

League ID No.: \_\_\_\_\_

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Date Submitted: \_\_\_\_\_

Approved: \_\_\_\_\_

Not Approved: \_\_\_\_\_

## SUFFIELD LITTLE LEAGUE CONSTITUTION

### ARTICLE I - NAME

This organization shall be known as Suffield Little League.

### ARTICLE II - OBJECTIVE

#### SECTION 1

The objective of Suffield Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

#### SECTION 2

To achieve this objective, Suffield Little League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Suffield Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball games. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

### ARTICLE III - MEMBERSHIP

#### SECTION 1

**Eligibility.** Any person sincerely interested in active participation to further the objective of Suffield Little League may apply to become a Member.

#### SECTION 2

**Classes.** There shall be the following classes of Members:

- (a) **Player Members.** Any player candidate meeting the requirements of Suffield Little League and Little League Regulation IV shall be eligible to compete for participation. Player Members shall have no rights, duties or obligations in the management or in the property of the Suffield Little League.
- (b) **Regular Members.** (i) Any parent or guardian identified on the Suffield Little League Registration Form whose child is a registered player in Suffield Little League during the current seasonal year; or (ii) Any individual who has served in any capacity with Suffield Little League during the current seasonal year; or (iii) Any adult person actively interested in furthering the objectives of Suffield Little League may become a Regular Member upon approval of a majority of the Board of Directors. The Secretary shall maintain the roll of membership to qualify voting members. Only Regular Members in good standing are eligible to vote at General Membership Meetings. All Board Members, Committee Members, Managers, Coaches, and other elected or appointed officials must be active Regular Members in good standing.
- (c) **Sustaining Members.** Any person not a Regular Member who makes financial or other contribution to the Suffield Little League may by a majority vote of the Board of Directors become a Sustaining Member, but such person shall have no rights, duties or obligations in the management or in the property of the Suffield Little League.
- (d) As used hereinafter, the word "Member" shall mean a Regular Member unless otherwise stated.

### **SECTION 3**

#### **Other Affiliations.**

(a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Suffield Little League.

(b) Regular Members should not be actively engaged in the promotion and/or operation of any other competing baseball/softball program.

### **SECTION 4**

**Suspension or Termination.** Membership may be terminated by resignation or action of the Board of Directors as follows.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Suffield Little League and/or Little League Baseball, Incorporated. The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an adviser, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

## **ARTICLE IV - DUES FOR REGULAR MEMBERS (NOT PLAYERS)**

### **SECTION 1**

There are no dues for Regular Members who have paid the Suffield Little League registration fee for the current seasonal year.

## **ARTICLE V - GENERAL MEMBERSHIP MEETINGS**

### **SECTION 1**

**Definition.** A General Membership Meeting is any meeting of the membership of the league (including Special General Membership Meetings, Section 7). A minimum of one per year (Annual Meeting, see Section 6) is required.

### **SECTION 2**

**Notice of Meeting.** Notice of each General Membership Meeting shall be delivered personally, electronically or by mail to each Member at the last recorded address at least seven (7) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Members, from time to time, at a regularly convened General Membership Meeting.

### **SECTION 3**

**Quorum.** At any General Membership Meeting, the presence in person of one half of the Board of Directors and ten (10) of the Members (as defined in Article III - Membership) shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

### **SECTION 4**

**Voting.** Only Regular Members shall be entitled to make motions and vote at General Membership Meetings. However, the Board of Directors may invite, admit and recognize guests for presentations or comments during General Membership Meetings. (Those eligible to take part at meetings of the Board of Directors are described in Article VI, Section 4.)

### **SECTION 5**

**Absentee Ballot.** Absentee ballots will not be allowed.

## **SECTION 6**

**Annual Meeting of the Members.** The Annual Meeting of the Members of the Suffield Little League shall be held in September of each year for the purpose of electing new Members, electing the Board of Directors, receiving reports, reviewing the Constitution, appointing committees, and for the transaction of such business as may properly come before the meeting.

(a) The Membership shall receive at the Annual Meeting of the Members of the Suffield Little League a report, verified by the President and Treasurer, or by a majority of the Directors, showing:

- (1) The condition of the Suffield Little League, to be presented by the President or his/her designates;
- (2) A general summary of funds received and expended by the Suffield Little League for the previous year, the amount of funds currently in possession of the Suffield Little League, and the name of the financial institution in which such funds are maintained;
- (3) The whole amount of real and personal property owned by the Suffield Little League, where located, and where and how invested;
- (4) For the year immediately preceding, the amount and nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriations or expenditures have been made;

(5) The names of the persons who have been admitted to regular membership in the Suffield Little League during such year. This report shall be filed with the records of the Suffield Little League and entered in the minutes of the proceedings of the Annual Meeting.

(b) At the Annual Meeting, the Members shall determine the number of Directors to be elected for the year and shall elect such number of Directors. The number of Directors shall be not less than five (5) but no more than ten (10) for the ensuing year.

(c) After the Board of Directors is elected, the Board shall meet to elect the officers. After the election, the Board of Directors shall assume the performance of its duties on October 1st. The Board's term of office shall continue until its successors are elected and qualified under this section.

(d) The Officers of the Board of Directors shall include, at a minimum, the President, one or more Vice Presidents, Treasurer, Secretary, one or more Player Agents and a Safety Officer.

## **SECTION 7**

**Special General Membership Meetings.** Special General Membership Meetings of the Members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written request of ten (10) Members, the President or Secretary shall call a Special General Membership Meeting to consider the subject specified in the request. No business other than that specified in the notice of the meeting shall be transacted at any Special General Membership Meeting.

Such Special General Membership Meeting shall be scheduled to take place not less than fourteen (14) days after the request is received by the President or Secretary.

## **SECTION 8**

**Rules of Order for General Membership Meetings.** Modified Robert's Rules of Order shall govern the proceedings of all General Membership Meetings, except where same conflicts with this Constitution of the Suffield Little League.

# **ARTICLE VI - BOARD OF DIRECTORS**

## **SECTION 1**

**Authority.** The management of the property and affairs of the Suffield Little League shall be vested in the Board of Directors.

## **SECTION 2**

**Increase in number.** The maximum number of fourteen (14) Board of Directors so fixed by this Constitution may be increased at any General Membership Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Membership Meeting. All elections of additional Directors shall be by majority vote of all Regular Members present.

### **SECTION 3**

**Vacancies.** If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, all Suffield Little League Members shall be notified 20 days in advance of the next Board Meeting or a Special Board meeting can be called for the purpose of filling the position. Any Members interested in filling the position shall notify the Secretary prior to the scheduled Board meeting. The Board shall fill the open position from the pool of candidates by a majority vote of the remaining Directors at the scheduled Board meeting or at any Special Board Meeting called for that purpose.

### **SECTION 4**

**Board Meetings, Notice and Quorum.** Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board. All Members shall be allowed to attend all board meetings, and upon being recognized by the President, and make presentations or comments during such board meetings.

(a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of three (3) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

(b) Notice of each Board meeting shall be given by the Secretary personally, electronically or by mail to each Director at least one (1) day before the time appointed for the meeting to the last recorded address of each Director.

(c) One half of the members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

(d) Members of Suffield Little League may attend Board of Directors meetings. However, only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. The Board of Directors may invite, admit and recognize guests for presentations or comments during Board meetings.

(e) Executive Session may be used to discuss and resolve issues related to discipline or when it is deemed necessary by a majority vote of the Directors present. Only Members of the Board will be present during Executive Session.

### **SECTION 5**

**Duties and Powers.** The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Suffield Little League as it may deem proper, provided such rules and regulations do not conflict with this Constitution. The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Suffield Little League in accordance with the procedure set forth in Article III, Section 4 (a,b).

### **SECTION 6**

**Rules of Order for Board Meetings.** Modified Robert's Rules of Order shall govern the proceedings of all Board of Directors meetings, except where same conflicts with this Constitution of the Suffield Little League.

## **ARTICLE VII - DUTIES AND POWERS OF THE BOARD**

### **SECTION 1**

**President.** The President shall:

- (a) Be the officer with whom Little League Headquarters maintains contact. Represents the league in the District organization. Is responsible for the conduct of the Suffield Little League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Suffield Little League by that organization.
- (b) Presides at league meetings, executes the policies established by the Board of Directors, and assumes full responsibility for the operation of the Suffield Little League.
- (c) Receives all mail, supplies and other communications from the Little League Headquarters.

- (d) Investigate complaints, irregularities and conditions detrimental to the Suffield Little League and report thereon to the Board or Executive Committee as circumstances warrant.
- (e) With the Treasurer, prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.
- (f) Work with the Umpire Coordinator to select umpires.
- (g) Appoint members to committees. As such, no person becomes a manager, coach, umpire or committee member without the approval of the President. However, all appointments are subject to final approval by the Suffield Little League's board of directors.
- (h) Work with the Vice Presidents to select and appoint managers, coaches.
- (i) With the assistance of the Player Agents, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- (j) Request the use of the facilities to perform the registration. Post the sign-up date, time, and location notice in the local newspapers and post signs about town. Generate, copy, and distribute all pre-season notices to the Suffield school system. Generate and make sufficient copies of the registration form. Collect and deposit all the registration money collected at the registrations.
- (k) Coordinate registration for the Home Run Derby with the sponsoring agency.

## **SECTION 2**

**Vice President (Softball and Baseball).** The Vice President shall:

- (a) Preside in the absence or disability of the President, works with other officers and committee members, is ex-officio member of all committees, and carries out such duties and assignments as may be delegated by the President.
- (b) Conduct all background checks of volunteers.
- (c) Assist the President in determining the number of teams required based on the number of players that registered, and will assist in the player draft process.
- (d) Coordinate receipt of all Codes of Conduct for the Suffield Little League and work with the President to select the managers and coaches for all teams.
- (e) Work with the Umpire and League Coordinators to investigate all matters concerning non-adherence to the coaches' code of conduct, and will follow board approved disciplinary action.
- (f) Work with the President to select coaches for post season all-star games and will administrate the all-star selection process.
- (g) Evaluate the need for team sponsors, and works with the fund raising director to solicit team sponsors as required. Assign each sponsor to each team in both the baseball and softball leagues.
- (h) Attend all district board meetings prior to the start of the season and will attend the post-season tournament meeting with the President.
- (i) Represent Suffield Little League at all softball scheduling meetings.
- (j) May be required to act as the post-season tournament director, as required.

## **SECTION 3**

**Secretary.** The Secretary shall:

- (a) Be responsible for recording the activities of the Suffield Little League and maintain appropriate files, mailing lists and necessary records.
- (b) Keep the minutes of the meetings of the Members and the Board of Directors and post the minutes on the Suffield Little League website within fourteen (14) days of each meeting.
- (c) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- (d) Be responsible for carrying out all votes. Notify Members, Directors, Officers and committee members of their election or appointment.
- (e) Maintain a register of members and directors, records the minutes of meetings, collecting agenda items and distributing them prior to board members prior to meetings, scheduling board meetings.

## **SECTION 4**

**Treasurer.** The Treasurer shall:

- (a) Prepare an annual budget for the program, under the direction of the President, for submission to the Board of Directors.

- (b) Prepare an annual financial report, under the direction of the President, for submission to the Board of Directors.
- (c) Keep Suffield Little League books and financial records, and assume the responsibility for all Suffield Little League finances.
- (d) Sign checks and dispense of league funds as approved by the Board of Directors.
- (e) Report on the status of league funds at Annual and Board of Directors meetings or as otherwise requested by the Board of Directors.
- (f) File all reports required by the State of Connecticut and the Internal Revenue Service to maintain the association's non-profit status.

## **SECTION 5**

**Player Agent (Softball and Baseball).** The Player Agent shall:

- (a) Request permission from the town to use the schools to hold evaluations for both softball and baseball.
- (b) Conduct annual tryouts.
- (c) Be in charge of the player selection draft process.
- (d) Assist the President in checking birth records and eligibility of players.
- (e) Generally supervise and coordinate the transfer of players to or from the Leagues according to provisions of the regulations of Little League Baseball.
- (f) Keep all records and documentations and input the player information to the Little League Headquarters national organization.
- (g) Determine the number of leagues and teams required based on the number of players that have registered.
- (h) Defer all actions and requests to the President that pertain to the division that she/he is coaching or managing.
- (i) Assist the Home Run Derby Coordinator with determining the number of players that will be participating in the homerun derby.

## **SECTION 6**

**Safety Officer.** The Safety Officer shall:

- (a) Coordinate all safety activities including supervision of ASAP (A Safety Awareness Program).
- (b) Ensures safety in player training and safe playing conditions.
- (c) Coordinate reporting and prevention of injuries
- (d) Solicit suggestions for making conditions safer, and reports suggestions to Little League Headquarters through the ASAP system.
- (e) Be responsible for filling out and submitting the safety plan to the Little League Headquarters.
- (f) Be responsible for working with the Player Agents, Vice Presidents and the League Coordinators to ensure that the pitch count rules are adhered to.
- (g) Be responsible for creating awareness, through education and information, of the opportunities to provide a safer environment for youngsters and all participants of Little League Baseball.

NOTE: In supervision of ASAP, the following suggestions may be utilized by the Safety Officer:

1. Education - Should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.
2. Compliance - Should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
3. Reporting - Define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.

## **SECTION 7**

**League Information Officer.** The League Information Officer shall:

- (a) Manage the Suffield Little League's official web site ([www.suffieldlittleleague.com](http://www.suffieldlittleleague.com)).
- (b) Assign administrative rights to league volunteers and teams.
- (c) Ensure that league news and scores are updated on a regular basis.
- (d) Collect, post and distribute important information on League activities including direct dissemination of fund-raising and sponsor activities to Little League Baseball, district, public, league members and media.

- (e) Serve as primary contact person for Little League regarding optimizing use of the Internet for league administration and for distributing information to league members and to Little League Baseball.
- (f) Display enthusiasm for using the Internet for league administration, for sharing information and for creating a more enjoyable and efficient Little League experience.

## **SECTION 8**

**Past President.** The Past President shall:

- (a) Be a Member in good standing who has held the position of Suffield Little League President.
- (b) Help to oversee board members and the volunteer members of the league.
- (c) Provide assistance in planning and of league activities (enrollments, tryouts, Opening Day, etc).
- (d) Past Presidents can be assigned to assist or lead volunteer efforts.
- (e) The position of Past President shall be an advisory position on the board and will not be counted towards the maximum number of board positions.
- (f) The Past President will have the right to vote as a board member.
- (g) A Past President may be elected by the Membership to one of the other thirteen (13) voting positions on the board. If elected, the position of Past President shall remain vacant.

## **SECTION 9**

**Equipment Manager.** The Equipment Manager shall:

- (a) Secure bids for all baseball equipment - uniforms, hats, socks, balls, catcher's equipment, etc.
- (b) Order and maintain all baseball equipment to ensure that it meets Little League Baseball standards.
- (c) With the assistance of the League Coordinators, will distribute all baseball equipment and ensure that all baseball equipment is returned after seasons are complete.
- (d) Provide an equipment budget recommendation to the Treasurer and manage to the budget.

## **SECTION 10**

**Food Booth Coordinator.** The Food Booth Coordinator shall:

- (a) Open the booth for the season and make sure it is stocked and operational.
- (b) Arrange volunteers for the opening, operation and closing of the booth each night.
- (c) Ensure that daily deposits are made and that inventory levels are maintained.
- (d) Report issues with lack of coverage to the League Coordinators.

## **SECTION 11**

**Fund Raising Coordinator.** The Fund Raising Coordinator shall:

- (a) Work with the baseball Vice President to solicit new sponsors.
- (b) Solicit new companies or individuals for advertisement board sales.
- (c) Organize other fund raising activities at the approval of the Board of Directors.

## **SECTION 12**

**Maintenance Director.** The Maintenance Director shall:

- (a) Coordinate with the Town of Suffield on weekly field maintenance activities, including pre-season, Joey Parise Tournament, all-star and fall baseball season field preparation. These activities include trash removal, mowing, lining and raking of the fields.
- (b) Provide a maintenance budget recommendation to the Treasurer and manage to the budget.
- (c) Work with the Safety Officer to ensure that all structures and fences are safe and working properly.
- (d) Report and make recommendations to the executive board, in regards to field, structure, and fencing improvements.
- (e) Coordinate end of the year annual maintenance items, i.e. removal of netting.

## **SECTION 13**

**Nominating Committee.** The Board of Directors may appoint a Nominating Committee consisting of three (3) Directors and other appointed Regular Members for the purpose of identifying and recruiting qualified Members to run for a position on the board of directors. The Committee shall submit a list of all qualified candidates at the Annual Meeting. All Members in good standing are eligible to run for a position on the board of directors.

## **SECTION 14**

**Elections and Terms.** Members of the Board of Directors shall be elected for a two year term. There is no limit on the number of years that a Member can be elected to the Board of Directors. There is no limited on the number of years that a person may hold a specific position on the board as long as that person is voted onto the board by the Members. In odd numbered years, the following positions will be elected:

- President
- Vice President (Softball)
- Treasurer
- Player Agent (Baseball)
- Past President
- Equipment Manager
- Food Booth Coordinator

In even numbered years, the following positions will be elected:

- Vice President (Baseball)
- Secretary
- Player Agent (Softball)
- Safety Officer
- League Information Officer
- Fund Raising Coordinator
- Maintenance Director

## **ARTICLE VIII - OTHER COMMITTEES**

### **SECTION I**

**Appointments.** The Board of Directors may appoint such Committee Chairpersons as it may deem necessary or desirable, and may prescribe the powers and duties of each. Appointed Committee Chairpersons shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been elected to fill a vacancy on the Board. The term of all Committee Chairpersons shall be one year.

### **SECTION 2**

**All-Star Site Director.** The All-Star Site Director shall:

- (a) Work with the all star coaches to collect player information to be submitted to District 8.
- (b) Help the coaches to work with the Umpire Coordinator and other volunteers to coordinate for home all-star game activities.
- (c) Be the local contact for home All-Star games.
- (d) Ensure that the field is prepared for the home game.
- (e) Flip the coin to determine the home team.
- (f) Keep the official scorebook or assign the task to a suitable qualified adult.
- (g) Call the district organization to settle all disputes as directed by the umpire staff.

### **SECTION 3**

**Home Run Derby Coordinator.** The Home Run Derby Coordinator shall:

- (a) Work with the Player Agents and a representative from sponsoring agency to determine the number of players that will be participating in the homerun derby.
- (b) Provide the Joey Parise tournament schedule to the sponsoring agency.
- (c) Receive the schedule back from the sponsoring agency and deliver it to the Communication Director for distribution.

### **SECTION 4**

**Communications Director.** The Communications Director shall:

- (a) Be responsible for coordinating and approving (with the President) all enrollments, tryout, Opening Day, Parise Tournament, fundraising, Memorial Day parade and Closing Ceremony communications.
- (b) Assist the President with Opening Day ceremony.
- (c) Coordinate photos of all teams and players.

- (d) Be responsible for updating the rainout message on the League answering service and website by 4:30 PM on days when we experience inclement weather.
- (e) Assist the All-Star Director with the communications portion of each home all-star game.
- (f) Obtain approval for, order and distribute trophies.

#### **SECTION 5**

**League Coordinators.** The League Coordinators shall:

- (a) Record all player and coaches rosters for their league and maintain an accurate and up-to-date record.
- (b) Be available to assist during the tryouts, the player draft and all other player transaction or selection meetings.
- (c) Ensure that coaches adhere to the Board approved game makeup schedule.
- (d) Report player and coaching issues to the Player Agent or Vice Presidents and assist in the investigation of such issues.
- (e) Assist the Equipment Manager in distributing and retrieving all team equipment.
- (f) Enforce the rule that games will be forfeited if a team does not follow the Saturday makeup schedule or if a team fails to staff the food booth on their schedule night.

#### **SECTION 6**

**Scheduler.** The Scheduler shall:

- (a) Prepare the game schedule for the various leagues, the Joey Parise tournament, and the player picture schedule.
- (b) Communicate the rainout reschedule policy to League Coordinators and Coaches.

#### **SECTION 7**

**Umpire Coordinator.** The Umpire Coordinator shall:

- (a) Select umpires and coordinate annual umpire training prior to the start of the spring season.
- (b) Assign umpires to all baseball games for Senior, Junior, Major, Minor, and Farm Leagues.
- (c) Ensure umpire equipment is available for all games.
- (d) Maintain a list of games actually umpired by each volunteer umpire and coordinate payment of umpires.
- (e) Address umpiring issues that occur during games.
- (f) Ensure that league rules are being applied consistently.
- (g) Provide feedback to volunteer umpires in order to improve their skills.
- (h) Report player and coaching issues that involve umpires to the Player Agents or Vice Presidents.

### **ARTICLE IX - AFFILIATION**

#### **SECTION 1**

**Charter.** Suffield Little League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such charter. Suffield Little League shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

#### **SECTION 2**

**Rules and Regulations.** The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on this Suffield Little League.

#### **SECTION 3**

**Local Rules, Ground Rules and/or Bylaws.** The local rules, ground rules and/or bylaws of this Suffield Little League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution. The local rules, ground rules and/or bylaws of this Suffield Little League shall expire at the end of each fiscal year, and are not considered part of this Constitution. All local rules, ground rules and/or by-laws shall be posted on the Suffield Little League website ([www.suffieldlittleleague.com](http://www.suffieldlittleleague.com)).

## **ARTICLE X - FINANCIAL AND ACCOUNTING**

### **SECTION 1**

**Authority.** The Board of Directors shall decide all matters pertaining to the finances of the Suffield Little League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

### **SECTION 2**

**Contributions.** The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Suffield Little League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Suffield Little League.

### **SECTION 3**

**Solicitations.** The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised be placed in the Suffield Little League treasury.

### **SECTION 4**

**Disbursement of Funds.** The Board shall not permit the disbursement of Suffield Little League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Suffield Little League Treasurer and such other officer or officers or person or persons as the Board of Directors shall determine.

### **SECTION 5**

**Compensation.** No Director, Officer or Member of the Suffield Little League shall receive, directly or indirectly any salary, compensation or emolument from the Suffield Little League for services rendered as Director, Officer or Member.

### **SECTION 6**

**Deposits.** All monies received, including Auxiliary Funds, shall be deposited to the credit of the Suffield Little League at First National Bank of Suffield.

### **SECTION 7**

**Fiscal year.** The fiscal year of the Suffield Little League shall begin on October 1 and shall end on September 30. *(Note: The above fiscal year must be used if Suffield Little League intends to qualify under the Little League Baseball, Incorporated, Group Tax ID Number.)*

### **SECTION 8**

**Distribution of Property upon Dissolution.** Upon dissolution of the Suffield Little League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Suffield Little League to another Federally Incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501-(c)-(3) of the Internal Revenue Code or any future corresponding provision.

## **ARTICLE XI - AMENDMENTS**

This Constitution may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting. Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the \_\_\_\_\_

Little League Membership on \_\_\_\_\_ (date).

\_\_\_\_\_  
President's Name (Print)

\_\_\_\_\_  
President's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Little League ID No.

\_\_\_\_\_  
Federal ID No. (if available)

\_\_\_\_\_  
State ID No. (if available)

***Make one copy for the District Administrator and copies for the Suffield Little League. Send original to Regional Headquarters. This Suffield Little League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of this Suffield Little League. Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.***