

# Team Mom Meeting Agenda

## 1. Specific Team Mom Duties:

- a. Communication is key! People need frequent reminders about practices, games, snacks and more.
- b. Administrative assistant to the coach – Talk to the coach and see what he needs: team list, etc.  
Communicate with parents regarding schedule changes with games or practices.
- c. Secure **scorekeeper** for home games and **announcer** for away games. Please help your League Director to help find volunteers to the Game Director. **Game Directors** collect the Pitch Counts and score then send them to the League Director. **Pitch Counts** are *extremely* important for ages 9-14.
- d. Coordinate snack schedule for each game with parents. Ask if any players have food allergies and inform parents for safety purposes.
- e. Assign **“Dugout Duty”** and **“Press Box cleanup”** for each game with parents to clean out the dugout, the stands, and the **press box** (especially at **Wald Park**).
- f. Coordinate team pictures. (see below)
- g. Plan team social events or fun events right after practices for the team. (i.e. water gun & shaving cream fights or water balloons, etc.) Make posters for games or have all parents wear one color for team spirit. **Make it FUN!!**
- h. Opening Day: Make it special: have balloons, posters, shakers for the parents, etc. Line the players of both teams on the field and announce each player & coach.
- i. Plan the end of season team party. Examples: Serendipity Sweets (owned by Vestavia resident), Bruster’s Ice Cream (owned by Vestavia resident), Bahama Buck’s Shaved Ice, at the park, at someone’s house, swim party, restaurant, etc), collect money for a coach’s gift and team trophies or t-shirts. Do yourself a favor and order these at the beginning of the season before it gets hectic and also, you will only have to collect money from the parents one time. Trust me! (FYI – The league does not provide trophies for the regular season. The league will provide trophies for the 1<sup>st</sup> and 2<sup>nd</sup> place teams in the World Series Playoffs.)
  - a. There are many online shops and below are two local trophy shops:
    - i. Southern Trophy & Plaque in Homewood (205) 879-2644
    - ii. Awards & Engraving in Hoover (205)823-7676
  - b. There are many online shops and several local places as well. Here are couple that are owned by Vestavia residents:
    - i. Big Color Printing – Bob Barker – (205) 945-6111  
<https://www.facebook.com/bigcolorprinting/>
    - ii. Luckie You – Julie Reid – (205) 760-5424  
<https://www.facebook.com/luckieyoucustomshirts/>

## 2. Uniform Pickup:

- a. Check to make sure you have all players jerseys and hats, plus 3 coaches hats. Check the spelling of names, numbers and sizes before you take them.
- b. Caps – Monogram info on a separate sheet in this packet.
- c. If you find lost items, please take them with you. Tell your coach about the items and also post it on the “Lost & Found” section on VHYB’s website.

3. **Team & Individual Picture Day:** Will be on a Saturday and Date will be emailed
  - a. Pick up photo order forms will be emailed to you for your team
  - b. Please give a form to all parents (it's a good idea to pre-fill in as much info as possible). Each family should fill out an order form for each player – even if they are not ordering pictures – this is the only way for them to get the team photo that is included in their registration fee.
  - c. Please attend your team's photo session to assist with organization. On photo day, parents will need to check in at the order table and turn in their order forms and money. Once the entire team has checked in, tell the person at the table and they will get you in line to have your team and individual photos made.
  
4. **General information for your Parents:**
  - a. Make sure you put a **name & telephone number** on each glove, bat, and helmet, etc.
  - b. **Status Me Updates** – Please inform your coaches and parents that field closures are posted on [www.statusme.com](http://www.statusme.com) or you may go to the VHYB website and at the bottom of the page it will give the field status. Status Me Updates is a free service and you choose which parks you would like to receive info for via text and/or email. Mobile App available! **Field Status Hotline: (205) 978-0220**
  - c. Baseball Rules are on VHYB website and should be in each Press box.
  - d. First Aid Kits should be in each press box. Please keep Band-Aids & plastic bags with you for ice to use on injuries. Concession stand should fill your bag.
  - e. Lightning Policy and Emergency numbers located in the Press Box.
  
5. **Banners:** VHYB is going to have a “banner selling competition” this year. Details will be emailed so you can send to your team.
  
6. **Batting & Pitching Lessons** – players may take lessons (there are several local places in town that you can Google for more info: Diamond Club, Total Baseball, Elite Baseball Training, etc.)
  
7. **Miscellaneous Items:**
  - a. **Create a team list/schedule:** team roster, parents' names, email addresses and cell numbers. Also include a game schedule, snack/dugout duty, etc. Email a copy to each family and take a hard copy with you to practices and games in case you or the coach needs to access that info quickly.
  - b. **Create a team website** – it can send out reminders for you and some also allows parents to share photos. Here are two examples:
    - i. **Shutterfly** (free) <https://www.shutterfly.com/youth-sports/team-website.jsp>
    - ii. **TeamSnap** (free and paid plans; also has iPhone/Android App) <http://teamsnap.com//>
  - c. **App GameChanger** <https://gc.com/>

Some of the older age groups (usually starts around age 9) like to use this website and app to keep up with team stats, allow fans to follow the game live (even when they are not there), schedule practices & games and send announcements via email or text message. Talk to your coach about having a dedicated volunteer to enter in live stats for each game.

**GameChanger features**  
<https://features.gc.com/>