

# **NORTH HUNTERDON YOUTH BASEBALL CONSTITUTION AND BY-LAWS**

## **ARTICLE I - NAME**

This organization shall be known as North Hunterdon Youth Baseball Incorporated, hereinafter also referred to as "NHYB".

## **ARTICLE II – OBJECTIVE**

### Section 1.

The objective of North Hunterdon Youth Baseball shall be to firmly implant in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, in both competitive and non-competitive divisions, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

### Section 2.

To achieve this objective North Hunterdon Youth Baseball will provide a supervised program where its Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, North Hunterdon Youth Baseball shall operate exclusively as a non-profit educational organization providing a supervised program of both competitive and non-competitive baseball games. No part of the net earnings shall inure to the benefit of any private individual; no substantial part of the activities will promote propaganda, attempt to influence legislation or be involved with any political campaign on behalf of any candidate for public office.

## **ARTICLE III – MEMBERSHIP**

### Section 1.

Eligibility: Any person residing within our authorized geographic boundaries who is sincerely interested in active participation to further the objectives of NHYB may apply to become a member of our Spring and Summer seasons

### Section 2.

Classes: There shall be the following classes of Members.

(a) Player Member: Any player candidate meeting the age requirement of the rules adopted by the Board of Directors of the NHYB and who resides within the authorized geographic boundaries as will be established from time to time by the Board of Directors of the NHYB shall be eligible to compete for participation but shall have no rights, duties or obligations in the management or in the property of the NHYB.

(b) Board Member: Any person actively interested in furthering the objectives of the NHYB may become a Board member upon election as hereinafter provided. Only Board members in good standing are eligible to vote at the annual meeting.

Section 3. Suspension or Termination: Membership may be terminated by resignation or action of the Board of Directors.

(a) The Board of Directors, by a two-thirds vote of those present at any duly constituted meeting shall have the authority to discipline, suspend or terminate the membership of any Player Member or Board Member when the conduct of such person is considered detrimental to the best interests of NHYB. The Player Member or Board Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

(b) The Board of Directors shall, in case of a Player Member, give notice to the Manager of the team of which the player is a member. Said Manager may appear in the capacity of an adviser, with the player before a duly appointed committee of the Board of Directors, which shall have the full power to suspend or revoke such player's right to future participation.

#### **ARTICLE IV – REGISTRATION FEES**

Section 1. Registration Fees for Player Members will be fixed at such amounts as the Board of Directors shall determine prior to the beginning of any season. The fees collected by the Board of Directors shall be monitored by the Board's Treasurer and will be used to further the objectives of the NHYB.

Section 2. Board Members who fail to actively participate in the NHYB activities, including failing to appear at the Board's regularly scheduled meetings, may be subject to Suspension or Termination as outlined in Article III Section 3(a).

#### **ARTICLE V - MEETINGS**

Section 1. Annual Meeting: The annual meeting of the Board Members of the NHYB shall be scheduled for the third Tuesday in September at 7:30 p.m. each year for the purpose of selecting a Board of Directors. The incoming Board of Directors shall be voted on by the outgoing Board of Directors. If there are any members of the outgoing Board of Directors who wish to be considered to be on the incoming Board of Directors they shall so state their intention in writing to the President of the NHYB by no later than August 1<sup>st</sup> of the year of their expiring term.

Section 2. Notice of Meeting: Notice of each meeting of the Board of Directors shall be posted on the NHYB website at least ten (10) days in advance thereof setting forth the place and time of the meeting.

Section 3. Special Meetings: Special meetings of the Board of Directors may be requested by and through the President of the NHYB. It is within the President's sole discretion whether to convene a Special Meeting. If a Special Meeting is held no business other than that specified in the notice of the meeting shall be transacted by the Board of Directors. In the case of Special Meetings, the Board's Secretary shall provide notice to all Board Members which shall include the purpose of the meeting and matters not so stated may not be acted upon at the meeting.

Section 4. Quorum: The presence in person of one-third of the Board of Directors shall be necessary to constitute a quorum.

Section 5. Voting: Only the members of the Board of Directors shall be entitled to vote at any meeting of the NHYB.

Section 6. Proxies: Each Board Member shall be entitled to one vote in person or by proxy. All proxies may be either oral or written form and must be clearly communicated to the Board's Secretary prior to the meeting.

Section 7. Rules of Order: A good faith attempt will be made to conduct the meetings of the Board of Directors in accordance with the Roberts Rules of Order except where same conflicts with the NHYB's Constitution or By-Laws.

## **ARTICLE VI - BOARD OF DIRECTORS**

Section 1. Board of Directors: The management of the property and affairs of the NHYB shall be vested in the Board of Directors. The number of Directors shall be not less than seven (7). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors shall have been duly elected.

Section 2. Required Members: The Board membership shall include the President, Vice President, Player Agent, Secretary,

Treasurer and Safety Officer. The Board will use its best efforts to ensure that there is representation on the Board from all levels of play.

Section 3. Annual Election and Term of Office: At each annual meeting, the Board of Directors shall submit to the outgoing Board a list of candidates for the new Board. The outgoing Board will then determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. . The election shall be by majority vote of the outgoing Board of Directors present or represented by proxy at the time of the meeting.

The number so fixed may, within the limits prescribed by the foregoing Section, be increased at any regular or Special Meeting of the Board of Directors, and if the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent meeting

Section 4. Vacancies: If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, it may be filled by a majority vote of the remaining Board of Directors at any regular meeting or at any Special Meeting called for that purpose.

Section 5. Meetings, Notice and Quorum: Regular meetings of the Board of Directors shall be held immediately following the annual election and on such days thereafter as shall be determined by the Board. The Board of Directors shall use their best efforts to convene on at least a monthly basis.

Section 6. Board Duties and Powers:

The President, with the approval of a majority of the Board of Directors, has the power to appoint such standing committees and to assign functions to each Board Member and to delegate such powers to them to ensure the efficient maintenance of the League's affairs.

The Board may adopt such rules and regulations for the conduct at its meetings and the management of the NHYB as it may deem proper.

The Board shall have the power by two-thirds vote of those present at any regular or Special Meeting to discipline, suspend or remove any Board Member or Regular Member of the Local League in accordance with the procedures set forth in Article III, Section 3 (a).

The Board shall receive at the Annual Meeting of the Local League a report verified by the Board's Treasurer, providing a detailed report of the NHYB's finances including, but not limited to, the NNHYB's debts, or other outstanding financial obligations, the amount of revenues raised and shall respond to all reasonable inquiries regarding the NHYB's finances as requested by any Board Member.

## **ARTICLE VII - EXECUTIVE COMMITTEE**

Section 1. The President may appoint, with the approval of a majority of the Board of Directors, an Executive Committee which shall consist of not less than three (3) or more than five (5) Directors, one of whom shall be the President of the NHYB.

Section 2. The Executive Committee shall advise and assist the Officers of the NHYB in all matters concerning its interests and the management of its affairs, and shall have such other powers as may be delegated to it by the Board.

## **ARTICLE VIII - OTHER COMMITTEES**

Section 1. Nominating Committee: The Board of Directors may appoint a Nominating Committee. The Committee shall investigate and consider eligible candidates and submit at the

annual meeting a slate of candidates to be voted on by the outgoing Board of Directors

Section 2. Managers Committee: The Board of Directors shall appoint a Managers Committee consisting of at least three (3) Directors.

This Committee shall require a written request by prospective Managers outlining their qualifications and how the NHYB would benefit by their participation. The Committee may interview and investigate prospective Managers, if in its discretion, deems appropriate, including those for the all levels of play in the NHYB. The Managers Committee will then provide a list of Manager Candidates to the League President who shall present the candidates to the Board of Directors for their approval. The Manager's Committee, with the approval of the President, may provide slates of Managerial candidates on a league-by-league basis.

If a Board Member has an objection to any Manager Candidate he or she shall be allowed to object and request that the Board vote on an individual candidate. Any such vote shall be a confidential ballot.

This Committee shall, during the playing season, observe the conduct of the Managers and Coaches and report its findings to the President of the NHYB if appropriate.

Section 3. Select Team Committee: The Board of Directors may appoint a Select Team Committee consisting of at least three (3) Board Members. The purpose of the Select Team Committee is to oversee the NHYB's participation in the Babe Ruth/Cal Ripken annual Tournament. In the event that NHYB is no longer affiliated with Babe Ruth/Cal Ripken, this section is null and void.

The Select Team Committee shall also be responsible for the formation and scheduling of all non-BabeRuth/Cal Ripken NHYB tournament teams. The Select Team Committee shall

use its best efforts to form as many non-Select Tournament teams as is practicable.

Section 4 – Disciplinary and Rules Committee –The Board of Directors shall appoint a Disciplinary and Rules Committee consisting of at least three (3) Board Members.

The Committee shall investigate all allegations of poor behavior and conduct by anyone involved in the NHYB, including, but not limited to, Players, Managers, Coaches, Umpires, Player’s family members and Board Members. The Committee has authority to conduct investigations consistent with the NHYB’s disciplinary procedures and make, via motion before the entire Board of Directors, recommendations for disciplinary action including but not limited to, suspension and/or termination of Players, Managers, Umpires, Coaches, and Board Members.

Section 5. Other Committees: The President, with the approval of a majority of the Board of Directors, may appoint other Committees as deemed necessary to conduct the NHYB’s activities and business.

## **ARTICLE IX - OFFICERS, DUTIES AND POWERS**

### Section 1. President

The President shall:

- (a) Conduct the affairs of the NHYB and execute the policies established by the Board of Directors.
- (b) Be a de facto member of all Committees and shall have the right to participate in all Committee meetings
- (c) Communicate to the Board of Directors, such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the NHYB.
- (d) Subject to the approval of a majority of the Board of Directors designate in writing, other officers if necessary, to have power to make and execute for/and in the name of NHYB.



(e) Investigate complaints, irregularities and conditions detrimental to the NHYB and report same to the Board or Executive Committee as circumstances warrant.

(f) With the assistance of the Board's Treasurer prepare and submit an annual budget to the Board of Directors and be responsible for the proper execution thereof.

(g) The President shall have no voting rights on matters presented to the Board of Directors.

Section 4. Vice-President: In case of the absence or disability of the President the Vice President shall perform the duties of the President, and when so acting, shall have all the powers of that office, and shall have such other duties as from time to time may be assigned by the Board of Directors or by the President. The Vice President has the primary responsibility of overseeing the day to day operations of the NHYB including all Baseball and Field Operations.

Section 5. Player Agent: The Player Agent shall:

(a) Receive and review applications for player candidates and be responsible for checking residence and age eligibility.

(b) In coordination with the Vice President conduct the player evaluations and draft.

(c) Be responsible for the placement of players at the appropriate level of play.

(d) Construct a process to provide temporary replacement players to all competitive divisions of play.

Section 6. Secretary: The Secretary shall:

(a) Be responsible for recording the activities of the NHYB and maintain appropriate files, meeting minutes and necessary records.

(b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

(c) In conjunction with the Information Officer provide notice of all Board of Directors.

- (d) Keep the minutes of the meetings of the Board of Directors. and cause them to be recorded in a book kept for that purpose.
- (e) Conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions.
- (f) Notify Members, Directors, Officers and committee members of their election or appointment.
- (g) Coordinate, with the assistance of the Nominating Committee if so formed, the slate of candidates for the all new candidates of the Board of Directors at the Annual Meeting in September.

Section 7. Treasurer: The Treasurer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Treasurer or may be assigned by the Board of Directors.
- (b) Receive all monies and securities, and deposit same in a depository approved by the Board of Directors.
- (c) Keep records for the receipt and disbursement of all monies and securities of the NHYB and approve all payments from allotted funds and draw checks therefor.
- (d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.
- (e) Prepare an annual financial report, under the direction of the President, for submission to the Board of Directors at the Annual meeting.
- (f) Ensure that all invoices or bills incurred by the NHYB are paid in a timely manner.

Section 8. Safety Officer: The Safety Officer shall:

- (a) Perform such duties as are herein specifically set forth and such other duties as are customarily incident to the Office of Safety Officer or may be assigned by the Board of Directors.
- (b) Coordinate the required Safety (Rutgers) and Skills (Managers/Coaches) clinics.
- (c) Procure all necessary insurance coverage for the league. This includes Property insurance for the League's assets and

mandatory General Liability, Directors and Officers and Accident insurance.

(d) Collect and run background checks as required by the Board of Directors.

(e) Ensure the collection of medical authorization/release forms for all players are maintained by all Team Managers.

(f) Document and process all Incident Reports (injury and property damage).

## **ARTICLE X - MANAGERS, COACHES AND UMPIRES**

Section 1. Team Managers shall be appointed annually by the Managers Committee with the approval of the Board of Directors. Managers shall be responsible for the selection of their teams and for their actions on the field.

Section 2. Umpires shall be obtained by the appropriate representative of the Board of Directors.

## **ARTICLE XI - AFFILIATION**

Section 1. Charter: The Local League may annually apply for a charter from any organization which the Board of Directors deems appropriate to provide the best playing conditions for its Player Members and their families.

Section 2. Rules and Regulations: The Official Playing Rules and Regulations as will be established by the Board of Directors.

## **ARTICLE XII - FINANCIAL AND ACCOUNTING**

Section 1. The Board of Directors shall decide all matters pertaining to the finances of the NHYB and it shall place all income in a common league treasury, directing the expenditure of same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

Section 2. The Board shall permit the disbursement of NHYB funds only for activities that relate to the NHYB and its members.

Section 3. No Director, Officer or Member of the NHYB shall receive, directly or indirectly any salary, compensation or emolument from the NHYB for services rendered as Director, Officer or Member.

Section 4. The fiscal year at the NHYB shall begin on the first day of October and shall end on the last day of September.

Section 5. Distribution of Property upon Dissolution: Upon dissolution of the NHYB and after all outstanding debts and claims have been satisfied, the Board of Directors shall distribute the property of the NHYB to such other organization or organizations maintaining an objective similar to that set forth herein, which are or may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision. In the event NHYB becomes affiliated with any local, state, regional or national organization for the purpose of providing the best playing conditions for its Player members and their families, and a majority of the Board of Directors votes to terminate said affiliation, any monies, personal property or real property, or any other assets possessed by the NHYB shall be transferred to any newly formed organization as referenced in the preceding sentence.

## **ARTICLE XIII – AMENDMENTS**

This Constitution and By-Laws may be amended, repealed or altered in whole or in part by a two-thirds majority vote at any duly organized meeting of the Board of Directors.

This Constitution and its By-Laws have been accepted and approved by the North Hunterdon Youth Baseball Board of Directors via formal Resolution on the 22 day of, December 2015.

Board of Directors:

George DeTorres  
Bob Mazurkiewicz  
John Macce  
Jeff Turner  
Tom Reeder  
Joe Vallely  
Brian Flaherty  
Ron Corcoran  
Michael McNiece  
Joe Gilhooly  
JR Vernick  
Garret Bucceri