

Upper Valley Rowing Foundation

Board of Directors Meeting Minutes

July 6, 2011

Murray Meeting Room, Howe Memorial Library, Hanover, NH

**Board Members Present:** Karen Sluzenski, Erika Dade, Heidi Lange, Dan Ruml, Rowan Carroll, Paul Gross, Penny Sirjane, Dick Grossman, Jen Friend, Liz Marshall, Peter Davenport, Kevin Cotter.

**Board Members Excused:** Win Piper, Brenda Sirovich, Buzz Congram, Bob Haynes, Dartmouth representative.

*Call to order: at 5:50 PM.*

1. **Executive Committee report.** Discussion included extending sculling privileges to people who take more than one sculling program.
2. **June Board Minutes.** Penny had a friend visiting from Topsam, Maine for our LTR day and she went back and took a class. She reported that she learned more here than in her class. Heidi moved to approve. Dick seconded. The minutes passed unanimously.
3. **Bucket List Discussion.** Need to fill operations surrounding sculling program, including captain's test. Also there is a communications piece - a newsletter, for example. Erika asked if someone could be responsible for making sure the sweep equipment is set up properly. Heidi said it is the responsibility of the Club rather than the coaches, to maintain our fleet in working order. Dick said that this is something he could do but he would need help getting the boats set up ahead of time. We would have to organize it. Heidi said that it should happen in conjunction with our work day in the spring. Karen mentioned that the people helping could learn how this is done. Dick is overseeing sweep equipment, so he will take this on. Erika said that the competitive women love the new boat. Rowan said that we need to work with LHS next year to acquire some equipment. Regarding compliance, Liz needs to update people who have not passed a swim test or become a member. Somehow we need to make this less work for the programming committee. Liz needs to contact the coaches if there are people in the class who have not passed the test. The email should come from UVRF and be to the person with the coach copied. Fred Schoch also has brought his boat up and left it. Need to check on this.

Heidi said that sweep programming is a 2-person job. Jen described the captain's test job to the group, in case Kevin might be interested. Other jobs: overseeing the evening dock monitors. Dan has made a tab in the reservations book where we will keep some calendars. Kevin will take on the captain's test responsibility. We will pass to him our existing versions of what the captain's test entails. He will also develop a curriculum for the S2S clinics. There was a lively discussion about the progression of sculling boats now, when we should pull club sculling boats off the water, etc. We agreed that we need to revisit the requirements for the test and that we need to get this together now and have it ready by mid-August. Kevin will put something together for the exec committee.

Penny took a look at Bob's list. Several of these items will go to Kevin. Karen wondered if there was something in Dick's sweep equipment list. She may take the communications job and work with Karen to do this. Nancy put together the dock monitor program so that doesn't need to be taken care of. Dan has taken over the log

books. Penny suggested that we fix up the bucket list and make it clear what needs to get done.

4. **Membership.** There are some people visiting for portions of the season who want partial memberships. There was a proposal to change guest membership to a duration rather than some number of rows. We might say that experienced rowers can row with us for up to 1 week as a guest. For experienced rowers, we need to have a UVRF member vouch for them. They still need to sign the waiver and they can give us a donation. Limit is 7 consecutive days, not 7 rows. Beyond that, they need to join. They also need to sign a swim waiver. We need to develop our own waiver that has a swim acknowledgement plus language saying that our board, coaches, etc, cannot be held responsible. In addition we could have a half membership for people who are only here for 3 weeks. We might try to develop a reciprocity program for people who are members of other club. Dick reminded everyone that there are so many different cases that it would be hard to set a policy. Rowan mentioned that for people who cannot pay full fare who are only here for 10 days, they can apply for a scholarship. People who come with their own equipment don't have to join or pay. After much discussion, it was decided that the guest policy should be extended to 10 days.
5. **Restricted boat use policy.** Dan said that Vital Spark is our racing double. People who are cleared to row it in a race are allowed to row it 5 times before the race. Only qualified people will be allowed to row it. We shouldn't restrict it to people who are only going to race in this boat. If people are racing in another boat, should they be able to row it? We should add this to the captain's test levels. We should make it available to people who race only, since those people know how to steer. We need to set up criteria, like serious scullers with racing experience (in a sculling boat). People have to be individually cleared to use it. Kevin wondered if we should keep it inside but Dan said that we don't need to sacrifice the rack fees when we can just lock it up outside.
6. **Registration.** Ask Nancy to ask the dock monitors to check the log book before people go out.
7. **Summer barbecue:** Aug 8 or 11. Rowan will check Carin's availability after the Prouty. Heidi suggested earlier in August or late in July. She suggested July 28 or Aug. 4. Looks like July 28 is the top choice. Rowan will check with Carin. Silent auction: Paul said that we raised about \$2000. It was suggested that we reach out to the UVRF members to see if anyone has things to donate. Rowan is also working with Dan Rook to set up an After Hours program.
8. **Treasurer's report.** Paul reported that two programs were cancelled so the net revenue is less than we had expected.
9. **Miscellaneous.**
  - **Dock Storage.** Dan reported that we may store the dock pieces from LSRC in Fullington, since LSRC doesn't want them back. They won't be able to use them for 10 years at least.
  - **Private Sculling Lessons.** Heidi raised the question of private sculling lessons. How do we set this kind of thing up? Should the coach pay for gas? We had proposed a \$10 per use fee or \$100 per season for use of one of our launches. Students are UVRF members only, who can check out boats as needed. If someone is not one of our coaches, it would be OK for them to

give private lessons provided the programming committee approves the qualifications. Heidi proposed a per-use payment to the club for each private lesson. The programming committee must approve the person to use our launches. They will need to sign out the launch to make sure there is no conflict.

- **Possible Four rental.** Erika proposed renting Loretta's 4 for the summer because there are too many 4s in demand with the junior programs. Discussion ensued regarding revenues v. expenditures for Sweep v. Sculling programs v. Rack space rentals. It was agreed that the big picture needs to be examined before making a decision. Karen asked if we had an inventory and we will work to identify all of the boats.

Meeting adjourned at ~ 8:00 PM.

Respectfully submitted,

Liz Marshall  
Acting Secretary