



Upper Valley Rowing Foundation,
December 3, 2018
King Arthur Flour, 5:45pm
Minutes

Present: Erika, Rowan, John, Elizabeth, Terry, Carin, Kelly, Liz, Peggy, Dan, Maria, Tim, Nat

Absent: Michael, Beata

- 1) Review and approve minutes of Nov 5 – approved
- 2) Carin introduced Martha Beattie, potential board candidate.
- 3) Retreat feedback
 - a) All appreciated Liz Anne's role as facilitator for the retreat:
 - i) Keeps everyone on task
 - ii) Helpful that she has a rowing and club background
 - iii) Does not bring her own agenda
 - iv) Sent summary immediately after retreat.
- 4) Treasurer/Finance Committee - Dan, Erika
 - a) Program Inc/Expense report from Beata and Dan for programs- hold and review at January board meeting.
 - b) Committee is reviewing financial information (chart of accounts) currently in held in QuickBooks 's to organize, make it logical and more easily understood.
 - i) Wait for report to be completed before board reviews- next committee meeting, December 17 at DG, 7am.
 - c) Update on outside bookkeeper
 - i) Continued conversation with bookkeeper to help establish a new chart of accounts, cost is approximately \$1500.
- 5) Safety Committee – Terry, Carin, Elizabeth
 - a) Topic- what does it mean to be “accompanied” US Rowing policy will be rewritten to integrate our current club policies.
 - b) SAFETY has been consolidated to one tab on the website (thank you Nat and Carin).
 - c) Tim proposed exploring the use of “para pontoons” as an additional early season safety measure.
- 6) Boat purchases and fund raising
 - a) Plan is to purchase 2 new Fluid Design doubles 1- heavy weight, 1 light weight and 1- 4+.
 - i) Doubles are \$9k and \$9.9k respectively, both have been fully refurbished, Dan brokered a great deal from Fluid to purchase both boats for \$17,460- to be delivered spring 2019, pickup in Boston. Funds for the purchase will be split between Lebanon Crew and UVRF (thank you Dan for brokering such a great deal!).

- b) Motion to approve funds to purchase 2 fluid design boats, one from club reserves one from Lebanon reserves - Approved
- c) Fund raising – Terry, Maria
 - i) Annual appeal should go out soon, better to fund raise for an item (new boats, dock) versus general fund
- 7) Web- Nat gave a full report on current state of our website and it's limitations in both design and credit card process. He will be making recommendations for other platforms for the club to consider.
- 8) Dock info - Liz
 - a) Current dock manufactured by Jetfloat is from the early 1980's each spring. Dock blocks are being drained and put back in service if they are not cracked. Replacement blocks can be purchased from Jetfloat at \$59- \$69 depending on quantity being ordered. Another option is to take blocks from the Prouty dock stored at Fullington.
- 9) Other business?
 - a) Reserve Black Center now for Feb 6 meeting (John, reservation has been confirmed for Feb. 6th)
 - b) Need bios for new slate of volunteers.
 - c) 20th Anniversary celebrations? (DRC first officers 1997, bank acct 1999, UVRF 2007)

Adjourned 6:55pm

Proposed meeting schedule for 2018 at KAF 5:45pm (unless otherwise noted)

- Mon Jan 7
- Mon Feb 4
- Wed Feb 6, Annual Meeting, 6pm at Hanover Black Rec Ctr
- Wed Feb 20, 2019 Member Forum, 6pm at Coldwell-Banker?