

Upper Valley Rowing Foundation

Board of Directors Meeting Minutes

June 1, 2015

5:45pm

King Arthur Flour Conference Room, Norwich, VT

Board Members Present:

Dan Ruml, Carin Reynolds, John Tunncliffe, Erika Dade, Terry Harwood, Rowan Carroll, Jennifer Friend, Eric Brooks, Elizabeth Jones, Liz Harrison

Board Members Excused:

Sean Healey, Dan Haedrich

1. Review Learn to Row Day scheduled for June 6<sup>th</sup> 2015 (Eric)
2. Motion to approve May minutes approved and seconded unanimously.
3. Treasurer Report (Jen and Dan)
  - a. Budget for competitive sweep summer program budget vs. projected. Enrollment is below projections for the women's program, to date 4 women have registered. Discussion to cut women's program or allow more time for registration (**Action, more time for registration and check if programs Men's and Women's programs could be combined with one coach**).
  - b. Other option is to run men's and women's competitive sweep with one coach – combination of eights and a four. Men's program needs a total of 12 to run the program. Terry will reach out to past sweep rowers to see if they are interested in the summer program.
  - c. Discussion around the why of program numbers being down. Add on sculling fee for sweep program? (**Action item?**)
4. Discussion to purchase another launch from Dartmouth – everyone was in agreement that an additional launch is not needed at this time.
5. AED winter location, request from Dartmouth to move to Oakhill for the winter. Upside is that the unit will be maintained by Dartmouth. Motion to move the AED approved and seconded unanimously.
6. Sweep to Scull programming to be administered by Liz. Thank you Liz!
7. Evening Dock Monitors (Jonathan)
  - a. Check in on Sign Up Genius
  - b. Only job for dock monitor is to help carry boats and oars.
8. *Require vs. Recommend language* in the UVRF yearly membership waiver that must be signed (Jen and Dan)
9. Members must have passed a swim test. Motion to change language approved and seconded unanimously.
10. June picnic June 15 to July 5 to coincide with US Rowing Team training camps. (**Action,**

cancelled)

- a. Tuesday, June 30<sup>th</sup> with the US Men at 6pm.
  - b. Rowan and Dan to plan and delegate food, sign up genius for other picnic duties.
11. Succession planning for board, start thinking about replacing people who are leaving next year.
- a.
  - b.
  - c. Dan, Jonathan, Erika coming off board next year, time to think about new board members and succession planning.
12. Update on Chieftain to Fuller move (Carin).
- a. Move any unused equipment back to Fullington to allow more space on trailers and racks at Fuller. (Actions, has this been done?)
13. Prouty (Carin)
- a. Prouty boat requests, all boats are used or have been assigned - Carin and Erika will coordinate.
  - b. Great matching month in April, maximum has still not been met. Prouty match has been met, but not Lebanon match.
14. Juniors Sculling Policy
- a. For juniors under 18, amend waiver to add acknowledgment from parent that juniors can scull alone.
  - b. Juniors turning 18 will have to sign an additional waiver.
  - c. Carin requests having the college age dock monitors receive a junior club membership in addition to hourly pay. Approved and seconded unanimously
15. July Meeting
- a. **Set for Monday July 6, 5:45pm at Rowan's office**
16. No new business

Meeting adjourned at 8:30pm

Respectfully submitted,

John Tunnicliffe, Secretary