

NORTH COUNTY WOMEN'S SOCCER ASSOCIATION CONSTITUTION AND BYLAWS

Revised and Adopted January 2018

ARTICLE I

A. NAME

1. This organization shall be known as the North County Women's Soccer Association (NCWSA).

ARTICLE II

B. PURPOSE

1. The object and purpose of the NCWSA is for the promotion and organization of the game of soccer for women of the North County and San Diego areas.
2. For this purpose, the NCWSA shall establish a soccer league where the games played will abide by the rules of the International Federation of Association Football (FIFA), except as noted in these bylaws.

ARTICLE III

C. ORGANIZATION

1. EXECUTIVE BOARD

- a. The association will be self-governing.
- b. The officers shall be the President, Vice-President, Secretary, Treasurer and one Division Representative from each division.
- c. All Board members shall attend Executive Committee meetings.
- d. All policies governing NCWSA will be determined by the Executive Board and subject to approval of the Executive Committee.
- e. Election of the Executive Board shall take place prior to each season. The team Representatives shall submit nominations prior to the election. Nominations may also be made from the floor.

2. EXECUTIVE COMMITTEE

- a. This committee shall be made up of the members of the Executive Board, of a representative from each team and of team coaches. Each team will choose two (2) representatives and each representative will have one (1) vote. Coaches will be considered non-voting members of the NCWSA.

3. DUTIES OF THE EXECUTIVE COMMITTEE MEMBERS

- a. PRESIDENT- shall preside at all meetings of the NCWSA and shall vote at Executive Committee meetings only in the event of a tie. She shall appoint members to special committees. She shall coordinate and regulate uniform colors, working through team representatives.
- b. VICE PRESIDENT- shall succeed to all powers and privileges of the President in the absence of the President. She shall be responsible for obtaining playing fields, scheduling and referees. She shall be responsible for all league property. She shall be a member of the Trial Board.
- c. SECRETARY- shall attend all correspondence, give notification of all meetings and shall record the minutes of all meetings. She shall maintain an up to date roster of regular and voting members. She shall be member of the Trial Board. She shall succeed to all

powers and privileges of the President in the absence of the President and or the Vice President.

- d. TREASURER- shall keep an account of association funds and their use and submit detailed report at Board Meetings and a general report at Executive Committee meetings. She shall be in charge of the registration fees and collections for the associations.
 - e. REGISTRAR- shall be responsible for player registration, maintain a roster of players and a waiting list of players. She shall maintain all files pertaining to registrar. She shall disperse player cards.
 - f. DIVISION/TEAM REPRESENTATIVE-shall resolve any problems of players or managers. If these problems cannot be resolved she shall take them to the board. She shall be a member of the Trial Board.
 - g. TEAM REPRESENTATIVES-shall act as coordinators and intermediates for their own teams. She shall be responsible for securing an alternate if she is unable to attend Executive Committee meetings. She shall be responsible for obtaining information regarding team uniforms and coordinating such matters with the President.
4. COMMITTEES
- a. For special purpose, the President shall appoint a committee subject to Board approval.
5. TRIAL BOARD
- a. The Trial Board shall be responsible for resolving discrepancies.
 - b. This board shall be made up of three or more members of the Executive Board: Vice President, Secretary and Division Representative (s).
 - c. The number of members on the Trial Board will increase according to the number of divisions within NCWSA.

ARTICLE IV

D. MEETINGS

1. Prior to season, if practical, meetings of the voting members. A quorum of the Executive Board is required.
2. Because most NCWSA business may be conducted in an informal manner, strict parliamentary procedures generally need not be followed at meetings. However Robert's Rules of Order (as most recently revised) shall govern procedure where applicable and, where not inconsistent with these bylaws, parliamentary procedures generally need not be followed at meetings. However Robert's Rules of Order (as most recently revised) shall govern procedure where applicable and where not inconsistent with these bylaws.

ARTICLE V

E. MEMBERSHIP

1. Membership shall be open to residents of the North County area and its general vicinity.
2. A registered player with NCWSA is a regular member of the association.
 - a. A woman becomes a registered player with the NCWSA by payment of a fee (as determined by the Executive Board) verification of age by submitting a photographic copy of a valid driver's license, and a photograph for player card issuance.
 - b. Women must be 30 years old. There will be allowed a maximum of TWO (2) members on each team who are 25 years old or older. Women must meet the age requirement prior to the initial date of play.

3. Two team representatives or alternates from each team shall be eligible to be voting members of the NCWSA.
 - a. The voting members are eligible as candidates for the Executive Board and may be appointed to committees.
 - b. Each voting member has one vote per issue at all meetings of the Executive Committee.

ARTICLE VI

F. PLAYING SEASON

1. The NCWSA season shall start in January or February and last into May (or longer due to rain-outs) of the same year. The first official game shall be scheduled in January or February.

G. LEAGUE AND TEAM ORGANIZATION

1. All players shall be registered with the NCWSA.
2. New Players entering the league and not belonging to any new or existing team shall have their names added to a list kept by the registrar.
3. The following rules shall apply to teams that have coaches and/or management and players remaining with the team for successive seasons:
 - a. Players wishing to leave their team may do so at the end of the playing season and registrar with a new team the following year or have their names added to the NCWSA list.
 - b. For the season, the coach and/or management cannot keep a portion of the eligible players and drop others from the team roster.
4. The maximum number of players on a team roster shall be 24. The minimum of eligible players on a roster shall be 11.
5. A member of the NCWSA league may not transfer from her team to another team after the third league game played during that season.
6. Registration and payment of fees must be made before a team may play in a scheduled league game. The last date to add new players to a roster shall be the date of the last game of the first half of the playing season.
7. Each team shall have at least one team official (coach or captain) who is responsible for the team organization, games, conduct, and training.
8. In the event there is a lack of area teams and a resultant lack of useful competition, the Board may contact other leagues in an effort to enter the NCWSA teams for the scheduled season games.
9. Teams from outside the North County area may enter the NCWSA League if they abide by these bylaws and if the NCWSA Executive Board approves such entry.
10. No player may play on two teams in the same league.
11. A team that plays a player who is not registered with NCWSA in a scheduled league game will be penalized by losing two (2) team credit points for each game that player has participated in.
12. Six returning players of the same team from the previous season constitute a nucleus of a team.

ARTICLE VII

H. UNIFORMS

1. Team members will choose the color of their uniforms. The colors must be registered with the President before purchasing.
2. The uniform shall consist of a jersey, shorts and knee-length socks-ALL MANDATORY. The shirts are all the same color, as well as the shorts. The goalkeeper's jersey must be distinctively different from the other uniforms. The referee may prohibit a player from play if she is not in regulation team uniform. Jerseys must have a number on the back easily visible to the referee. All players will wear uniform color of shorts and socks.
3. Any new team or clubs must select colors other than those already registered with the President.
4. When the colors of two competing teams are similar, the home team will change. Pinnies/Pennies will be provided.
5. Players are required to wear shin guards.

ARTICLE VIII

I. GAMES

1. Games will be played under FIFA rules.
2. Game duration will be two 40-minute halves. Half-time shall be no longer than five (5) minutes. Games may be shortened subject to the referee's discretion.
3. All players must present a valid player card in order to play in a game.
4. Substitutions
 - a. Substitutions shall be unlimited.
 - b. Substitutions can only be made at the following times:
 - (1) Both teams may substitute following a goal.
 - (2) Prior to a goal kick and at half time.
 - (3) Only the team in possession of the ball may substitute prior to a throw-in or a free kick unless otherwise decided upon at the start of the game by the Captains and Referees.
 - c. A player for whom a substitution has been made can return for the same game later.
5. The minimum field shall be 50 yards by 100 yards. A size five (5) ball will be used.
6. The NCWSA is responsible for providing the game ball and a back-up game ball.
7. The league will provide official referees. The referee is responsible for following regulations listed below:
 - a. The referee shall keep a strict control of the game and a referee's decision is final.
 - (1) Slide tackling is NOT permitted. For the safety of the players the referee will determine the legality of all the plays.
 - (2) Chest protection is NOT permitted. For the safety of the players, the referee will use the advantage/disadvantage rule.
 - b. Any player or coach who is warned two (2) times during a game for any disciplinary reason will be sent off the field automatically. The referee will make a written report to the NCWSA Board concerning disciplined players.
8. Referee's Decisions:
 - a. Discussion with the referee concerning his/her decisions may only be sought after the game is over. The referee is under no obligation to answer questions or inquiries concerning his/her decisions.

- b. Complaints about the referee's actions shall be made in writing. One copy shall go to the NCWSA Trial Board and another to the Vice President.
 - c. Players and team officials reported by referees or any other team officials for misconduct in connection with league games may be called before the NCWSA Board for disciplinary action. Matters pertaining to such an action may not be discussed at Executive Committee meetings of the NCWSA. Team officials of a player involved in such an action may be present during the Board review of the case.
 - d. When a referee reports that a player has been sent off the field, the player shall be suspended, subject to the Board's review of the referee's written report, for two (2) consecutive games for the first offense and for four (4) games for the second offense. If a player is sent off for a third time in one season, suspension shall be the rest of the season. A player that has been permanently suspended from one team cannot join another team in the NCWSA in that season.
 - e. In the event a player is struck in the course of the game, and shows symptoms of a concussion (including, but not limited to, loss of consciousness, vision change, nausea, vomiting, headache, unsteady gait, confusion and dizziness), the player must leave the field immediately. A player with a suspected concussion cannot return to the game and must discontinue play the following week's game.
9. Coaches/Team Representatives
- a. Coaches are directly responsible to the referee and the NCWSA Board for the discipline and behavior of their players and they should be helpful in controlling behavior of their team's supporters.
 - b. Coaches are not allowed onto the field except in case of injury.
10. Game Cancellation
- a. A team cannot participate in a game with less than seven (7) players and any team failing to have this minimum within fifteen (15) minutes after scheduled starting time for the game, shall forfeit the game. If the team representative knows that they do not have enough players for the upcoming game, the team representative shall notify the President, Registrar, and opposing team representative as soon as it is known, preferably greater than 24 hours prior to the scheduled game time. A seven (7) player team DOES NOT obligate the opposing team to play short of the eleven (11). Should the team playing with less players forfeit at any time, the opposing team will be declared the winner and receive two (2) points toward league standings. Both teams will then have the option to divide players equally for spirit of play and good sportsmanship, to complete the two (2) 40 minute halves with referees. Under rules of play and reasonable conditions the 40 minute halves WILL NOT be shortened.
 - b. If it is raining heavily the day before a game, the game may be cancelled. Teams must be notified before the scheduled time of the game. The City of Poway will notify NCWSA Board Members of a field closure and the Board President will inform the referees and team representatives. All teams must submit at least two (2) players' telephone numbers for notification of cancellations.
 - c. Drizzle or light mist shall not constitute sufficient reason to cancel the game.
 - (1) The referee is responsible for deciding whether or not games shall be cancelled.

(2) In the event the referee decides to call a game due to rain and the first half of the game has been completed, the Executive Board shall decide if the game will be counted as a complete game.

d. The decisions of the the City of Poway, Park and Recreation or caretakers of the field supersede NCWSA decisions on the field use during inclement weather.

11. No alcoholic beverages are allowed on Park and Recreation or school fields.

ARTICLE IX

J. TEAM STANDINGS

1. Determination of team standings shall be by the number of points to the team's credit at the end of the season.

2. Points shall be awarded as follows:

Win = 2 points

Tie = 1 point

Loss = 0 points

3. If two or more teams are tied for first place, the leader shall be decided by the ratio of goals for / goals against, the teams involved from direct competition with each other during the season. If a tie still exists, a play-off game shall be arranged, subject to the approval of the Board.

4. In the event that a team disbands without completing its schedule of games, the games played shall be removed from the league record and shall not be counted in the league standings.

ARTICLE X

K. AMENDMENTS

1. These bylaws may be amended by two-thirds (2/3) vote of the voting members present at an Executive Committee meeting that has been properly announced.

2. Amendments must be presented in writing, to the Board and read to the Executive Committee at the previous meeting.