

HOW TO CREATE A TEAM FIELDBOOK FOR WEIGH-INS AND GAMES

Team Roster:

This will be Page 1 in your Field Book ... (insert in a sheet protector).

You must use the GMYFC Team Certification Form to list your Players in numeric order. **DO NOT LIST YOUR PLAYERS ALPABETICLY!** ... Rosters must be typed. **WE WILL NOT ACCEPT HAND WRITTEN ROSTERS!**

Player Documents:

For each player, assemble the following documents: Player Agreement (on top) .. Birth Certificate .. Grade Level Verification (on bottom).

Staple the documents together through the upper left corner ... insert the document packet into a sheet protector ... (separate protector for each player)

Player photograph must be glued or pasted to Player Agreement ... (no staples).

Also, using a yellow highlighter, mark player's name & DOB on Birth Certificate ... mark name & grade info on Grade Level Verification. Write the player's jersey number in the upper right corner of both documents.

Insert Player packets into your Field Book in NUMERIC order by jersey number ... (not alphabetical).

Ohio Concussion Training Certificates:

Insert a copy of the training certificate for each coach on your staff ... to the back of your Field Book.

Other items in your Field Book:

After your team is certified, you may optionally insert other sections into your Field Book ... (i.e., physicals, concussion receipts, etc.)

IMPORTANT ... Procedures - Team Certifications and Weigh-In ... August 1st and 15th:

Assembling Teams:

All teams within each Team Group must be assembled and ready to begin Weigh-In at the appointed time. For each Team Group, teams will be processed in grade order, beginning with K1. Players must be assembled

Presenting Field Books:

Field Books must be turned in for inspection 30 minutes prior to the beginning of weigh-ins for your Team Group. Field Books will be returned after weigh-ins.