



Rockaway Township Baseball Association Constitution

Last Modified – December 20, 2019



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 REVISION HISTORY

Date Modified	Modified By	Notes
12/04/2009	Matt Frommelt	Incorporated items missing from the hard copy of the document.
12/02/2009	Matt Frommelt	Added formatting to the document and comments to create working draft.
10/22/2009	Matt Frommelt	Added formatting to the document. Change fiscal year info to be Oct to Oct.
1/20/2011	Matt Frommelt	Added clarifications to attendance rules, Head umpire LL vol applications. Added concession manager as new title.
10/15/14	John Collins	Updates to Articles: III, IV, VI, VII, IX, X
12/20/19	John Collins	Dissolve association with Little League International and remove all mentions of Little League International. Minor corrections for spelling, grammer, and clarity.



ARTICLE I - NAME

This Organization shall be known as The Rockaway Township Baseball Association, hereinafter referred to as "RTBA".

ARTICLE II – OBJECTIVE

Section 1. The objective of the RTBA shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger and happier children, and will grow up to be decent, healthy and trustworthy citizens.

Section 2. Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance.

Specifically, the RTBA is organized for the purpose of instructing and educating the individuals of all ages and skill levels in the sport of baseball. The RTBA shall conduct clinics, workshops, lessons, and seminars at municipal parks and other places designated by RTBA which is available to all residents of Rockaway Township. The membership of the RTBA shall be composed of Rockaway Township residents or others as approved by the Board of Directors who are interested in the sport of baseball.

Section 3. In accordance with Section 501-(c)-(3) of the Federal Internal Revenue Code, the Local League shall operate exclusively as a non-profit educational organization. The Association's income is to be used principally for the purchase of equipment for training and other League activities or improvements necessary for the sport of baseball. Any difference between income and expenses shall be made up by contributions from interested members of the community through the Rockaway Township Baseball Booster Club.

ARTICLE III - MEMBERSHIP

Section I - Eligibility. Any Rockaway Township resident, or others as approved by the Board of Directors sincerely interested in active participation to affect the objective of this RTBA may register to become a member.

Section 2 - Classes. There shall be the following classes of Members:

(a) **Player Members.** Player Members shall have no rights, duties or obligations in the management or in the property of the RTBA.

(b) **Regular Members.** Regular members automatically include all current Officers of the Board, Board Members. All Managers are eligible to become regular members as long as they meet more than 50% attendance requirement within the previous previous league year (Oct to Oct). Any person active in RTBA, that would like to become a regular member, may register with RTBA and must meet the more than 50% attendance requirement within the previous league year (from Oct to Oct). Active membership includes a minimum of 6 hours of RTBA volunteer work (Non-Booster, Non-Coaching) A Regular Member shall be entitled to one vote on each matter submitted to a vote of the members as deemed appropriate by The Board of Directors. Members can only vote if they have met their 50% attendance record throughout the fiscal year (Oct to Oct).



The first year of membership will be on a probationary basis. Executive meeting will count toward the attendance requirement of more than 50%.

(c) **Honorary Members.** Any person may be elected as Honorary Member by the unanimous vote of all Directors present at any duly held meeting of the Board of Directors but shall have no rights, duties or obligations in the management or in the property of the RTBA. If requested by the executive committee honorary members can attend the closed meetings.

(d) **Sustaining Members.** Any person not a Regular Member who makes financial or other contributions to the RTBA may by the majority vote of the Board of Directors become a Sustaining Member, but such Member shall have no rights, duties or obligations in the management or in the property of the RTBA.

Section 3. Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors

The Board of Directors, by a majority of those present at any duly constituted meeting shall have the authority to discipline, suspend, or terminate any member of the Board of Directors, manager, coach, player or the membership, or any member of any class when, in their belief, the conduct of such person is considered detrimental to the best interest of the Rockaway Township Baseball Association and/or violation of the Rockaway Township's Youth Sports Code of Conduct Ordinance 0713. Prior to any meeting involving potential discipline, the person involved shall be notified of such meeting, informed of the general nature of the charges, and given an opportunity to appear at the meeting to answer such charges.

ARTICLE IV - MEETINGS

Section 1. Notice of Meeting. 1st notice of the Annual meeting will occur at the regular September meeting. At this meeting, all nominations for Board members will be made by the President and opened up for public nomination at the Open meeting. A list of all Regular Members will be provided at this meeting.

Section 2. Annual Meeting - The annual meeting of the members of the RTBA shall be held on the 3rd Wednesday of October (at the municipal building or other place designated by the president) each year for the purposes of electing a Board of Directors. At that meeting, each member eligible to vote shall receive a ballot designating the Board or Director position and person or persons running for that position. The failure of a member to receive a ballot shall not void the election and additional ballots may be provided the night of the election.

(a) The Board of Directors will be voted in by the regular membership. The nomination process will occur one month prior to the annual meeting.

(b) The membership shall receive at the Annual Meeting of the Members of the RTBA a report, verified by the President and the Treasurer, or by a majority of the Directors, showing:

(1) The condition of the RTBA, to be presented by the President or his/her designate;



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- (2) A general summary of funds received and expended by the Local League for the previous year, the amount of funds currently in possession of the RTBA and the name of the financial institution in which such funds are maintained;
- (3) The whole amount of real and personal property owned by the RTBA, where located and how invested;
- (4) For the year immediately preceding, the amount and the nature of the property acquired, with the date of the report and the manner of the acquisition, the amount applied, appropriated or expended, and the purposes, objects or persons to or for which such applications, appropriated or expenditures have been made.
- (5) The names of the persons who have been admitted to regular membership in the RTBA during such year. The report shall be filed with the records of the RTBA and entered into the minutes of the proceedings of the Annual Meeting.

Section 3. Special Meetings. Special meetings of the Members may be called by the Board of Directors, by the Secretary or by the President at their discretion. Upon the written request of 50% of the Members, the President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting of the Members.

Section 4 Quorum. The presence of Fifty Percent (50%) of the Board of Directors shall constitute a quorum for any meeting.

Section 5. Voting. Only Board of Directors and regular members at the discretion of the Board shall be entitled to vote at any meeting of the RTBA. Each topic will have the pros & cons discussed at the previous meeting announced prior to the vote. To be eligible to vote on a particular topic a member must have met the more than 50% attendance requirement and must have read the proposal before the vote. Failure to meet these requirements will result in no vote being cast by the particular member in question.

Section 6. Proxies Each member who is eligible to vote shall be entitled to one vote in person or by proxy. All proxies must be in written form via email delivered to the secretary at least 24 hours prior to the annual meeting. The voting member may withdraw a proxy vote at any time. All proxy votes can only occur after member is completely informed on the pros and cons introduced on each topic and/or candidate via the meeting minutes. Prior to the vote at the next meeting, a list of pro's and cons will be presented. This list will not be open to debate at this meeting.

Section 7. Rules of Order. Roberts Rules of order shall govern the proceedings of all meetings, except where same conflicts with the Constitution or by-laws of the Local League.

ARTICLE V – BOARD OF DIRECTORS

Section 1. Board and Number. The number of Directors shall be no less than five (5) or more than sixteen (16). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected and qualified.



Section 2. Required Members. The required Board members shall include the President, Senior Vice President, Vice President, Secretary, Treasurer, Player Agent, Safety Officer, Concession Manager, and Fundraising Manager.

Section 3. Annual Election and Term of Office. At the September monthly meeting, the Board of Directors shall determine the number of board positions to be elected for the ensuing year and shall elect such positions at the annual meeting in October. The number so fixed may, within the limits prescribed by the foregoing Section I, be increased or decreased at any regular or special meeting, and if the number is increased, the additional positions may be elected at the meeting at which the increase is voted or at any subsequent meeting. Election shall be by a majority vote of the regular members. All proxy votes must conform to article 4, Section 6. All terms are a twelve (12) month period.

Section 4. Vacancies. If any vacancy occurs in the Board of Directors by death, resignation, or otherwise, it may be filled by a majority of the remaining Directors at any regular meeting or at a special meeting called for that purpose.

Section 5. Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately preceding the annual election and on such days thereafter as shall be determined by the Board. The President or the Secretary may, whenever any of them deems it advisable, and the Secretary shall, at the request in writing of five (5) Directors, issue a call for a special meeting of the Board. Notice of each meeting shall be given by the Secretary to each Director either by return receipt e-mail notice two days preceding the meeting or by telephone, specifically if conformation of receipt is not received. In the case of special meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.

The presence of at least fifty- percent (50%) of the Board of Directors shall constitute a quorum for the transaction of business.

ARTICLE VI - EXECUTIVES

Section 1. Executives. The Executives of the Board shall be comprised of the President, Senior Vice President, Vice President, and two other current board members recommended by the existing executive board and approved by the Board of Directors. These other two elected positions shall be announced no later than the next monthly meeting following elections and shall meet certain requirements. These requirements include one year (1) minimum service on RTBA Board of Directors.

Section 2. Duties and Powers. The Executives shall have the power to appoint such standing committees, as it shall determine and to delegate such powers to them as the Executives shall deem advisable and which they may properly delegate.

ARTICLE VII - OFFICERS, DUTIES AND POWERS

Section 1. Duties and Powers. The Board may adopt such rules and regulations for the conduct of its meetings and the management of the RTBA, as it may deem proper, provided such rules and regulations do not conflict with this constitution. The Board shall have the power by two-thirds



vote of those present at any regular Board or Special Board meeting to discipline, suspend or remove any Director or Officer or Committee Member of the Local League in accordance with the procedure set forth in Article III, Section 3.

Section 2. President. The President shall:

- (a) Conduct the affairs of the RTBA and execute the policies established by the Board of Directors.
- (b) Present a report of the condition of the RTBA at the annual meeting.
- (c) Communicate to the Board of Directors, such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of the RTBA.
- (d) Investigate complaints, irregularities, and conditions detrimental to the RTBA and report them to the Board of Executive Committee as circumstances warrant.
- (e) Prepare and submit an annual budget to the Board of Directors for the proper execution thereof.
- (f) With the assistance of the Player Agent and other Board members as assigned by the President, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- (g) Assist in fund raising & publicity activities.
- (h) Designate for approval by the Executives, the names of returning managers for the entire League (Majors & AAA Minors) as well as present a list of managers to be interviewed and considered for a manager's position in either the AAA Minors or Majors divisions.

Section 3. Senior Vice-President. In case of the absence or disability of the President, and provided he is authorized by the President of the Board so to act, the Senior Vice President shall perform the duties of the President and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors and by the President. The Senior Vice President is immediately in line to step into the Presidency when and if deemed necessary.

Section 4. Vice-President. In case of the absence or disability of the Senior Vice President, and provided he is authorized by the President of the Board so to act, the Vice President shall perform the duties of the Senior Vice President and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors and by the President. The Vice President is immediately in line to step into the Senior Vice Presidency when and if deemed necessary.

(a) In addition the Vice Presidents shall be the Directors of the Major League. The Vice Presidents shall enforce the Rules and insure compliance with those Rules. He shall assist in the selection of Major League Managers for nomination by the President and pursuant to rules set forth by the Board of Directors for the selection of those Managers and/or Coaches. He shall also be responsible for scheduling practices and games, in conjunction with the person in charge of the master scheduling. The Senior Vice President and Vice President shall not be a Manager in the Division of which they are Director.

(b) If there is a single Majors division and both the Senior VP and VP are coaching in within Majors, they shall be Co-Directors with equal standing. If both the Senior VP and VP are NOT coaching in the Majors division, they shall be Co-Directors with equal standing. If only one VP is coaching in the Majors division, the VP who is NOT coaching in majors shall be the sole Director of Majors.



Section 5. Director of Scheduling (Master Scheduler). Shall be responsible

- (a) For all scheduling on all levels.
- (b) Shall be responsible for all regular games and rain out games with the assistance of the respective division director.
 - 1) Creation of a schedule balanced where possible to timeslots, days of the week and/or fields.
 - 2) Creation of a schedule facilitating requested exceptions and special cases as identified by a timeframe established by the Master Scheduler. – February Meeting (This includes but is not limited to special school functions, holidays, managers responsible for multiple teams etc..)
 - 3) Creation and adherence to a rain-out procedure established to be as fair as possible to all potential managers/teams.
- (c) Shall act as the main contact with Recreation and/or other field location designees.
- (d) Should attend all Field Meetings and maintain the master schedule grid
- (e) Responsible for creating and maintaining all practice schedules/grids with respective Division Directors.
- (f) Assist in scheduling the following post season events as well:
 - (g) Majors Post Season Playoffs (with Vice Presidents/Major League Directors)
 - (h) AAA Post Season Playoffs (with AAA Director)
 - (i) Rockaway Township In-House Tournament (with Tournament Director)
 - (j) All All-Star Tournament Teams – games & practices (with Managers & Vice Presidents)
 - (k) Set-up guidelines and assist where possible in the scheduling of Fall Ball
 - (l) Maintain League Standings (where applicable) and post standings on Website.

Section 6. Player Agent. The Player Agent shall

- (a) Record all player transactions and maintain all accurate and up-to-date records.
- (b) Receive and review applications for player candidates and assist the President in checking residence and age eligibility.
- (c) Conduct the player (auction or) draft and all other player transaction or selection meetings.
- (d) Prepare the Player Agent's List.
- (e) Own the Try-out process as defined in our Guidelines, including forming and coordinating a committee to help conduct the actual try-out
- (f) Follow the RTBA By-laws for replacing a player and making this process clear to all managers prior to and during the season

Section 7. Secretary. The Secretary shall:

- (a) Be responsible for recording the activities of the Local League and maintain appropriate files, mailing lists, and necessary records As well as distributing regular Board minutes to its members.
- (b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.



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- (c) Maintain a list of all Regular, Sustaining, and Honorary Members, Directors, and committee members and give duties notice of all meetings to the Local League, the Board of Directors and Committees.
 - (d) May issue membership cards to Regular Members.
 - (e) Keep the minutes of the regular meetings of the Members and may record and keep the minutes of the Board or Directors and the Executive Committee and cause them to be recorded in a book kept for that purpose. In addition to distribute regular meeting minutes as appropriate
 - (f) Shall conduct all correspondence not otherwise specifically delegate in connection with said meetings and shall be responsible for carrying out all orders, votes, and resolutions not otherwise committed.
 - (g) To assist the President in notifying Members, Directors, Officers, and committee members of their election or appointment.
 - (h) Assist in other committees and/or activities identified and discussed with the Board of Directors

Section 8. Treasurer. The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities and deposit same in a depository approved by the Board of Directors, if applicable.
- (c) Report out at each monthly meeting relative to receivables, deliverables and current financial status for the given month. Included should be any moneys set aside for a chosen project or projected expense.
- (d) Keep records for the receipt and disbursement of all monies and securities of the RTBA, including the monies received from the Booster Club. Approve all payments from the allotted funds and draw checks or cause vouchers to, if necessary therefore.
- (e) Prepare an annual budget under the direction of the President for submission to the Board of Directors.
- (f) Work with an appointed tax professional to prepare annual tax statements and file proper 1099 forms.

Section 9. Director of Umpires. The Director of Umpires shall:

- (a) Be responsible for the training and scheduling of Umpires for the entire League. He may appoint as many people as necessary to assist in these endeavors.
- (b) Be responsible for posting a weekly/monthly schedule of umpires for the entire league
- (c) Be responsible for posting a listing of all perspective umpires with contact information
- (d) Be responsible for providing umpire training at coaching clinics for all levels of coaching
- (e) Be responsible for verifying the availability of scheduled Umpires prior to each scheduled game, conveying any pertinent information to the Managers/Directors of the games/divisions.
- (f) Reschedule umpires if necessary to insure proper coverage of each scheduled game
- (g) Maintain all records of attendance of Umpires to insure proper payment
- (h) Utilize the attendance records to determine work time and reliability for future scheduling
- (i) Be responsible for the continuous instruction of the Umpire staff, in accordance with any information passed along from the Managers/Directors (We can now reference the established on-line protocol to accomplish this)
- (j) Collect volunteer forms to coordinate the proper background checks with the safety director



Section 10. Equipment Director. The Equipment Director shall:

- (a) Order all equipment and uniforms with the prior approval of the executives.
- (b) Maintain the inventory of all said equipment and uniforms
- (c) Be responsible for advising the Board of the equipment needs of the Association.
- (d) Be responsible also for the distribution of equipment and uniforms recording the distribution of equipment to each team.
- (e) Be responsible for the collection of equipment as seasons end
- (f) Maintain the organization and cleanliness of the equipment storage area(s)

Section 11. Safety Officer. The Safety Officer shall:

- (a) Be responsible for ensuring the RTBA meets all safety guideline and submits, and has approved, a Safety Manual for the RTBA.
- (b) Coordinate all safety activity; ensures safety in player training; ensures safe playing conditions; coordinates reporting and prevention of injuries; solicits suggestions for making conditions safer, and reports suggestions to LLI through the league President.
- (c) Be responsible for completion of safety forms for all players on all levels (with Directors)
- (d) Be responsible for certification of all coaches and managers involved on all levels (with Directors)
- (e) Be responsible for providing classes for Certification of all interested perspective coaches and managers.

Section 12. Fundraising Manager. The Advertising Director shall:

- (a) Be responsible for locating of sponsors for the leagues divisions.
- (b) Raise revenue from sponsors in the forms of banners and ads in the RTBB yearbook.
- (c) Display banners in proper locations.
- (d) Coordinate the written ads with the yearbook publisher.
- (e) Work with the equipment director to insure proper sponsorship on all uniforms.
- (f) Store banners in a safe location.

Section 13. Tournament Director. The Tournament Director shall:

- (a) Coordinate Tournament Activities
 - 1) Scheduling
 - 2) Tournament games
 - 3) Director Schedule
 - 4) Rules/guidelines meeting
- (b) Work with the Director of Scheduling, Umpire Scheduler/Director of Umpires, Equipment Director, Advertising Director.
- (c) Send invitations out to tournament teams/towns.
- (d) Collect tournament fees.
- (e) Be responsible for scheduling tournament rule/guideline meetings.
- (f) Schedule game directors for each field.
- (g) Closing ceremony.

Section 14. Booster Club President/Co-Presidents. The Booster President(s) Shall



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- (a) Responsible for forming a Baseball Booster committee. This committee is responsible for concession stand activities, fund-raising (outside of fund raising done by the Director of Fund Raising) and the annual Graduation Dinner.
- (b) The Booster Club President(s) is accountable to the Board of Directors and will provide a monthly financial report at the monthly meeting as well as an annual budget any expenditure over \$500.00 (Five-Hundred Dollars) must be presented to and approved by the Baseball Board of Directors. At no time does the Booster President(s) or its sub-committee reserves the right to override this by-law.
- (c) The checking account or accounts maintained by the Boosters must have the monthly statement(s) sent directly from the bank to another Baseball Board Members home as a checks and balances method. This individual will be selected by the Baseball Board. (Refer to Booster By-Laws for additional information).

Section 15. Director of Majors Division. The directors of the Major league shall be the Vice presidents. They shall enforce the Rules and insure compliance with those rules. The Vice Presidents shall not be a manager in the Division of which they are Director (if it can be avoided). They Shall:

- (a) Be responsible for coordinating, directing, and assessing all activities of the Major league Division.
- (b) Be responsible for identifying potential managers of the Major league Division and presenting their names to the President to be interviewed and elected by the Executive Committee.
- (c) Schedule all games for the Major league division (in conjunction with the head of scheduling)
- (d) Be responsible for overall operations of the Major league Division
- (e) Shall be responsible for the overall assessment of all Manager and Coaches participating in Major league Baseball. This should include clinic assessments, practice assessments, game preparation and game activities as well as feedback from players and parents. Assessment should receive input from Major League Directors and Coaching Clinic Coordinators
- (f) Be responsible for assessing and coordinating the utilization of qualified umpires for play in Major league Baseball.
- (g) Be responsible for the distribution and review of Major league applicable rules and ensure rules are being properly executed.

Section 16. Director of AAA Minors Division. The AAA Director Shall

- (a) Be responsible for coordinating, directing, and assessing all activities of the AAA Minors Division.
- (b) Be responsible for identifying potential managers of the AAA Minors Division and presenting their names to the President to be interviewed and elected by the Executive Committee.
- (c) Schedule all games for the AAA Minor Leagues (in conjunction with the head of scheduling)
- (d) Be responsible for overall operations of the AAA Minor Division
- (e) Shall be responsible for the overall assessment of all Manager and Coaches participating in AAA Minors Baseball. This should include clinic assessments, practice assessments, game



preparation and game activities as well as feedback from players and parents. Assessment should receive input from Major League Directors and Coaching Clinic Coordinators

(f) Be responsible for assessing and coordinating the utilization of qualified umpires for play in AAA Minors Baseball.

(g) Be responsible for the distribution and review of AAA applicable rules and ensure rules are being properly executed.

(h)

Section 17. Director of AA Minors Division. This section has been eliminated due to the elimination of the AA Division.

Section 18. Director of A Minors Division. The A Director shall:

(a) Be responsible for coordinating, directing, and assessing all activities of the A Minors Division.

(b) Be responsible for identifying potential managers of the A Minors Division and presenting their names to the President to be interviewed and elected by the Executive Committee.

(c) Schedule all games for the A Minor Leagues (in conjunction with the head of scheduling)

(d) Be responsible for overall operations of the A Minor Division

(e) Shall be responsible for the overall assessment of all Manager and Coaches participating in A Minors Baseball. This should include clinic assessments, practice assessments, game preparation and game activities as well as feedback from players and parents. Assessment should receive input from Major League Directors and Coaching Clinic Coordinators

(f) Be responsible for assessing and coordinating the utilization of qualified umpires for play in AA Minors Baseball.

(g) Be responsible for the distribution and review of A applicable rules and ensure rules are being properly executed.

Section 19. Director of Farm Division. The Farm Director shall:

(a) Be responsible for coordinating, directing, and assessing all activities of the Farm Minors Division.

(b) Be responsible for identifying potential managers of the Farm Minors Division and presenting their names to the President to be interviewed and elected by the Executive Committee.

(c) Schedule all games for the Farm Minor Leagues (in conjunction with the head of scheduling)

(d) Be responsible for overall operations of the Farm Minor Division

(e) Shall be responsible for the overall assessment of all Manager and Coaches participating in Farm Minors Baseball. This should include clinic assessments, practice assessments, game preparation and game activities as well as feedback from players and parents. Assessment should receive input from Major League Directors and Coaching Clinic Coordinators

(f) Be responsible for the distribution and review of Farm applicable rules and ensure rules are being properly executed.

Section 20. Director of Tee-Ball Division. The Tee-Ball Director shall:

(a) Be responsible for coordinating, directing, and assessing all activities of the Tee-Ball Minors Division.



- (b) Be responsible for identifying potential managers of the Tee-Ball Minors Division and presenting their names to the President to be interviewed and elected by the Executive Committee.
- (c) Schedule all games for the Tee-Ball Minor Leagues (in conjunction with the head of scheduling)
- (d) Be responsible for overall operations of the Tee-Ball Minor Division
- (e) Shall be responsible for the overall assessment of all Manager and Coaches participating in Tee-Ball Minors Baseball. This should include clinic assessments, practice assessments, game preparation and game activities as well as feedback from players and parents. Assessment should receive input from Major League Directors and Coaching Clinic Coordinators
- (f) Be responsible for the distribution and review of Tee-Ball applicable rules and ensure rules are being properly executed.

Section 21. Concession Manager. The Concession Manager:

- (a) Be responsible for coordinating, directing, and assessing all activities of the concession stand
- (b) Assign Booster of the day to open and close the stand
- (c) Creates schedule for all parents in the program to work the concession stand
- (d) Works with vendors to keep stock for the stand at the appropriate levels.

ARTICLE VIII - COMMITTEES

Section 1. Grievance Committee

- (a) The Grievance Committee will be chaired by the Code of Conduct Representative.
- (b) The Code of Conduct Representative will choose members to be approved by the current Board of Directors.
- (c) The Grievance Committee will handle and recommend further action on all grievances presented to this committee.
- (d) All recommendations will be presented to the President to be discussed and approved through the Executives.

Section 2. “Ruling” Committee

- (a) The Ruling Committee will be comprised of the President, Player Agent, Umpire & respective League Director.
- (b) The Ruling Committee will discuss and make recommendations on all protests and interpretation of rules.
- (c) All recommendations will be presented to the President to be discussed and approved through the Executives.

ARTICLE IX - MANAGERS, COACHES AND UMPIRES

Section I. Team Managers and Coaches shall be appointed annually by the President, and be approved by the Executives. Managers will be solicited as part of the annual sign-ups for each division. Managers of the AAA Minors and Majors Divisions will be selected by majority vote of the Executives after being interviewed by the Executives. Managers shall be responsible for the selection of their teams and for their actions on the field.



Section 2. Umpires shall be appointed annually by the Director of Umpires with the approval of the Executives. Director of Umpires shall be responsible for their assignment and for their actions on the field.

Section 3. While holding such office, the President must not manage or coach. The President should not umpire. The Head Umpire should not manage in the Majors if possible. Exceptions are permitted only by a majority vote of the Executive Board.

ARTICLE X. - AFFILIATIONS

Section 1. Charter.

The RTBA shall devote its entire energies to the activities authorized by such charter and it shall not be affiliated with any other program or organization or operate any other program.

Section 2. Rules & Regulations. The Official Playing Rules and Regulations as published by Cal Ripken Baseball shall be binding on those divisions within the Rockaway Township Baseball Association who are chartered by Cal Ripken Baseball.

Section 3. Minor League Rules. The local playing rules of the Minor Leagues shall be adopted by the Board of Directors (except for Major League rules) at a meeting to be held not less than one month prior to the first scheduled game of the season, but shall in no way conflict with the Rules and Regulations of Cal Ripken Baseball.

Section 4. Major League Rules. Major League Rules shall be approved and/or modified 2/3 of the Major League Managers and then approved by a Majority of the Board of Directors. These Rules shall be approved by the Managers and Board of Directors prior to the start of the season and may not be modified during the season unless all (100%) of the Major League managers approve and a Majority of the Board of Directors. These rules may not conflict with the Rules and Regulations of Cal Ripken Baseball..

ARTICLE XI - FINANCIAL AND ACCOUNTING

Section 1. The Board of Directors shall decide all matters pertaining to the finances of the RTBA and shall direct the expenditure of same in such matters as will give no individual or earn an advantage over those in competition with such individual or team.

Section 2. The board shall not permit the solicitation of funds in the name of RTBA Baseball unless all of the funds so raised be placed in the Booster Club Treasury or as otherwise directed by the Board of Directors.

Section 3. The Board shall not permit the disbursement of RTBA funds for other than the conduct of League Activities.



Section 4. No Director, Officer or Member of the Local League shall receive directly or indirectly any salary, compensation, or emolument from the RTBA for services rendered as Director, Officer, or Member.

Section 5. All monies received by donation shall be deposited to the credit of Rockaway Township Baseball Booster Club.

Section 6. The fiscal year of the RTBA shall begin on the 1st day of January and shall end on the last day of December or as set by the Township of Rockaway in accordance with the Rockaway Township fiscal year.

Section 7. Distribution of Property upon Dissolution. Upon dissolution of the RTBA and after all outstanding debts and claims have been satisfied, the Members shall distribute the property of the RTBA to such other organization or organizations maintaining an objective similar to that set forth herein. Which are or may be entitled or exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision, if permitted.

ARTICLE XII – AMENDMENTS

This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided such notice of the proposed change is included in the notice of such meeting.



RTBA Constitution approved by:

League Vice President

Date

League Senior Vice President

Date

League President

Date