



Upper Valley Rowing Foundation,
February 4, 2019
King Arthur Flour, Norwich, 5:45pm
Minutes

Present: Erika Dade, Rowan, John, Michael, Elizabeth, Terry, Dan, Nat, Peggy, Carin, Kelly, Liz
Absent: Maria, Tim, Beata, Dartmouth Rowing

- 1) Review and approve minutes of Jan 7, 2018- Approved
- 2) Culture and collaboration (Erica)
 - a) Erica opened a discussion around meeting norms and how we are working together as a board, are members able to put ideas forward, have them heard and feel that they are able to contribute to moving the club forward. There was discussion on both sides, but the general consensus was that we work well together as a board and are able to get a lot of work done. John suggested a few meeting norms for future use, listed below:
 - i) Ask questions for clarification to help avoid making assumptions.
 - ii) Make sure everyone's voice is heard.
 - iii) Balance your participation – speak and listen.
 - iv) Listen actively to teammates without interrupting others.
 - v) Clarify when you are advocating vs offering an idea.
 - vi) Say it now, in the room
- 3) Safety update (Terry)
 - a) Individual coaching qualifications are being tracked for the upcoming season, including recommendations put in place last season- lifejackets being worn at all times and walkie-talkies available while using a coaching launch.
 - b) Carin and Terry are working on completing the emergency action plan and plan to present it at the March board meeting.
- 4) Treasurer update (Michael and Finance Committee)
 - a) Chart of accounts (COA) progress
 - i) COA has been simplified from 250 accounts to 50 accounts without any loss of visibility or control of club finances. Revenue and overhead for each program can be easily monitored. This has been a major project, and will make the financial reports more accessible and easily understood by all members. Thank you, Michael and Finance Committee, for tackling this project!
 - b) FC recommendation on moving CD to higher interest option
 - i) No conclusion reached- decision will be moved to the next finance committee meeting- follow up at the March board meeting
- 5) FC recommendation on transfer of funds from operating to reserve funds
 - a) Carin recommended moving money from the Lebanon reserve fund to UVRF equipment reserve, \$8775
- 6) Site Committee update – (John, Dan, Kelly, Joe Jones)
 - a) Aluminum rack is on order for the 4x's
 - b) Design needs to be 4 high vs 3 high
 - c) Should we be prioritizing the need for additional racks at this point?
 - i) Oars first- consensus that oar storage is a priority to protect oars from the weather.
 - (1) Dan R. will follow up with Joe to refine oar storage design
 - (a) Add pegs to separate sets of oars.

- ii) Peggy suggested that we not wait until there is a crisis (move all club operations from Fuller to Kendal) but stage the purchase of boat racks over a few years.
- 7) Fuller parking (Rowan)
 - a) Ledyard has lost 10 parking spaces due to the new boathouse (15K lost parking revenue by Dartmouth's calculations), Rowan has followed up with Patrick with UVRF parking/traffic stats, no response yet.
 - i) Rowan will request a few all day passes, same as last year, for the few people that row beyond 9:30am
 - 8) Sculling dock improvements (Liz)
 - a) Liz has reached out to several dock manufactures to get recommendations, specifications and cost estimates. Thank you, Liz!
 - i) Topic will be revisited at the March board meeting.
 - 9) Preparation for annual meeting on February 7 at the community center is on track.
 - a) Eat at 6pm, meeting at 6:30pm
 - b) Presentation – Reports and awards.
 - i) Starzinger- Jen Friend (Carin)
 - ii) Oars on Fire- Tim Denny (Terry)
 - iii) Rookie of the Year- Patrick
 - iv) Reach for the Stars Emily Winslow (Dan)
 - c) Awards, Slide show, Food, Voting, Door prize – check Google Doc for specifics
 - 10) Kendal/Lebanon Crew (Carin)
 - a) Early season preparations, under way, hello to neighbors
 - b) Launch inspections and equipment planning for early April?
 - c) 2019 Outdoor Activities Permit with Town of Hanover to be completed.
 - 11) Dartmouth Contract negotiation (Rowan)
 - a) No update.
 - 12) 2019 Member Forum (Rowan)
 - a) Move to the April break, Wednesday, April 17 at 6:00pm.
 - i) Topic? Meet your Board (wine & nibbles)?
 - ii) Bring ideas
 - 13) Other business?
 - a) Get registrations going after Annual Meeting, including general membership and rack fees.
 - b) Consider member request to keep 2 club Peinerts at Fuller so club rowers can accompany private boat owners.

Proposed meeting schedule for 2019 at KAF 5:45pm (unless otherwise noted)

- Wednesday, April 17- Annual Member's Forum (Coldwell- Banker meeting room)
- Mon March 4 (5:45 pm KAF)
- Tues April 2 (7:00 am @ Coldwell-Banker Banker meeting room)
- Tues May 7 (7:00 am @ Coldwell-Banker Banker meeting room)
- Mon June 3 (KAF)
- Mon July 1 (KAF)
- Mon August 5 (KAF)

Respectfully Submitted,
John Tunncliffe