NorCal Women’s Lacrosse Officials – Meeting Minutes

Board meeting – Telephonic; starting at 7:00 pm
Monday, April 13, 2020
Attendees: Angela, Don, John, Tyrone, Laura, Greg, Scott
7:08 - Tanisha

1. Adopt minutes from March 9, 2020 board meeting – Laura motion to adopt minutes; Scott 2nd
2. Financials (DA)
   a. Balance Sheet / Profit & Loss (DA) – reviewed financials – may take a small loss (net income) due to cancellation of season
   b. Updates
      i. Payments to officials
      ii. Organization receivables and refunds
      iii. Federal & State tax return filings – reviewed tax form ??? and agreed to file
      iv. 2020 Forecast
      v. Unemployment – discussed the process of filing – posted on NCWLO website
3. Activities / voting points
   a. USL Grants
      i. Received 4 grants from USL - Administration Support Grant; Training Support; junior officiating academy; observation program grant support;
      ii. 5 officials to receive scholarship for observation program
      iii. Guidelines on receiving payment – keep records and receipts to get reimbursement of a portion of the grant; have until December 2020 to use grants
      iv. Can submit docs and receipts that we have used for reimbursement
      v. USL and league athletics – do we have a virus scanning software – Scott will verify
   b. Contracts
      i. High Sierra – decision for tournament will be made in June
      ii. 101 - rescheduled 7/31 to 8/2
      iii. Assignors
         1. Adjust contract for payments for admin tasks regardless if game occurs – will proceed with this going forward

         2. Discussion on compensation for season 2020 admin tasks – pay L. Jennings $1000 for training of the treasurer and $1000 for admin tasks for Arbiter
            Don motion to pay L. Jennings at total of $2000 coming from administrative budget; Daniel, Mike and Marcos paid $0 – Tyrone 2nd
   c. Registration – table for May 11th meeting
      i. Purging unpaid registration
      ii. How much contact to give an unpaid registrant
      iii. Moving forward regarding keeping the college registration as per our voted on requirements -
         1. Possible to move them from college to adult?
   d. Recruiting
      i. Recruiting bonus - with the disruption of the season due to COVID-19 discussion/voting on how to proceed. – Motion from Tyrone – pay T. Grice and D. Matamoros ½ of recruiting fee ($50) for the 2020 season; the remaining ½ ($50) will be given when their recruits complete the
10 game requirement – Don 2nd – motion passed

ii. Motion by Don – officials who recruited those who weren’t able to meet
the 10 game requirement will receive $100 when requirement is met
(no time limit) – Greg 2nd – motion passed
1. Adjusted requirement - Fill out prior to the 'interested official' registering
2. Another place to put it on the web? Place on home page on NCWLO
   website
3. Recruitment form – not completed correctly at the time of registration –
   Angela will schedule a meeting to discuss revision of form

4. Scholarship for new officials ($100)
   i. Re-send out - wasn't listed on NCWLO website
      1. No applicants – was the link sent to new officials
   ii. New location on website – change

f. Dues – table for next meeting
   i. Continuance of discussion from March 23rd – table to May 11th meeting

h. NCWLO Safe Working Conditions Policy – motion by Don to adopt policy with the change
   from Pandemic to Public Health – Laura 2nd – motion passed
   i. Discuss next meeting looking into a labor lawyer regarding the employer/employee
      relationship

h. Training Update – table for next meeting
   i. Update on officials meeting requirements
   ii. Mentors for newer officials
   iii. Upcoming webinars from USL
Service Hours (GI)
   i. Evaluations (JR) – motion by Laura to table for next meeting for May 11th – Tyrone 2nd – motion passed
      i. Evaluator/Observer Agreement
      ii. Policy & Procedure documents
   j. Bylaws -
      i. Bylaw Amendment - address change from Oakland CA to Davis, CA – motion by Laura to approve amendment of bylaws for the change of the corporation’s office – Tyrone 2nd - motion passed
     ii. Annual meeting
   k. NCJLA update (LJ)
      i. Maintain 2020 rules for 2021?
      ii. Season update – need new NCJLA liaison (Haley O’Neal, Cory Conner expressed interest to volunteer for position); officials appreciation week April 20th – 26th send pictures with officials or content to Erin; Annual summer workshop coming up; NCJLA like feedback from NCWLO regarding various items (14A checking policy)

7. Other topics raised to be discussed:
   b. Standard Operating Procedures for Training
   c. Additional topics

7. Next board meeting – Monday, May 11, 2020

Motion to adjourn meeting and table items we haven’t discussed by Tyrone; Laura 2nd – motion passed
Meeting adjourned @ 9:49pm

[Signature] 6-20

Tashara Burwell, Tucker-Secretary