year term, elections held - odd years

Board Members: (one year term serving from August meeting through July meeting)

Team Parent Coordinator
Equipment Coordinator
Field Maintenance Coordinator
Immediate Past President
Uniform Coordinator
Scheduling Coordinator
Communications Coordinator
Sponsorship Coordinator
Umpire Coordinator
Training Coordinator
Website Coordinator
Girls' Colt Coordinator
Girls' Pony Coordinator
Girls' Bronco Coordinator
Girls' Mustang Coordinator
Girls' Pinto Coordinator
Girls' Shetland Coordinator
Girls' Travel Coordinator
Boys' Palomino Coordinator
Boys' Colt Coordinator
Boys' Pony Coordinator
Boys' Bronco Coordinator
Boys' Mustang Coordinator
Boys' Pinto 2 Coordinator
Boys' Pinto 1 Coordinator
Boys' Shetland Coordinator
Boys' Travel Coordinator
Girls' Softball Coordinator
Boys' Mustang/Bronco Coordinator
Boys' Pony/Colt/Palomino Coordinator

Fall Baseball:

Section 2. General responsibilities of the Board include but are not limited to the power to adopt such rules, not inconsistent with these Bylaws, as it deems necessary to carry out its functions. The members of this Board shall also rule on all business presented during their term of office. All Board positions are to have voting authority except the President who will vote only to break or create a tie, and the Immediate Past President, who has no Board voting privileges. Board members may be required to cover multiple responsibilities due to the number of children participating or the need to fill Board vacancies.

Each Board Member will only be allowed one (1) vote regardless of the number of Coordinator or Co-Coordinator position held.

Section 3. Specific duties of the Board Members shall be as follows:

A. The President shall preside over monthly meetings, (as the Chairperson of the Board), special meetings and any other meetings pertaining to the MBSA, including creating goodwill with the Mokena Park District Board on behalf of the MBSA.

The President shall have the authority to cancel/suspend games due to weather or other conditions. This authority may be delegated by the President as necessary.

The President will serve as Chairperson on the Grievance Committee, which will be composed of the Officers as described in article seven. The President shall not vote unless to create or break a tie.

The President will be responsible for submitting an annual operating budget to the Board at the regular September meeting.

The President shall have the authority to appoint individuals to committees or special assignments.

The President will approve all correspondence by the Communications Coordinator before publication.

B. The Vice President will assume the President's duties in the absence of the President until such time as the President is available to conduct business.

The Vice President shall be responsible for the coordination/management of the Division Coordinators.

The Vice President shall be responsible conducting Manager Background Screenings.

The Vice President shall have authority to cancel/suspend games due to weather or other conditions in the absence of the President.

The Vice President will have primary responsibility for special fund raising efforts and have the authority to appoint individuals to a fundraising committee to accomplish related specific goals as approved by the Board.

The Vice President will have primary responsibility for procurement of items for sale bearing the MBSA logo (e.g., hats, T-shirts, golf shirts and jackets). These are to be made available to all with the intent of promoting and raising funds for MBSA.

C. The Secretary shall record the proceedings of all meetings of the MBSA and shall make available the records of the minutes of such meetings.

The Secretary shall be responsible for the maintenance of the primary records and team rosters for each season and changes to such rosters as they occur.

The Secretary will provide timely information to the Division Coordinators with regard to specific status of registration by age and prior experience.

The Secretary will have primary responsibility for monthly update and report of the Fiscal Calendar.

The Secretary will have primary responsibility for maintenance and updating these Bylaws, Draft Rules, all Division rules and correspondence on behalf of the MBSA, and will make copies available as requested.

D. The Treasurer is responsible for paying all MBSA bills (including maintaining sufficient insurance) as directed by the Board and to have the Financial Statements ready for audit within one week's notice from the Board.

The Treasurer will prepare financial reports containing the MBSA's checking, savings, and investment balances as well as a report of disbursements for each meeting.

The Treasurer will be the collecting entity for all registration proceeds and unpaid registrations.

The Treasurer will manage and record all financial assistance requests.

The Treasurer will assist the President with preparation of the annual operating budget.

The Treasurer will be responsible for notifying the Secretary of State or Attorney General's office within 10 days of any changes to the composition of the Board and shall maintain records at the lock box located at the Mokena State Bank.

The Treasurer will be required to obtain and file appropriate reports as needed or requested by the Secretary of State and/or Attorney General of the State of Illinois and all applicable Federal and State tax returns.

The Treasurer will be responsible for maintaining the MBSA's post office box.

The Treasurer will be responsible for overseeing MBSA Travel checking accounts.

E. The Team Parent Coordinator will have general authority to coordinate the activities of the Team Parents.

The Team Parent Coordinator will be responsible for the scheduling of Picture Day(s) and the collection of money and distribution of pictures.

The Team Parent Coordinator will be responsible for advising the individual Team Parents of their specific duties and responsibilities.

The Team Parent Coordinator will serve as the Parade & Picnic Committee Chairperson responsible for the coordination of all activities pertaining to the annual Picnic, Parade and other MBSA-sponsored activities.

The Team Parent Coordinator, upon receipt of the annual operating budget from the President, shall have primary procurement authority for first aid supplies and will be responsible for the distribution of all first aid supplies to each Team Parent or Manager.

F. The Equipment Coordinator will have primary responsibility for the procurement, maintenance, distribution and collection of all equipment as required. The Equipment Coordinator will have authority to appoint individuals or committees to achieve these goals as approved by the Board.

The Equipment Coordinator, upon receipt of the annual operating budget from the President, shall have primary procurement authority for equipment.

The Equipment Coordinator will maintain a record of each team's receipt of equipment and will be responsible for reconciling all returned items with original issuance. The Equipment Coordinator will provide a detailed inventory of assets in a timely fashion to the President for preparation of the annual operating budget and to the Treasurer for insurance purposes.

The Equipment Coordinator will provide support to the Team Managers throughout the season with regard to equipment replacement and repair.

The Equipment Coordinator will have the responsibility for advising the President on matters pertaining to the budgeting for equipment purchases.

G. The Field Maintenance Coordinator will have general authority to act as liaison to the Executive Director and Park Board (with the President's approval) to communicate field and facility conditions and to negotiate timely repairs and upgrades.

The Field Maintenance Coordinator will be responsible for logging field repair orders and complaints, relaying them to the Executive Director, and follow up of these requests to ensure their completion.

The Field Maintenance Coordinator will provide budget requirements for field or facility upgrades or repairs to the President for the annual operating budget.

H. The Division Coordinators are principally to supervise the operation of their specific Division. Their functions include the initial treatment of grievances, protests, problems and complaints and the submission of such items to the Grievance Committee when specific resolution cannot be obtained.

The Division Coordinators will develop the Division-specific In-house rules. Any changes to the current approved rules shall be submitted to the Board for review and approval. Upon final board approval the new rules shall be published for all Division Managers. The Division Coordinators shall distribute and review each new rule and ensure all Managers in the Division understand them.

The Division Coordinator will be responsible for reporting scheduling problems or rescheduling requirements to the Scheduling Coordinator.

The Division Coordinator will be responsible for ensuring Division and win/loss records are recorded in the MBSA system.

The Division Coordinator will be responsible for conducting the draft for their division in accordance with the Draft rules approved by the Board.

The Division Coordinator will be responsible for the procurement of the necessary number of managers to staff each team.

The Division Coordinator will assist the Equipment and Uniform Coordinators in the distribution and turn-in of all equipment and uniforms for their division and ensure each Manager's timely participation in those activities.

The Division Coordinator will be responsible for player evaluations for players in their division, including prior year and new player evaluations. MBSA will provide the player evaluation forms to each Division Coordinator for distribution. Evaluation forms must be completed and returned to the Secretary no later than the June Board Meeting of the current season. Failure to submit evaluations will exclude them from participating in the playoffs.

The Division Coordinators will advise the board of all All-Star Tournament activities and will be responsible for coordination for their division.

The Division Coordinators of the Boys' and Girls' Divisions which play in leagues with non-MBSA teams will serve as the MBSA's representative to their respective leagues and will have voting authority subject to Board approval.

I. The position of Immediate Past President is a non-voting position and exists for the purpose of counseling and providing continuity to the newly elected board. The position is for a nonrenewable one-year term and is an optional position.

The Immediate Past President may serve as a committee member and may be delegated duties as required.

J. The Scheduling Coordinator will have primary responsibility of the scheduling of all practices, regular season games and post season tournament games.

The Scheduling Coordinator will coordinate operation of the concession stands and lights with the Executive Director of the Park District to insure timely start-up and service for MBSA activities.

The Scheduling Coordinator has the responsibility of coordinating with other outside organizations.

The Scheduling Coordinator will work with the Umpire Coordinator to ensure any make-up and postponed games are adequately staffed with umpires.

The Scheduling Coordinator will obtain blackout dates and non-MBSA team field requests, and give practice and game schedule information to the Mokena Park District office.

K. The Uniform Coordinator will have primary responsibility for the procurement, maintenance, distribution, and collection of uniforms as required.

The Uniform Coordinator will advise the President on matters pertaining to the budgeting for uniforms. Upon receipt of the annual operating budget from the President, the Uniform Coordinator shall have primary purchasing authority for uniforms.

The Uniform Coordinator will be responsible for issuing uniforms to the Division Coordinators for distribution to the individual teams and receiving back such non-consumable items at the end of the season.

The Uniform Coordinator will provide support to the Team Managers throughout the season with regard to replacement or additional uniforms.

The Uniform Coordinator will be responsible for all surplus uniforms.

The Uniform Coordinator will have primary responsibility for purchasing trophies and plaques (as described in Article 13) as needed for each team and sponsors.

L. The Communications Coordinator will have primary responsibility for timely publishing and delivery of the monthly Newsletter, submission of articles to local newspapers and information to local cable TV regarding the MBSA. All information to be published in any form must receive approval from the President before publication.

The Communications Coordinator will be responsible for ensuring monthly notice to local newspapers and cable TV (at least one week in advance) regarding Board meetings.

The Communications Coordinator will have primary responsibility for creating goodwill in the community by providing information on MBSA events to the participants, sponsors and the community through reporting of as much MBSA information as possible.

M. The Umpire Coordinator will have responsibility to obtain the proper number of umpires to fill positions for all games at the Mustang level and above.

The Umpire Coordinators' functions include the initial treatment of grievances, protests, and complaints and the submission of such items to the Grievance Committee when specific resolution cannot be obtained.

The Umpire Coordinator will have responsibility (or provide instructors) to train umpires before the regular season starts.

The Umpire Coordinator will have responsibility to work with the Scheduling Coordinator to schedule umpires for all regularly scheduled, make-up and postponed games.

The Umpire Coordinator will have responsibility to work with the Equipment Coordinator to provide proper equipment, shirts and hats for all umpires and to see to the return of the equipment after the season.

The Umpire Coordinator will work with the Treasurer for budgeting, account payable procedures and insurance requirements.

The Umpire Coordinator will provide names and addresses of all umpires to the Secretary for mailing list purposes.

N. The Travel Coordinators (Boys' and Girls') will supervise the operation of their specific Division. Their functions include the initial treatment of grievances, protests, and complaints and the submission of such items to the Grievance Committee when specific resolution cannot be obtained.

The Travel Coordinator, with Board approval, will develop, distribute and ensure all Managers in the Division understand the Division-specific rules.

The Travel Coordinator will be responsible for reporting scheduling problems or rescheduling requirements to the Scheduling Coordinator.

The Travel Coordinator will be responsible for reporting Division and win/loss records to the Communications and Website Coordinators for publication purposes.

The Travel Coordinator will be responsible for supervising the try-outs for their division in accordance with Article 12 of these Bylaws.

The Travel Coordinator will be responsible for the procurement of the necessary number of managers to staff each team.

The Travel Coordinator will be responsible for player tryout evaluations for players in their division, including prior year and new player tryout evaluations.

The Travel Coordinator will serve as the MBSA's representative to their respective leagues and will have voting authority.

The Travel Coordinator will be responsible for managing and reporting all financial aspects of the Travel teams in his/her division to the Treasurer for annual operating budget purposes.

O. The Training Coordinator The Training Coordinator may also schedule other schools and clinics as deemed appropriate by the Board.

The Training Coordinator will need approval from the Board for all Certification and Clinic Providers and the facilities to be used in conjunction with Schools and Clinics.

The Training Coordinator will have primary responsibility for building and maintaining a library of training information in written or video form and a list of names of instructors available for personal appearances.

P. The Website Coordinator is responsible for the maintenance of and uploading of content to the mbsa.org web site. The Website Coordinator is responsible for operating the mbsal.org web site in accordance with all MBSA Bylaws. All information to be published on the mbsa.org website must receive approval from the President before publication.

Q. The Sponsorship Coordinator is responsible for soliciting sponsors for the Division Teams and coordinating with the Vice President and Treasurer to determine the need of the League.

Article 4- Elections

Section 1. The election of President, Vice President, Secretary, Treasurer, and all Board Members shall be held at the regular meeting in August of each year. Nominations for the positions of President, Vice President, Secretary, and Treasurer will be taken at the regular meeting in July of each year. Write-in candidates will be eligible for election.

All nominees must be present to be elected to office.

Board Member Terms are September Board Meeting to J 31st.

The new Officers and Board Members will assume their positions when elected and serve through the following calendar year until July 31st. A copy of these Bylaws will be provided to the newly elected board members and made available for public inspection on the MBSA website.

Section 2. Term of office for all positions is one year with the exception of the Executive Board listed above which will be two year terms.

Board members are to continue with their duties until the new Board takes office.

Section 3. The Secretary will conduct the election of the officers for the MBSA by secret ballot.

Section 4. The nominees for the office of the President must be Board members from the previous year. If none are available, nominations will be accepted from the floor. In the event only one previous Board member seeks the Presidency a yes/no vote must be conducted. An unchallenged candidate who fails to obtain a majority of yes votes must be re-nominated if he/she still desires to obtain the position. Nominations will be accepted from the floor at this point.

Section 5. Election of Fall Baseball/Softball Coordinators shall be conducted during the February Board Meeting. Nominations for Fall Ball Coordinators shall be during the December Board Meeting.

Article 5- Meetings

Section 1. Regular Meetings.

A. Regular monthly meetings will be held the first Tuesday of each month at 7:30 pm during the months of July through April and at 8:30 p.m. during the months of May and June. The Board can change these times and dates as necessary.

B. A quorum must be attained before any business can be conducted. A quorum is considered to be a simple majority of Officers and Board members regardless of voting status.

C. Monthly meetings will be conducted under Robert's Rules of Order with the President acting as chairperson and are to follow the following agenda:

- 1.Role call
- 2.Review and approval of the minutes from the previous meeting
- 3.Visitors
- 4.Report of the President
- 5.Report of the Vice President
- 6.Report of the Secretary
- 7.Report of the Treasurer
- 8.Committee Reports
- 9.Report of the Team Parent Coordinator
- 10.Report of the Equipment Coordinator
- 11.Report of the Field Maintenance Coordinator
- 12.Report of the Scheduling Coordinator
- 13.Report of the Uniform Coordinator
- 14.Report of the Communications Coordinator
- 15.Report of the Umpire Coordinator
- 16.Report of the Training Coordinator
- 17.Report of the Website Coordinator
- 18.Report of the Sponsorship Coordinator
- 19.Report of Division and Travel Coordinators
- 20.Old Business
- 21.New Business
- 22.Adjournment

Section 2. Special meetings or workshops may be called by the President to cover specific topics.

A. There must be at least a one-week notice given and the Officers must be informed of the topics.

B. The meeting will follow modified rules as follows:

1. Roll call.
2. Discussion of the subject.
3. Adjournment.

Section 3. At the President's discretion on matters requiring immediate attention an internet vote will be allowed.

Section 4. The respective Division Coordinators for whatever purpose deemed appropriate may call Division meetings. The Division Coordinator is to preside over the meeting.

Section 5. Monthly Board Meeting Attendance.

A. All Board members are required to attend at least nine meetings in the Board Term (August meeting – July 31).

B. Any Board member that misses two unexcused consecutive meetings will be submitted by the Secretary to the grievance Committee for disciplinary action.

C. Any Board member who has not displayed a commitment to their duties or has missed meetings according to (A) and (B) of this section may be replaced or otherwise disciplined at the discretion of the Disciplinary Committee.

Section 6. Compensation. Serving on the MBSA Board should be considered a privilege and part of active community service for the children of our community. Therefore, there is no compensation other than a refund

of registration fees for Board members' children who participate in regular season league play and/or Mokena Park District usage fees, provided the Board member fulfills the requirements as listed above. The Board will annually determine the appropriateness and level of the refund. Board Members who have children on MBSA Travel teams will receive the amount equal to the division their child would play in in-house.

Article 6- Amendments

Section 1. These Bylaws may be amended by the achievement of a two-thirds (2/3) majority vote of members present at each of two (2) consecutive meetings. Upon the attainment of the necessary votes at the second consecutive meeting the amendment will become part of the Bylaws.

Article 7- Grievance Actions

Section 1. The Board has jurisdiction over rule violations and discipline problems concerning managers, coaches, parents, players, umpires, spectators and all Board members.

Section 2. The Grievance Committee will consist of two (2) Officers, four (4) Members-at-Large (as approved by the Board at the August meeting), and the Division Coordinator of the specific Division, if appropriate.

Section 3. MBSA Grievance Guidelines will be used to help the Grievance Committee determine if and what appropriate disciplinary action needs to be taken.

Section 4. All players must read, understand, and sign the Player Code of Conduct Contract. All parents or guardians must read, understand, and sign the Parent Code of Conduct Contract. All managers and coaches must read, understand, and sign the Manager/Coach Code of Conduct Contract. If both are not filed with the appropriate division coordinator before the second practice, the player will not be eligible to participate.

Section 5. The Grievance Committee will meet with the parties in question and review the situation. No decision will be made until a private discussion of the Grievance Committee takes place. If requested, a written response will be agreed upon and reported back to the full Board of Directors.

Section 6. Protests will be resolved by the Umpire Coordinator and the Grievance Committee.

Section 7. All concerns reported to a board member must be recorded on the MBSA incident form and submitted to the grievance committee for investigation and record keeping purposes.

Article 8- Property and Fund Disbursement

Section 1. All funds, property, records, equipment, keys and any other assets of the MBSA are the exclusive property of the MBSA.

Section 2. In regard to MBSA expenses, Board members will report for approval expenses in excess of \$250.00 to the President and Treasurer before expenses are incurred.

Article 9- Participant Fees

Section 1. Registration fees are to be determined by the annual operating budget requirements and approved by at least two thirds (2/3) of all board members (and not only a quorum majority vote) at the Board meeting in September of each year. Participant mandatory fund-raising activities will be established by the Board at the September meeting and will be completely defined prior to the October registration.

Section 2. All-Star, Blast, and Travel team fees will be determined on an individual team basis.

Section 3. All Travel teams (Baseball and Softball) shall be responsible for providing financial statements for each team prior to August 15th of each season. If the statements are not received by August 15th the Manager of the team will be suspended until the financial statement is received and approved by the board. The Manager will be suspended if financials are not provided by the deadline.

All Travel Teams shall be required to have a separate business checking account open through MBSA. Each division shall have their own checking account.

The Boys Travel Coordinator shall add the Treasurer as a joint account holder to any checking, savings or any other accounts opened for the Travel team(s). The Boys Travel Coordinator shall also produce any and all Travel team(s) financial records, including but not limited to ledgers, account statements, financial statements, etc., when requested to do so by the Treasurer or any other Officer of the Mokena Baseball/Softball Association.

The Girls Travel Coordinator shall add the Treasurer as a joint account holder to any checking, savings or any other accounts opened for the Travel team(s). The Girls Travel Coordinator shall also produce any and all Travel team(s) financial records, including but not limited to ledgers, account statements, financial statements, etc., when requested to do so by the Treasurer or any other Officer of the Mokena Baseball/Softball Association.

Article 10- Registration/Refunds

Section 1. On-line MBSA registration will begin October 15th and continue through January 15th of the following year. Walk-in registration will be held on the first Tuesday in January. Any player registering after the MBSA deadline will pay a late fee as determined by the Board. Fall Ball on-line registration will begin on or around June 1st and continue through July 31st. Fall Ball walk- in registration will be held on or about the third Saturday of July.

Section 2. The Board will set capacity limitations after the January registration and may elect to amend the limitations during the course of late registration. Upon achievement of the capacity limitation, subsequent sign-ups must be informed that they have been placed on a waiting list.

Section 3. The waiting list will be structured on a two-tiered basis as follows:

Priority List 1: Players who reside in the Mokena Community Park District boundaries and children attending schools within Mokena Community Park District boundaries.

Priority List 2: Players who are not residents of the Mokena Community Park District nor attend schools within Mokena Community Park District boundaries.

Registrations must be immediately filled from the waiting lists as a vacancy occurs. Vacancies cannot be kept unfilled if eligible registrants exist on List 1 and/or List 2.

Section 4. Refund schedule as follows: Full refunds of the registration fees will be given if the player for any reason drops from the program before the draft night or if the player is injured prior to or during the season which renders him/her unable to play. A fifty percent (50%) refund will be given if the play for any reason drops from the program after draft night. No refund will be given if the player drop out of the program after the season starts unless they are injured as noted above.

Article 11- Divisions, Teams, and Players

Section 1. Boys' Baseball and Girls' Softball Divisions shall be structured, using the age definitions as established in Article 2, Section 1, as follows:

BOYS

- A. Last year of Pre K and Kindergarten shall be known as Shetland Division.
- B. 1st grade shall be known as Pinto 1 Division.
- C. 2nd grade shall be known as Pinto 2 Division.
- D. 3rd and 4th grade shall be known as Mustang Division.
- E. 5th and 6th grade shall be known as Bronco Division.

- F. 7th and 8th grade shall be known as Pony Division.
- G. 9th and 10th grade shall be known as Colt Division.
- H. 11th and 12th grade shall be known as Palomino Division.
- I. Travel team age assignments will be based upon the requirements of the sanctioning bodies they are participating in.

GIRLS

- A. Birthdates from 1/1/2006-12/31/2007 shall be known as Shetland Division.
- B. Birthdates from 1/1/2004-12/31/2005 shall be known as Pinto Division.
- C. Birthdates from 1/1/2002-12/31/2003 shall be known as Mustang Division.
- D. Birthdates from 1/1/2000-12/31/2001 shall be known as Bronco Division.
- E. Birthdates from 1/1/1997-12/31/1999 shall be known as Pony Division.
- F. Birthdates from 1/1/1994-12/31/1996 shall be known as Colt / Palomino Division.
- G. Travel team age assignments will be based upon the requirements of the sanctioning bodies they are participating in.

Section 2. The minimum number of players to start the season for each team shall be eleven (11). The maximum shall be fifteen (15). Note- this section does not apply to Travel teams.

Section 3. Try-outs for the teams referenced in Article 11, Section 1, other than Travel teams, are expressly forbidden.

Section 4. Each player must play a minimum of 3 innings in the field and must achieve one actual time at bat during each game. Division rules may be specifically modified to allow for a higher minimum standard of individual playing time. If a player does not play in a game due to slaughter rule or no fault of their own they must start the next scheduled game and fulfill the minimum play rules for their division. Note- this section does not apply to Travel teams.

Section 5. Draft and evaluation rules/procedures must be approved by the Board annually at the January meeting. Note - This section does not apply to Travel teams.

Section 6. Tournament All-Star and In-House All-Star teams will be allowed as interest demands. Managers will be chosen by the division coordinator. An open try-out(s) will be held according to the schedule below for the purpose of evaluating the talents of each child. All players currently registered with MBSA must be directly notified of any and all try-outs they are eligible for, and the date and time of such try-outs must be published. Try-outs for each team may be held no earlier than the following dates:

Tournament All-star teams: April 1st

In-House All-Stars: No try-outs (see below).

In-house All-Star team rosters will be established by the Division Coordinator through nominations from each manager in the appropriate division.

Section 7. Tournament All-Star, In-House All-Star Team practice or play will not interfere with regular season or MBSA tournament games in any way. In-house practice and games take precedence over all other games.

Section 8. Team Names. Tournament All-Star and In-house All-Star teams will not have specific names other than "MBSA All-Stars," "MBSA Softball" or "MBSA Baseball," with an age designation if necessary.

Section 9. Softball players cannot play in the In-House Pony Division if they plan on a High School Team.

Article 12- Travel Teams and Blast/Blaze (Red) All Star Teams

Section 1. Travel teams (full-time travel teams) and part-time travel all star teams (sometimes called Sunday teams or part-time travel) will be allowed as interest demands. Boys full-time travel teams will be known as the Blaze (Black), and boys part-time travel all star teams will also be known as the Blaze (Red). Girls full-time travel teams will be known as the Blast (Red), and girls part-time travel all star teams will also be known as the Blast (White). The girls part-time travel teams will be known as the Blast All Star teams. Full-time travel teams and part-time travel teams are under the direction of the boys and girls Travel coordinators. Players selected for Blaze (Black) full-time teams are not required to participate on an in-house team. Players selected for Blast/Blaze (Red) teams must be registered with the MBSA in-house league and be an active participant in the in-house league. Players trying out for Blast/Blaze (Red) teams must try out for the all star team in the same division where they are registered for in-house play. If there is no team at that division, a player may try out for a part-time travel team in any division in which they qualify based upon age requirements for that team's league. Blast/Blaze (Red) practices or games will not interfere with regular season games or in-house league tournament games. In-house games take precedence over Blast/Blaze (Red) games and practices. Open tryouts will be held for the purpose of evaluating the talents of each child. All players currently registered with MBSA must be notified of any and all tryouts they are eligible for, and the date and time of such tryouts must be published. Tryouts for each team will be held at dates and times determined annually by the coordinators. Blaze (Red) players will be ineligible for travel All Star teams.

Section 2. The league President and the Boys Travel Coordinator will appoint a three-person Boys Travel Review Committee, and the league President and the girls Travel coordinator will appoint a three-person Girls Travel Review Committee. The committee members will consist of the Travel Coordinator and two current board members who have no affiliation at all with any players on the Travel or all star teams in their committee's division. The President and the coordinator must agree on the two committee members. The committee will accept applications for managers, conduct interviews, review evaluations, consider the coordinator's recommendations, and nominate candidates for Blaze (Black), Blaze (Red) and Blast team managers. Two weeks prior to the June Board Meeting, all Travel Managers will be presented to the Executive Board and the Grievance Committee for review. Travel Managers will be voted on at the June Board Meeting. Recommendations for team managers will be presented to the board for approval at the June board meeting except that the recommendation for the 9U managers will be presented to the board at the June meeting following that manager's 7u season. Recommendations for Blast/Blaze (Red) team managers will be presented to the board at the June board meeting. Manager applications will be accepted by the Travel Coordinators and passed along to the respective review committee only up to thirty days prior to the above deadlines for presenting managers to the full board. In the event that any manager positions are not filled by the above dates, the review committees can accept applications and recommend managers at any time subsequent to the above dates.

The 9u Blaze manager must be the 8u Blaze (Red) manager or the Pinto 8 Travel All Star "A" team manager (if no 8u Blaze Red team is formed). The 9u Blaze manager will be picked before the 8u season commences per the guidelines in the preceding paragraph.

Section 3. The Travel review committee is encouraged to assist managers in selecting team rosters by volunteering at tryouts. However, managers for Travel teams, including Blast/Blaze (Red), will have complete autonomy over their rosters and team selection. Try outs must be held. The Travel Coordinator will appoint an evaluator of his choosing for each station at the tryout. When tryouts are completed the team manager will collect the evaluations and use those rankings to assist him in selecting his roster. Travel team managers are strongly encouraged to select residents of Mokena Park District over non-residents. If a resident participant and a non-resident participant are relatively equal in ranking, the resident should be selected.

Once the manager selects his desired roster, he must present it to the coordinator and review committee.

Section 4. The MBSA Secretary will distribute manager evaluation forms to all parents of Travel team members. The evaluations will be distributed by June 1 for Travel teams, including Blast/Blaze (Red) teams, and must be returned to the MBSA Secretary within 15 days of distribution in order to be considered by the review committee.

Section 5. Travel and Blast/ Blaze (Red) teams will receive the same number of practice and game dates as their respective in-house teams. After the master schedule has been completed and approved, all Travel teams may request additional practice and game dates, and the scheduling coordinator will grant those requests if field availability allows. Travel teams will have a preference over in-house and non-MBSA teams in terms of field selection.

Section 6. The Boys Travel Coordinator shall also produce any and all Travel team(s) financial records, including but not limited to ledgers, account statements, financial statements, etc., for review by the Officer(s) of the Mokena Baseball/Softball Association at the end of the season. The Girls Travel Coordinator shall also produce any and all Travel team(s) financial records, including but not limited to ledgers, account statements, financial statements, etc., for review by the Officer(s) of the Mokena Baseball/Softball Association at the end of the season.

All equipment purchased with team money is the property of the team and shall remain with the team. If a team dissolves, the equipment will then become the property of MBSA to be distributed as approved by the Board. Upon departure of a Manager, the equipment shall remain with the team.

Section 7. Rosters – All Blast/ Blaze (Red) Team Rosters must have a minimum of 11 players within 45 days of the final group tryout. All players on the Team Rosters must have competed in a Travel Tryout. If the Division Manager does not meet the above requirements, Travel Coordinator will determine the player(s) for the open positions using the ranking of the player per the evaluation forms as a guide/aid for his/her decision.

A maximum of three (3) children that do not meet the In-house Team Registration and Eligibility Rules will be allowed on a full-time Travel team roster. If a Blaze (Black) team cannot field a competitive team as determined by the manager, the Travel Coordinator or Blaze (Black) Manager may request that the board waive this restriction so that the team roster may be completed. A majority vote of the board members present would be required to waive said restriction.

To reinforce manager accountability seven (7) days after the Team Roster is determined, ALL players who completed the Division tryout must be called by telephone (or in person) and informed as to their status on the Team Roster.

If for some reason a player leaves the Team prior to the start of the season, the manager will fill the open position as he deems appropriate, including holding a tryout if so desired.

Section 8. Disciplinary Guidelines- All Travel and Sunday Team Managers and Coaches are subject to the Disciplinary Guidelines established by MBSA.

Article 13 - Managers

Section 1.

- 1) The Division Coordinator will be responsible for presenting the nominated managers for their division to the Grievance Committee for screening.
- 2) Each manager must be approved by a majority vote of the Board prior to the manager engaging in such responsibility.

The following are considerations for filling manager positions:

- A) Present Managers in good standing
- B) Past Managers in good standing
- C) Board Members
- D) Past Coach of MBSA Team in good standing
- E) New Candidates

Section 2. Only one person will be selected as Manager for purposes of having their child play on the team. Co-Managers are expressly forbidden.

Section 3. All Managers must meet certification requirements and background checks as approved by the Board.

Section 4. All Managers or at least one team representative are required to attend meetings targeted to inform them of MBSA rules and regulations.

Section 5. No person listed as a sex offender will be allowed to participate in any capacity, other than as a parent, within MBSA.

Section 6. Travel and Sunday Team Managers cannot manage more than one Travel or Sunday team either inside or outside of MBSA, including General Management of a team. Any exception to this policy must be approved by the Manager Review Committee and voted on by the board.

Article 14 - Awards

Section 1. All children will receive a participation award through Pinto 2 Division.

Section 2. All children, whose team finishes first, second or third in their division will receive an award indicating that finish in lieu of the participation award. Teams that compete with teams from outside the MBSA may not necessarily receive this award.

Section 3. Trophies will be given to the teams that finish first and second place in their division play-offs. Teams that compete with teams from outside the MBSA may not necessarily receive this award.

Article 15- Business Operating Procedures

Section 1. The Treasurer will conduct regular banking. In the event of his/her absence, the President will assume his/her duties. All banking, lock box and post office box signature cards will be signed by both the Treasurer and the President after the first meeting of the new board (in August).

The Treasurer shall add the President and Vice President as joint account holders to any current or opened checking, savings or any other accounts for the Mokena Baseball/Softball Association. The Treasurer shall also produce any and all Travel team(s) financial records, including but not limited to ledgers, account statements, financial statements, etc., when requested to do so by any Officer of the Mokena Baseball/Softball Association.

Section 2. The Treasurer will send a written letter to vendors in August naming Board members who will be the approved purchasing agents. It is to be made clear that no one else will have authority to make purchases on behalf of the MBSA.

Section 3. The use of MBSA property for persons, organizations or teams outside the MBSA structure, (as in these Bylaws) will require a voted approval from the Board at regular scheduled meetings.
Approved by the Officers:

Approved by the Officers:

President

Vice President

Secretary

Treasurer

Date: _____

As approved by the Board of Directors on _____, 2012