



# Northern California Junior Lacrosse Association Boys Game Day Protocol 2015

**Have this card available for review at every NCJLA game**

**It is NCJLA policy for teams to contact each other and the game officials 48 hours before each game to verify each game's date, time, and location, in order to avoid any errors and/or communicate any changes.**

A club may appoint someone other than the head coach or team manager to attend to these matters. **Communication by phone or e-mail should be confirmed and messages not assumed received.**

## **Game Day Responsibility of the HOME team**

1. Provide a Score Keeper and Time Keeper.
2. Provide Score Sheets and hand yellow copy to visiting coach after the game.
3. Score Keepers and Time Keepers are responsible for keeping players behind lines and keeping the substitution area clear.
4. Score sheet to be filled in completely, correctly and clearly with player names, jersey numbers, scores, assists, and penalties; teams, coaches, table personnel, and sideline managers' names; and officials' signatures. The yellow copy goes to the visiting team's coach after the game.
5. Place 4 balls on each end line, 4 on the sideline opposite the benches, and keep a minimum of four balls at the scorer's table.
6. Post scores on NJCLA website, [www.ncjla.org](http://www.ncjla.org) if winning team fails to do so.

## **Game Day Responsibility of HOST CLUB**

1. Assure fields are lined properly with seven (7) cones placed according to rules.
2. Assure goals are of one color and nets of one different color
3. Provide the following at the Scorers' table:
  - a. A score keeper's table with 3-4 chairs.
  - b. Provide a game clock and at least two penalty time clocks.
  - c. Provide a flip scorer.
  - d. Provide a substitution horn (unless prohibited by city ordinance) or buzzer.
  - e. Keep at the scorer's table a copy of directions to the nearest hospital and local police phone #.
  - f. Directions to the nearest bathrooms.
  - g. Water for game officials.

## **Game Day Responsibility of EACH CLUB**

1. Provide Scorer with legible team roster. Include for each player their name, jersey number, and position.
2. Assign an identifiable Sideline Manager for each game to encourage, maintain, and manage sportsmanlike behavior.
3. Assure fans are on the opposite side of field from teams wherever possible.
4. Assure no spectators are on the end lines.
5. The winning coach or team manager must post the score on the NCJLA website, [www.ncjla.org](http://www.ncjla.org) within 24 hours.

**TEAMS MUST ARRIVE IN TIME TO WARM UP AND BE READY TO PLAY AT THE SCHEDULED TIME.**

## **Game Management Responsibilities of EACH CLUB**

1. Pre-game lineups are to be held at all levels
2. It is the responsibility of the coaches and the officials to keep the game on schedule.
3. Referees must start and stop games on time. If running behind, the game time factors shall be adjusted before the start of the game with agreement of both coaches or before the start of the final period if lost time due to injuries or weather is deemed excessive.
4. If a team is late (not dressed, warmed up and ready to play) it forfeits with a score of 1-0. However, they may play a scrimmage during the remaining scheduled time.