

Minutes
PRCPA Parent Meeting
 Monday, October 1, 2018
 7:00 - 8:30 PM
 LGI Rm 50, PRHS

Attendance: *(Only those who signed-in at meeting are listed)*

Brandt, Tara	Eyerman, Kate	Lydic, Tanisha
Campbell, Jen	Gierl, Michelle	McGee, Kelly
Casario, Lisa*	Gill, Jill*	Moeller, Patti
Cassidy, Eileen	Haas, Tonya	Nudi, Dawn*
Clegg, Beth	Kimmel, Katy	Tarr, Patti
Czerski, Krissy	Klapper, Erris	Vigna, Susan
Derk, Ragini*	Koebnick, Vicki*	

1. Welcome by Ragini

2. Secretary's Report / Vicki

Minutes from the 9/10/2018 parent meeting were posted to the PRCPA website. A direct link was provided in the 9/16/2018 newsletter. All available PRCPA parent meeting minutes are located on the website under: [www.pinerichlandcheerleading.org>Documents>PRCPA Parent Meeting Minutes](http://www.pinerichlandcheerleading.org/Documents/PRCPA%20Parent%20Meeting%20Minutes)

2A. Volunteer Opportunity: Bylaw Review Committee

The Board is looking to establish a parent committee to consider revisions to the PRCPA Bylaws. There are a number of issues which have been identified by the Board and other committee members for this committee to consider, including Board structure, representation, fiscal year vs budget year, etc. The committee would consist of one (1) parent from each grade 7-11, who anticipate continued involvement in future years. The committee will work from January – March 2019, providing the Board with a list of recommendations in mid-March, so that proposed changes may be brought to the April 1, 2019 PRCPA Parent Meeting for vote and approval. Additional information will be in PRCPA newsletter.

3. Treasurer's Report / Dawn

General Funds:	
Financial Statement	9/28/18
Beginning Balance	\$ 6,971.13
Debit	\$ 2,426.52
Credit	\$ 3,559.52
Current Balance	\$ 8,104.13
Comp Acct:	
Financial Statement	9/28/18
Beginning Balance	\$ 2,271.47
Debit	\$ 207.44
Credit	\$ 3,696.50
Current Balance	\$ 5,760.53

3A. Answers to Budget Questions

- Is this a real budget or proposed budget? What was posted on the website prior to this meeting is an unapproved 2018-2019 program budget based on all available known and estimated expenses for the season.

- Clarify “Donation to comp team” line item – It is the proceeds portion from our total fundraising to the Varsity competition team. As 25% of PRHS cheerleaders participate in this year’s competition team, the proceeds are 25% of the net fundraising profit.
- Was the Verizon Grant for last year only? No. We will be receiving a ~\$2,000 donation to the PRCPA again this year. This is confirmed. The Verizon donation is also split 75/25 as in past. It was agreed that appropriate recognition for this donation from Verizon, resulting from volunteer efforts by ex-PR cheer mom Cindy Stutz should be made by the Board.
- What is the \$1400 carryover expense? When originally developed the budget determined the comp team fundraising proceeds based on gross fundraising, rather than on a net basis. This line item reflects the \$ difference to balance the sheet. It is the estimate of a profit share that we don’t even have yet. Moving forward comp team proceeds will be based on net fundraising profit (after deduction of expenses) as the activity is reconciled. Concessions for example will be determined at end of football season not game by game. All other activities will be done as activity is completed and reconciled.
- Do we/parents receive PRCPA financial statements? This is in regards to the PRCPA checking accounts, not individual member accounts. Reviewing the financial statements is a Board responsibility. No financial statements will be posted on the website. However the statements are available for viewing at parent meetings to any interested parent member.
- When can I see my individual account? Individual accounts may be requested from the Treasurer at any time.
- What does “member apparel/camp” mean? Why not separate? The cost of apparel and camp at the start of the cheer year are substantial. Members pay exact amounts for what they use/need without built in extras. It is money in/money out – and breaking out further in the PRCPA budget, in addition to the bookkeeping required to maintain individual accounts is just extra bookkeeping.
- UCA Camp moved from 3 days to 1 day, what is the budget impact? As addressed previously, UCA Camp was originally for 3 days @ \$200+ per cheerleader; it was later reduced to 1 day @ \$90+ per cheerleader. This difference is reflected on individual accounts. However, apparel costs did go up and are also reflected on the individual accounts. Depending on your optional/mandatory purchases throughout the year, some may see a positive balance on their individual accounts based on these change(s). Next year coaches will make decisions on both UCA Camp and apparel and the Board will build the budget around their choices.
- I thought donations to PRCPA weren’t permitted? PRCPA is a 501c3 organization and can accept donations from individuals and organizations. However, donations must go into general PRCPA funds and may not be specified for individual(s) or purpose (uniforms, for example). There are PRSD rules governing donations, which can be found on the PRSD website. Recommend speaking with a tax accountant regarding deductibility.
- Can we break budget into teams? No. The PRCPA is a single booster organization run in support of the entire program; the money will remain in “one pot.” That said, any individual or team can request funding from the Board to be budgeted for future years or voted on for current year.
- What are the admin costs? Examples of the admin costs are: PRUBO membership, small game of chance license, checking acct, stamps, thank you gifts, etc.
- Are monies allocated equitably across all 3 teams? No. This is consistent with most if not all HS activities and booster organizations. Varsity requires the most resources as they are the most scheduled and visible cheer team of PR. As mentioned above, JV and/or MS can request funding for activities and should provide input on what they would like to see in future years through participation in PRCPA parent meetings. This year the MS allocation of \$1000 is being set aside for Pitt Day and a banquet but could be used any way; Coach Jones has decided to do Pitt Day this year. This can be decided from year to year.

It was noted that the PRCPA has conduct an audit at the end of each year – The audit is done by its membership. Anyone having questions about how this budget comes together, what actual expenses are, or would like to be more involved with PRCPA finances, **please** sign up for the 2018-2019 audit.

Comp budget questions will be discussed at comp meeting immediately following this meeting.

If you have a deficit in your individual account, PRCPA Treasurer will send out a notice.

The 2018-2019 PRCPA Budget was approved as appears on the Website.

4. Sideline Report / Ragini

Youth Cheer Clinic

178 girls participated last week – believed to be 2nd highest participation ever. Recognition to Erris, Tonya and Sandi. Not easy task. Central Catholic noticed and were amazed at level of involvement. Recognized Ragini and Vicki for support. Want to identify new chairs for next year sooner than later to review this year. Meeting w administration for “lessons learned” and if can identify (potential) new chair(s) would love to have participate – before AD Josh Shoop leaves Nov 1. Don’t have to commit, can attend if possibly interested – Notify Ragini at prcpasideline@gmail.com of potential interest. Larger committee would help next year. Getting volunteers is most frustrating part. Committee of four would be ideal. Feedback from parents who had registered attendees is still being received daily.

4A. Varsity / JV / MS

Confusion re October Breast Cancer Awareness – In past cheerleaders have had pink hair strands glued in – started years ago when in fashion – Has at times been mandatory for Varsity and other teams – With new coach opportunity to revisit and Coach B has decided to discontinue – Also will not be requiring donation / not permitted by PRSD – PRCPA does support Breast Cancer Awareness and all teams are being provided pink bows and pink poms.

4B. Volunteer Opportunity: Year End Banquet

Need chair and committee members – Prefer not senior parents – Plenty of resources available for historic info / ideas – Held at Twelve Oaks – Needs to be planned beginning in January (work w coaches to select date to avoid conflicts especially for seniors, but want everyone to be available to attend). Notify Ragini at prcpasideline@gmail.com of potential interest.

5. Competition Report / Jill

Pizza party bonding this evening – big sister/little sister – fundraising activity

Reminder: 3 waivers due to Corey

Poison Competition if anyone would like to attend – exhibition, come and support – competition schedule appears on website

Varsity going to Dayton OH to attempt bid for Nationals the week after the Poison Competition

Embroidered PR blanket fundraiser coming up – will be on website, can be personalized, 2 weeks turn around – in time for Christmas – maybe homecoming table

6. Fundraiser Report / Lisa

6A. Volunteer Opportunity: Concession Stand Homecoming Game Fri Oct 12

Get dads out – fun – if need to cancel/call off YOU need to get your own replacement

Make more money (profit margin) on walking tacos and pizza, but need more hands

Have to be 14 to work in concession stand, but can’t handle money

How to motivate those not involved – ongoing topic Board is looking at and open to input

6B. Other fundraisers

Dine out nights – Chipotle tomorrow 10/2/2018 – a few more coming up – Emiliano’s in November

Some restaurants have minimums – if low min, will consider – Chick Fil A suggested

Yard sign and decals on website online store for 2 weeks

7. Old & New Business

None.

8. Adjournment

Next PRCPA Parent Meeting:

Monday, November 5, 2018

7:00 PM – 8:30 PM

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