

LOCAL LEAGUE CONSTITUTION

I. ARTICLE ONE - NAME

This organization shall be known as the "HOLBROOK LITTLE LEAGUE ATHLETIC ASSOCIATION".

II. ARTICLE TWO - OBJECTIVE

The objective of the Holbrook Little League Athletic Association shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and reverence, so that they may be a finder, stronger, and happier children and will grow to be good, clean healthy adults. This objectives will be achieved by providing supervised competitive athletic games. The supervisors shall bear in mind that though attainment of exceptional athletic skill or the winning of the games is secondary, and the molding of future adults is of prime importance.

III. ARTICLE THREE - MEMBERSHIP

- A. There are two classes of members in Holbrook Little League Athletic Association:
 - a. Player Members- Any player candidate meeting the requirements of Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no right, duties, or obligations in the management of little league operations.*
 - b. Regular Members- Any adult person actively interested in furthering the objectives of Holbrook Little League Athletic Association may become a regular member at annual elections. Regular Members are eligible to vote at General Membership Meetings.**
- B. The Executive Board shall have the authority to suspend any member whose conduct is considered as detrimental to the best interests of the league.*

IV. ARTICLE FOUR - MANAGERS

- A. Managers of competitive teams shall be selected and approved annually by the President and his or her Executive Board and shall be responsible for selection of their teams and for their actions on the field.*
- B. Members of the Executive Board shall, upon evidence of the misconduct of any child, notify the manager of the team of which the child is a member within 24 hours of the act. Said manager shall appear, in the capacity of an advisor, with the child and there must be at least three members of the Executive Board within three days of the Act.*

V. ARTICLE FIVE - GOVERNMENT

- A. The government of Holbrook Little League Athletic Association shall be under the direct supervision of the President and his/her Executive Board.*
- B. At the annual meeting, existing Board Members and Regular Members shall nominate and elect by a majority vote, a new Executive and General Board. The aforementioned officers shall hold office for one year and may be eligible for re-election.*
- C. All matters concerning the policy of Holbrook Little League Athletic Association shall be decided by a vote of the Executive Board, and no motion shall be carried without a favorable vote from the majority of the members of this body.*

VI. ARTICLE SIX –MEETINGS

- A. A meeting of Board Members and Regular Members shall be conducted in October of each year by the reading of the reports and the election of officers. Additional meetings may be called by the President or upon written request of at least three members of the Executive Board.*
- B. A majority of the Regular Members shall constitute a quorum at any meeting and a majority vote of those present shall govern, except when otherwise especially provided.*
- C. Roberts Rules of Order shall govern the proceedings of all meetings, except where same conflict with the Constitution or By-Laws of the League.*

VII. ARTICLE SEVEN - FINANCIAL POLICY

- A. The Executive Board shall decide all matters pertaining to the finances of the league and it shall be a permanent policy to place all income in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over the others as to equipment, etc.*
- B. All children will be given equal opportunity regarding banquets and entertainment through the regular league channels.*
- C. The financial books of the League must be audited each year by a Financial Committee with a minimum of three (3) members, chosen by the Executive Board.*
- D. The fiscal year of the League shall end on the last day of September of each year.*

VIII. ARTICLE EIGHT- LEAGUE OFFICERS

- E. The Executive Board shall consist of the following elected volunteers:*
 - a. President*
 - i. Presides at league meetings, and assumes full responsibility for the operation of the local league. The President receives all mail, supplies, and other communications from the Little League International. The President must see to it that league personnel is properly briefed on all phases of rules, regulations, and policies of Little League. The President is the contact between the local organization and Little League International.*
 - b. Vice President*
 - i. Presides in the absence of the President; works with other officers and committee members; is ex-official member of all committees and carries out such duties and assignments as may be delegated by the President.*
 - c. Secretary*
 - i. Maintains a register of members and directors; records the minutes of meetings; is responsible for sending out notice of meetings, maintains a record of league's activities.*
 - d. Financial Officer*
 - i. Signs checks; manages electronic financial transactions; dispenses league funds, approved by the Executive Board; reports on the status of league funds; keeps local league books and financial records; prepares budgets and assumes the responsibility for all local league finances.*

- e. *Safety Officer*
 - i. *Coordinates all safety activities; completes and files CORI reports for all league volunteers; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer; reports suggestions to Little League International through the league president and prepares the ASAP plan for submission to Little League International.*
- f. *Player Agent*
 - i. *In charge of player selection and drafts; assists president in checking birth records and eligibility of players; serves as a member of the Board of Directors of the local league and generally supervises and coordinates the transfer of players to or from the divisions according to provisions of the regulations of Little League.*
- g. *Baseball Division Coordinators*
 - i. *Facilitate communication and cooperation within respective divisions in regards to rules, conflicts, competition and other issues that arise during the season. Develop a close working relationship between coaches and the league officials.*
- h. *Softball Director*
 - i. *Works with the President to oversee softball operations, including selection of coaches, clinic organization, scheduling of games, and scheduling of umpires; in charge of player selection and drafts; checks birth records and eligibility of players; generally supervises and coordinates the transfer of players to or from the divisions according to provisions of the regulations of Little League.; facilitate communication of softball operations at all league at board meetings.*
- F. *General board members consist of the following volunteers:*
 - i. *Communications Officer*
 - j. *Assistant Communications Officer*
 - k. *Assistant Softball Director*
 - l. *Softball Division Coordinators*
 - m. *Field Coordinator*
 - n. *Equipment Manager*
 - o. *Umpire Coordinator*
 - p. *League Scheduler*
 - q. *League Registrar*
 - r. *Concessions Coordinator*
 - s. *Assistant Concessions Coordinator*
 - t. *Fundraising/Marketing Coordinator*
 - u. *Uniform Coordinators*
 - v. *League Photographer*
 - w. *Members-at-Large*
 - Serve the board's strategic needs as determined by the President at any given time. Members-at-Large may have various responsibilities and projects – short or long-term.*

IX. ARTICLE NINE – RULES

- A. *The Official Playing Rules and Rules for Local Leagues as published by Little League Baseball, Inc., 120 West Fourth Street, Williamsport, Pennsylvania, shall be binding on this league.*
- B. *Local Ground Rules for play in this league shall be adopted by the Executive Board at a meeting to be held not less than one month previous to the first scheduled game of the season. Ground rules shall be implemented to advance the learning of the game, but in no way should conflict with the rules of Little League Baseball, Inc.*

X. ARTICLE TEN – DISSOLUTION CLAUSE

Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code or shall be distributed to the federal government, or to a state or local government, for a public purpose. Upon dissolution of Holbrook Little League, all assets will be distributed to the Holbrook Education Parent Group.

XI. ARTICLE ELEVEN- AMENDMENTS

This Constitution or any section thereof may be amended or repealed by a two-third vote of the Executive Board present at any stipulated meeting, provided that written notice of such proposed changes, over the signature of the Secretary shall be mailed to each member of the Executive Board at least 15 days prior to the meeting at which such proposed change shall be submitted to vote.

This Constitution was approved by the Little League Membership on (date) ____/____/____

President’s Name: _____

President’s Signature: _____