

Purchases, Debt and Obligations 1.4 2-1-2015

Board Meetings - The Board generally meets 8 times a year. Usually the Board does not meet in March and April. Payments needing Board approval can be accomplished through a Called Vote by the President via email.

Membership Meetings - The Board calls for at least one Membership meeting each year. This meeting is usually held in November for election of officers and review of finances and discussion and direction of budgets and programs. At this point, the budget for the year is fixed and exceptions as noted below must be approved by the Board. (Note: Non-budgeted expense exceptions, that is, non budgeted expenses or budgeted expenses exceeding \$500 or 20% of the line item budget must be approved by the Board as a Budget exception.)

The Woodinville Lacrosse Club prepays or issues checks only for purchases budgeted and authorized by the Board.

The Woodinville Lacrosse Club does not authorize the use of Purchase orders without security. Non-members, members and board members may NOT obligate the Woodinville Lacrosse Club to any debt without providing Security. (Note: Security is a form of payment, not a promise to pay.)

Vendors who accept orders without Security from representatives of Woodinville Lacrosse or people who say they are representing Woodinville Lacrosse risk non-payment and hold Woodinville Lacrosse Club, it's Board and Members harmless.

Members and non-members who provide personal credit or pay for and expect reimbursement may risk non-payment if the obligation purchased was not pre-authorized by the Board.