

Upper Valley Rowing Foundation
Board of Directors Meeting Minutes

February 8, 2016

5:45pm

King Arthur Flour conference room, Norwich, VT

Board Members Present:

Dan Ruml, Dan Haedrich, Carin Reynolds, Erika Dade, , Elizabeth Jones, John Tunnicliffe, Maria Lasikarius, Liz Harrison, Peggy Sadler, Beata Randall,

Excused:

Sean Healey, Rowan Carroll, Terry Harwood, Tim Rooney, Nat Pierson

1. Motion to approve January minutes, approved and seconded unanimously.
2. Nominating Committee Report – Dan Haedrich
 - a. Nominations for Executive Committee, Erika Dade –President, Rowan Carroll – Vice President, Beata Randall - Treasurer, John Tunnicliffe- Secretary. Motion to approve Executive Committee approved and seconded unanimously.
3. Welcome to new board members and existing board from Erika!
4. Maria and Tim will meet to review sweep programming for the upcoming season.
5. Review UVRF board job descriptions and task list – refer to Google Doc. for full list.
 - a. Dan R. (will take on the boat fleet maintenance, rack space, steward)
 - b. Committee to review web site, reorganization of website
 - i. Maria commented on website, not friendly for new members
 - c. Liz H. to coordinate Learn to Row Day.
 - d. John to send out annual conflict waivers
 - e. Rowan- to manage Sculling league athletics
 - f. Rowan- Club communications
 - g. John -Meeting Schedule
 - i. Send out recurring meeting schedule for upcoming year, change April and May meeting time to 7am to accommodate afternoon coaching schedules.
6. Corporate resolution form, get from Jen - Remove Jen and Dan from form. Motion to approve removing Jen and Dan from Corporate Resolution form and adding Erika, Beata and Paul to Corporate resolution form for the bank account and CD, approved and seconded unanimously.
7. Paul Gross to continue to administer payroll, discussion regarding payroll service legality of using Paul.
8. Carin -Certificates of insurance are set for the year, including Leonard Insurance with new boats and depreciation schedule.
9. National Learn to Row Day Scheduled for June 4th, 2016

- a. Hospitality table
 - b. Step it up, erg stations, boat house tour, hospitality table, food, water bottle (marketing)
10. Spring tanks – for new/novice rowers.
 11. AED at Storrs Pond is currently at Storrs Pond, prior to UVRF season it will need to be placed back at the boat house.
 12. Oar Painting, discussion to use decals instead of painting.
 13. Registration fee to remain the same for upcoming season, Beata to send membership plea early, including rack space.
 14. Erika to review Dartmouth contract
 15. No new business.

Meeting adjourned 7:25