



Upper Valley Rowing Foundation,
February 17, 2020
King Arthur Flour, 5:45pm

Minutes

Present: Liz, Elizabeth, Dan, Mickey, Peter, Patrick, John, Carin, Martha, Susan B.

Excused: Jennie Lynn, Terry, Elizabeth G., Michael

- 1) January, 2020 minutes (Liz)- approved
- 2) Signing the Conflict of Interest forms- Follow up with excused board members.
- 3) Selection of dates and times of upcoming meetings; first Monday of each month are:
Meetings going forward will be moved to Howe Library, Hanover, start time 5:45pm
 - a. March 2 (swim test on March 9)
 - b. April 6
 - c. May 4
 - d. June 1
 - e. July 6
 - f. August 3
 - g. September 7
 - h. October 5
 - i. November 2
 - j. December 7
- 4) Voted on slate for VP, secretary and treasurer candidates-
 - a. Michael and John have agreed to continue in their roles as treasurer and secretary respectively. Elizabeth Glenshaw has agreed to fill the role of VP. Voted and approved.
- 5) Identification of UVRF committees and members
 - a. Add Mickey to programming committee
 - b. Add Dan Ruml to scholarship committee
 - c. Kendal site committee to meet as needed, grass trimming and schedule workdays.
 - d. Fuller site committee
 - i. Fuller rent from Dartmouth
 1. First meeting with Dartmouth on Wednesday to review contract
 2. Schedule work days and sculling dock installation
 - e. Nominating committee- no new business
 - f. Special events committee – add Peter, Rowan
 - g. Website – add Liz, marketing and communications (marcom)
 - h. Membership committee- add Elizabeth J., Martha and John
 - i. Build a database to track membership, certifications, donor base and swim tests.
- 6) Discussion to comp Beata, Paul and Nat for the guidance and work that they do for the club for finance, payroll and web. Motion to comp membership fees for bookkeeper, payroll and webmaster- approved.
- 7) Suggestion to add volunteer coordinator, publicize with club members to solicit someone to take this on.

- 8) Discussion and vote for the DoR position
 - a. Move to vote DoR position (Carin) - approved
 - b. Funding for position, Michael, Elizabeth and Patrick met to discuss- see referenced document.
 - c. Change the Row2k listing from anticipated to seeking.
 - d. Raise membership fee to help fund the position?
- 9) Discussion to add equipment fee- Table until next meeting.
 - i. \$125?
 - ii. Membership fee, equipment fee, rack fee, fall only program.
- 10) Carin reviewed the Lebanon Crew Memo of Understanding (MOU) with UVRF (Carin)
- 11) CReW donation: creating a separate reserve
 - a. Same as Leb. Crew reserve
 - b. Carin will follow up with Susan, Carin.
 - c. Additional ergs will be purchased.
- 12) Review of retreat outcomes – Review at March meeting
- 13) Committee updates
 - a. Finance – Motion to approve the budget- approved
 - b. Programming
 - c. Safety
- 14) Other business- none.

Proposed 2020 Board meeting dates;

March 2 (swim test on March 9)
April 6
May 4
June 1
July 6
August 3
September 7
October 5
November 2
December 7