

CABC Meeting Minutes – Feb 17th, 2015

In attendance: Lora Unwin, Nikki Stewart, Michele Teagle, Maureen Kovacik, Jennifer Odom, Brad Reilly, Coach Hinson, Coach Matejka, Michelle Stallman, Candy Rhodes

Meeting started 12:00pm

- **Minutes:**
 - Jennifer Odom reported that the Minutes Committee reviewed and approved the January Minutes for accuracy and that no CABC Board Members requested any changes made to the draft January Minutes she sent out.
 - Jennifer Odom made a motion to approve the January Minutes.
 - Lora Unwin seconded the motion. Minutes approved by all.
- **Coaches Report:**
 - Coach Hinson and Coach Matejka reported that they are busy getting ready for Track/Field season. They also reported that they are working to finalizing their Purchase Requests.
- **Treasurer Report:**
 - Our treasurer had to step down for personal reasons. A big thanks to Brad Reilly for taking over as CABC Treasurer for the rest of the year. Brad presented the CABC Financial Summary Report ending January 31, 2015.
- **Liaison Reports:**
 - Track & Field. Website team page 100% complete. No emails will be sent to parents. All information will be posted on the website and immediate communication will be provided via Remind 101 (no limit to number of subscribers). Practice Track Meet Thursday, February 19th (RMS & CMS at KHS).
 - Soccer. Head boy coach: Darrin Josey. Head girl coach: Daniel Davila Soccer FAQs and team pages 90% complete. Soccer Parent Info Night – Monday, March 2nd at 6pm. In the library. Season starts April 10th, after Track and Field ends. They are looking at getting soccer goals for the upcoming season, as well as exploring the possibility of field improvements.
 - Cross Country. XC race scheduled for Feb. 3, 2015 was canceled due to weather.
- **Website Report:**
 - Working on Soccer team pages and 2015-16 Registration.
- **8th Grade Banquet:**
 - The banquet is scheduled for Thursday, May 14th from 6-9pm in the CMS gym
- **Merchandise:**
 - In early February, Amy Bennett presented draft for spring15/fall16 Merchandise Plan via email to CABC Board and Coach Hinson. Based on input Amy Bennett received, Lora Unwin made a motion for Amy Bennett, to use Fanclot to order CMS spirit apparel online through the CABC website this May and again in October. Candy Rhodes seconded the motion. The Motion was approved unanimously.
- **Team T-Shirts/Car Decals:**
 - Track and Field t-shirts and car decals deadline was Feb 10th. Candy Rhodes and Stephanie Reilly are coordinating, sorting, labeling and distributing to girls and boys.
 - Soccer decal is done. Maureen Kovacik working with soccer coaches and vendor on t-shirt design.

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- **Photography:**
 - Working to identify T/F photographers.
- **Publicity:**
 - Randall Rittgers submitted team photo of 8th grade girls A team basketball to local papers, CMS yearbook and newsletter. They were undefeated district champs two years in a row.
- **Sponsorship:**
 - Lora Unwin is working with Coach Hinson, Coach Matejka, and Mr. Winicki on a 2015-16 Sponsorship Plan. DRAFT plan is to be sent to the board for review/suggestions etc. by Feb 20th.
 - Lora Unwin and Kristen Doss sent out tax receipt letter and thank you to all 2014 donors/sponsors by Jan 31st.
- **Important Items:**
 - 2015-16 Nomination Committee Progress: We have one 6th and one 7th grade parent currently working on this. Ideally, we should have two 6th and two 7th grade parents. Contact Lora Unwin if you or someone you know might be interested in serving on the Nomination Committee.
 - Lora Unwin is working with Coach Hinson and Coach Matejka on 2015-16 Spring Packet plan. Athletic packets will go out to all incoming 7th & 8th grade Athletic families in early May. Packets will contain all pertinent information about Athletics, CABC and any forms that need to be completed and returned by the end of May. Details to be finalized next month.

Meeting adjourned at 12:35 pm

Minutes recorded by Jennifer Odom

Next board meeting is next Mar 17th, 12-1pm @ CMS front office conference room