

CABC Meeting Minutes – March 17th, 2015

In attendance: Lora Unwin, Nikki Stewart, Brad Reilly, Coach Hinson, Coach Matejka, Michelle Stallman, Laurie Searcy and Amy Bennett

Meeting started 12:00pm

- **Minutes:**
 - Jennifer Odom reported that the Minutes Committee reviewed and approved the February Minutes for accuracy and that no CABC Board Members requested any changes made to the draft February Minutes she sent out.
 - Michelle Stallman made a motion to approve the February Minutes.
 - Nikki Stewart seconded the motion. Minutes approved by all.
- **Coaches Report:**
 - Coach Hinson working on acquiring 2015-16 HISD Physical Packets and researching possibly busing CMS athletes to KHS for Physical Day March 25th.
- **Treasurer Report:**
 - Brad Reilly presented the CABC Financial Summary Report ending February 27, 2015.
- **Liaison Reports:**
 - Track & Field. Website team page 100% complete. No emails will be sent to parents. All information will be posted on the website and immediate communication will be provided via Remind 101 (no limit to number of subscribers). Turner Stadium Track Meet Saturday, March 21st for all HISD middle schools.
 - Soccer. Head boy coach: Darrin Josey. Head girl coach: Daniel Davila. Soccer FAQs and team pages 100% complete. Successful Soccer Parent Info Night (March 2nd). Season starts April 10th, after Track and Field ends. Tryouts April 10th-14th.
- **Website Report:**
 - Working on Soccer team pages, Online Store, 2015-16 Sponsorship Plan and 2015-16 Registration.
- **8th Grade Banquet:**
 - The banquet is scheduled for Thursday, May 14th from 6-9pm in the CMS gym. Spring Creek to cater. Tickets to be purchased via CABC Online Store. Spring Creek needs final numbers by end of April. Michelle to provide details to website crew by mid-April.
- **Merchandise:**
 - Amy Bennett working with FanCloth on final stages of CABC spring merchandise sale. Draft flyer to be ready for final review by the end of this week. Hard copy of flyer to be included in Spring Athletic Packets as well as distributed to all incoming 5th graders and current cms 6th & 7th graders. Fan Cloth to send .jpeg pictures and associated details to Amy by the end of March so our CABC website team has time to create all items in our Online Store. All merchandise purchases will be conducted via our Online Store only. Sale starts may 1st and deadline to order is May 22nd.
- **Team T-Shirts/Car Decals:**
 - Candy Rhodes and Stephanie Reilly distributed Track and Field t-shirts and car decals to girls and boys.
 - Soccer decal, tshirt and jersey designs are done and available for sale on CABC Online Store until April 16th.

CABC Meeting Minutes – March 17th, 2015

- **Photography:**
 - Maria is working to identify T/F photographers and starting to prepare the 8th Grade Banquet slide show.
- **Game Meal/Hospitality:**
 - Sloan will send out Sign-Up Genius for CMS hosting last Track Meet, April 1st at KPHS. CMS to provide food and waters for all coaches and officials.
- **Sponsorship:**
 - Lora sent an email Motion vote regarding the proposed 2015-16 Sponsorship Plan. Coach Hinson, Coach Matejka and Mr. Winicki helped draft the Sponsorship Plan. Kristin Doss seconded the motion, which unanimously passed on March 2nd, 2015.
 - Lora created a 2015-16 Sponsorship Plan flyer, with graphics from Christine Wattigney. CABC Board Members to approach local businesses regarding Sponsorship.
- **Important Items:**
 - 2015-16 Nomination Committee Progress: We have one 6th and one 7th grade parent currently working on this. Ideally, we should have two 6th and two 7th grade parents. Contact Lora Unwin if you or someone you know might be interested in serving on the Nomination Committee.
 - Need two more volunteers for CABC Audit this summer. Contact Lora
 - Lora Unwin is working with Coach Hinson and Coach Matejka on 2015-16 Spring Packet plan. Athletic packets will go out to all incoming 7th & 8th grade Athletic families in early May. Packets will contain all pertinent information about Athletics, CABC and any forms that need to be completed and returned by the end of May. Details to be finalized by mid April.
 - Lora sent an email Motion vote regarding the proposed 2015-16 Sponsorship Plan. Kristin Doss seconded the motion, which unanimously passed on March 2nd, 2015.

Meeting adjourned at 12:30 pm

Minutes recorded by Amy Bennett

Next board meeting is next April 14th, 12-1pm @ CMS front office conference room